

AGENDA
BRIDGEWATER TOWN COUNCIL
June 11, 2024

Times are estimates and may not reflect the actual progress of the meeting.

- | | | |
|-----------|---|--|
| 7:00 p.m. | Public Hearing: FY24 Budget Amendment | <i>All persons may speak at this time, and all persons are asked to refrain from interjecting at other times.</i>
_____ |
| 7:08 p.m. | Call to Order: Mayor Ted W. Flory | |
| 7:09 p.m. | Invocation: Travis L. Bowman | |
| 7:10 p.m. | Visitors _____ | |
| | 1. Anna King, WTP Supervisor: Cross-Connection Controls | |
| 7:25 p.m. | Minutes of previous meeting: Ms. Morgan Shirkey | <i>Remember that this is a time for your views to be heard. Don't expect a lot of dialogue but know that the Council is listening.</i> |
| 7:26 p.m. | Finance and Ordinance Committees: | |
| | 1. Finance: Dr. Bill Miracle | |
| | a. Treasurer's Report for the month of May | |
| | b. Bills for the month of May | |
| | c. FY24 Budget Amendment Ordinance (O-190-8) | |
| | 2. Ordinance Committee: Mr. Steven Schofield | |
| | a. Comprehensive Plan Ordinance (O-190-9) | |
| | b. Cross-Connection Control Program (C3PO) Ordinance (O-190-10) | |
| | c. Police Auxiliary Ordinance (O-190-11) | |
| 7:40 p.m. | Administrative Report: Mr. J. Jay Litten | |
| 7:45 p.m. | Public Works and Recreation Commission: | |
| | 1. Public Works: Mr. Fontaine Canada & Ms. Megan Byler | |
| | a. Paving and Sidewalks | |
| | b. Grove and College Parking Lot | |
| | 2. Recreation Commission: Ms. Stephanie L. Curtis & Ms. Megan Byler | |
| | a. Wildwood Park Shelter | |
| | b. Summer Movies and Concerts | |
| 7:50 p.m. | Community Relations and Economic Development: | |
| | 1. Community Relations: Mr. Travis Bowman | |
| | a. Eve of Independence | |
| | 2. Economic Development: Mr. Jim Tongue | |
| 7:53 p.m. | Mayor's Report | |
| | 1. Boards and Commissions Appointments and Reappointments (R-190-2) | |
| 7:59 p.m. | Adjournment | |

It is the policy of the Town of Bridgewater, Virginia, that persons in attendance may elect to sit or stand during invocations, as they see fit, and that they may take part in the invocation or refrain from doing so, as they choose. Prayers offered by council members reflect their personal beliefs. All persons are counseled that disruptive behavior is not allowed during the invocation or any other time.

MINUTES

BRIDGEWATER TOWN COUNCIL

May 14, 2024

Present: Mayor Ted W. Flory Council: Steven A. Schofield, William D. Miracle, Travis L. Bowman, A. Fontaine Canada, James M. Tongue, Stephanie L. Curtis.

Absent: None.

The Bridgewater Town Council met in regular session on Tuesday, May 14, 2024, at Sipe Center, 100 North Main Street, Bridgewater, Virginia.

Call to Order and Invocation: Mayor Flory called the Council to order at 7:11 p.m. and gave the invocation.

Minutes: Ms. Morgan Shirkey

April minutes were approved with one correction to the wording about the river's past location: running through Harrison Park rather than near it.

Finance: Dr. William D. Miracle

1. **April Treasurer's Report (Attached).**

Dr. Miracle moved that the April 2024 Treasurer's Report be accepted for submission to audit. Seconded by Mr. Schofield. The motion carried unanimously as follows: Those voting aye: Schofield, Miracle, Bowman, Flory, Canada, Tongue, Curtis. Those voting nay: None. Absent: None.

2. **April Bills (Attached).**

Dr. Miracle moved to appropriate and authorize the payment of April bills in the amount of \$648,339.17 and to ratify the earlier payment of bills totaling \$327,274.68, all as reviewed and approved by Town staff and the Finance Committee Chairman. Seconded by Mr. Bowman. The motion carried unanimously as follows: Those voting aye: Schofield, Miracle, Bowman, Flory, Canada, Tongue, Curtis. Those voting nay: None. Absent: None.

3. **Fiscal 2025 Financial Ordinance.**

Dr. Miracle moved to approve the Fiscal 2025 Financial Ordinance (O-190-6), as presented. Seconded by Mr. Canada. The motion carried unanimously as follows: Those voting aye: Schofield, Miracle, Bowman, Flory, Canada, Tongue, Curtis. Those voting nay: None. Absent: None.

4. **Outstanding Accounts (Attached).** Delinquent accounts are being written off so they are not included in the audit but will not be forgotten should individuals move back into Town.

Dr. Miracle moved to charge-off delinquent accounts, as presented. Seconded by Mr. Tongue. The motion carried unanimously as follows: Those voting aye: Schofield, Miracle, Bowman, Flory, Canada, Tongue, Curtis. Those voting nay: None. Absent: None.

Ordinance: Mr. Steven A. Schofield

No report was submitted, but Mr. Schofield noted that the Planning Commission would give a recommendation on the remaining modules of the Comprehensive Plan and that Council would handle it in June.

Administrative Report: Mr. J. Jay Litten

1. **Cross-Connections.** Mr. Litten noted that there was a proposed ordinance about cross-connections in the Council packets this month, and that we will take that up in June.
2. **Trespassing Ordinance Revision.** At the request of Chief Read we are revising the trespassing ordinance to take advantage of a provision in the state code authorizing a landowner to delegate to the police department the ability to bar someone from the premises. The revision presented simply adopts the state code. Mayor Flory asked if this could apply to both businesses and individuals and Mr. Litten said yes.

Mr. Schofield moved to approve An Ordinance Amending §1-409 of the Town Code (O-190-7), as presented. Seconded by Mr. Tongue. The motion carried unanimously as follows: Those voting aye: Schofield, Miracle, Bowman, Flory, Canada, Tongue, Curtis. Those voting nay: None. Absent: None.

Public Works: Mr. A. Fontaine Canada and Ms. Megan S. Byler

1. **Storm Damage.** We had a significant storm through Town causing damage in some areas, especially Dry River and Cannery Woods. Several photos were shared on the video screens, and Ms. Byler noted fallen trees and more significant damage in the Cooks Creek Arboretum with the path washing away and the creek damming up with debris and needing to be cleared quickly by maintenance. We've already worked to repair the path. Wildwood Park was also hit hard with several trees down and we're working to get them removed. Lesser damage occurred at Bridgeview. Large item pick-up was well timed for residents to be able to remove debris, and we are going to try and go back through to pick up more limbs and things that weren't out on time. Most of the storm damage is cleaned up now. Mayor Flory noted he'd had no damage but had 3 ½ inches in his rain gauge.
2. **Oakdale Park Paving.** There was quite a bit of damage at the entrance to Oakdale after pond construction, so we moved this up in the timeline and it's looking much better now. The entrance is repaved and follows back toward the main parking lot.

Recreation Commission: Ms. Stephanie L. Curtis and Ms. Megan S. Byler

No report was submitted.

Community Relations: Mr. Travis Bowman

1. **Bat-Report on Touch-a-Truck.** The inaugural Touch-a-Truck and Police Bike Rodeo combination was this past Saturday at Oakdale Park. Unfortunately, the Batmobile couldn't make it due a trailer issue or saving the world, but it was still a successful event and a positive community event.

Economic Development Committee: Mr. Jim Tongue

No report was submitted.

Closed Session – 7:33 p.m.

Mr. Canada moved to recess into a closed session in order to:

1. *Discuss the performance and employment of specific Town personnel, as authorized by section 2.2-3711(A)(1) of the state code. The subject matter of the meeting is a specific Town employee.*

Proof of Closed Session – 7:46 p.m.

Mayor's Report: Mayor Ted Flory

1. **Monthly Police Report.** Chief Read noted a possible police auxiliary program, feasibility, and what kind of service could be provided for Bridgewater. To have an auxiliary, there would have to be

an ordinance. It would be an unpaid force-multiplier type of officer. Mr. Litten noted that we'd have an ordinance for them before next month.

2. Volunteer Service and Compliments. Wednesday, May 1, Mayor Flory was involved in a service project at Oakdale Park with retirement community residents as part of a service day and they were washing off picnic tables and seats in shelters 1 and 2. The Town employee helping manage them, Andrea, was very pleased. Several ladies from the retirement community couldn't stop talking about how nice the community is and as Mayor it was good to hear.

Adjournment – 7:49 p.m.

Ted W. Flory, Mayor

Morgan Shirkey, Clerk

RECORD OF PUBLIC HEARING

TOWN OF BRIDGEWATER, VIRGINIA

May 14, 2024

Comprehensive Plan: Remaining Modules

Town Council Present: *Mayor Ted W. Flory, A. Fontaine Canada, Steven A. Schofield, William D. Miracle, Travis L. Bowman, James M. Tongue, Stephanie L. Curtis.* **Absent:** *None.*

Planning Commission Present: *Hallie Dinkel, Kevin Kunowsky, Adam Pequignot, Debbie Snider, Bill Wood*

On Tuesday, May 14, 2024, at 7:00 p.m., the Bridgewater Town Council conducted a public hearing, in conjunction with the Planning Commission, to hear comments on the proposed updates to the remaining modules of the Comprehensive Plan. These include Module 1: Profile of Bridgewater, Module 4: Employment and Commerce, Module 6: Public Services, and Module 8: Featured Capital Improvements.

Mr. J. Jay Litten turned the hearing over to Town Planner, Gwen Gottfried. Ms. Gottfried noted that the Planning Commission handled several modules at once this time and that she would briefly summarize the changes. In Module 1, no changes are proposed except to add mention of the Planning Commission, IDA, and BZA in the Profile of Bridgewater. Previously, only the Council was mentioned. Module 4 pertains to employment and commerce, so we have updated the largest employers in the state, with ten highlighted as having Bridgewater locations. We also note that we will continue to provide listings of current properties for lease or sale to promote business expansion on our website. In Module 6, public services needed to be updated because we have done a lot in the last 5 years. There are updates to the water meters, the new SCADA system, properties have attached to Town sewer instead of being private septic, and in the GIS, we have recently mapped sewer mains. This GIS addition is a convenient tool for knowing where all the mains and manholes are. Another significant change since 2019 is our recycling and solid waste collection where we have added the Recycle Center and Waste Management collects the trash. We have grown in both our health facility availability and educational facilities with expansions for Blue Ridge Christian and the addition of Connections Early Learning Center. There have been a lot of updates to the parks, particularly Oakdale with the pond and all the community activities there, as well as continued progress on Riverwalk and the addition of Veterans Park. Ms. Gottfried also noted the Town's addition to the Tree City USA program. The last module, Module 8, Featured Capital Improvements, includes the continuation of Riverwalk, Midtown redevelopment, including the Midtown Connector and property improvements, Main Street redevelopment that we hope to continue as the opportunity arises, and Don Litten Parkway in the future as a project we've got our eyes on. We have also added Convocation Hall, which we will focus on in the next few years. We removed the electric undergrounding on Main Street. We still want to do it, but we recognize this is not a focused project right now.

There being no questions or public comments, the public hearing was adjourned at 7:11 p.m.

Morgan Shirkey, Clerk

TOWN OF BRIDGEWATER-CUMULATIVE MONTHLY FINANCE SUMMARY									
(\$000)									
2023-2024	ESTIMATED			ACTUAL			CASH IN BANK	NOTES	
	REVENUE	EXPENSES	DIFFERENCES	REVENUE	EXPENSES	DIFFERENCES			
1 Month (Jul 31)	1755	1227	528	1862	1387	475	3944		
2 Months (Aug 31)	2542	2044	498	2733	2736	(3)	3501		
3 Months (Sep 30)	3446	3009	437	3863	3959	(96)	3424		
4 Months (Oct 31)	4186	3915	271	4638	4774	(136)	3407		
5 Months (Nov 30)	5083	4893	190	5687	5523	164	3749		
6 Months (Dec 31)	6277	5876	401	6781	6393	388	4002		
7 Months (Jan 31)	7030	6533	497	7703	7382	321	3975		
8 Months (Feb 28)	7721	7170	551	8463	8133	330	4013		
9 Months (Mar 31)	8698	8360	338	9799	9421	378	4090		
10 Months (Apr 30)	9354	9032	322	10462	10368	94	3861		
11 Months (May 31)	10130	9766	364	11473	11588	(115)	3677		
12 Months (Jun 30)	10998	10998	0			0			

TOWN OF BRIDGEWATER

Revenues and Expenditures For the Month Ended May 31, 2024

	<u>Budget For Year</u>	<u>Estimated for 11 Months</u>	<u>Actual for 11 Months</u>
<u>Revenues and Other Sources</u>			
General Property Taxes	486,900.00	486,900.00	459,755.63
Other Local Taxes	2,823,450.00	2,647,520.00	2,691,514.01
Local Fees	111,400.00	109,925.00	124,483.83
Permits	10,400.00	9,525.00	4,330.11
Fines & Forfeitures	16,300.00	14,900.00	107,887.42
Revenue from Services	169,700.00	159,950.00	156,022.88
Revenue from the Use of Money & Property	177,700.00	167,775.00	678,886.50
Sipe Center	228,900.00	215,325.00	219,323.88
Miscellaneous	95,400.00	69,500.00	151,958.68
Categorical Aid	1,388,392.00	1,137,292.00	1,859,689.33
Proceeds from Financing	0.00	0.00	0.00
Funds Carried Forward(General Fund)	984,097.00	984,097.00	984,097.00
Stormwater Management	181,301.00	166,150.00	166,179.48
Sanitation	650,200.00	596,000.00	599,940.51
Water	1,375,900.00	1,261,950.00	1,211,282.97
Sewer	2,297,900.00	2,103,700.00	2,057,351.27
Totals:	<u>10,997,940.00</u>	<u>10,130,509.00</u>	<u>11,472,703.50</u>
<u>Expenditures</u>			
Town Council	44,466.00	44,366.00	46,625.51
Manager's Office	583,126.00	538,326.00	544,744.39
Legal Services	33,000.00	30,250.00	50,293.15
Independent Auditor	55,650.00	55,650.00	41,200.00
Treasurer's Office	276,644.00	256,469.00	273,433.02
Police Department	1,132,881.00	1,055,806.00	1,083,693.82
Volunteer Fire & Rescue Squad	30,000.00	15,000.00	15,000.00
Public Works Department	250,288.00	232,063.00	279,331.55
Highways, Streets, Sidewalks	1,019,312.00	623,037.00	1,488,445.30
Street Lights	97,215.00	89,100.00	107,609.38
General Properties	639,490.00	571,340.00	1,301,883.28
Parks	739,561.00	707,253.00	1,256,718.84
Recreation	260,767.00	238,239.00	363,756.36
Community Development	317,226.00	253,036.00	173,547.02
Sipe Center	358,986.00	332,836.00	358,823.45
Economic Development	47,706.00	44,031.00	62,515.30
Insurance	135,000.00	101,250.00	120,272.00
Fund Balance	367,700.00	291,225.00	347,145.06
Bad Debts	0.00	0.00	1,371.89
Debt Service	297,863.00	224,644.00	231,662.11
Storm Water Management	590,050.00	576,400.00	321,215.18
Sanitation & Waste Removal	791,294.00	739,219.00	668,298.92
Water Treatment	754,717.00	695,042.00	570,023.49
Water Distribution	821,686.00	790,036.00	516,279.97
Sewer Department	1,353,312.00	1,261,037.00	1,363,633.77
Totals:	<u>10,997,940.00</u>	<u>9,765,655.00</u>	<u>11,587,522.76</u>
Excesses (Deficiency of Revenue Over Expenditures)	<u>0.00</u>	<u>364,854.00</u>	<u>(114,819.26)</u>

STATEMENT OF REVENUES

For the Month Ended May 31, 2024

	For the Month Ended 5/31/24		For the 11 Months Ended 5/31/24	
	Estimated	Actual	Estimated	Actual
<u>General Property Taxes</u>				
Personal Property Taxes	0.00	1,706.45	382,500.00	352,702.37
Personal Property Taxes(State Portion)	0.00	0.00	102,000.00	102,034.14
Penalties and Interest on Taxes	0.00	370.72	2,400.00	5,019.12
Total:	0.00	2,077.17	486,900.00	459,755.63
<u>Other Local Taxes</u>				
Local Sales & Use Taxes	26,475.00	38,358.01	291,225.00	347,173.67
Communications Tax	5,300.00	4,976.72	58,200.00	55,113.16
Consumption Tax	1,835.00	1,723.61	20,170.00	22,659.38
Consumer's Utility Taxes	63,000.00	57,422.26	692,900.00	710,406.58
Cigarette Tax	0.00	468.12	40,100.00	14,038.70
Business License Taxes	0.00	5,398.88	242,750.00	265,105.06
Transient Occupancy Tax	0.00	564.05	5,100.00	11,891.75
Vehicle Rental Tax	825.00	53.77	9,150.00	909.55
Bank Stock Taxes	198,600.00	203,197.47	198,600.00	206,078.32
Meals Tax	78,475.00	75,810.89	1,089,325.00	1,058,137.84
Total:	374,510.00	387,973.78	2,647,520.00	2,691,514.01
<u>Local Fees</u>				
Motor Vehicle License Fee	1,475.00	790.00	91,175.00	93,990.47
Right-of Way Fees	0.00	1,752.07	14,750.00	14,453.36
Passport Application Fees	0.00	940.00	4,000.00	16,040.00
Total:	1,475.00	3,482.07	109,925.00	124,483.83
<u>Permits</u>				
Zoning, Erosion Permits	850.00	1,075.51	9,525.00	4,330.11
Total:	850.00	1,075.51	9,525.00	4,330.11
<u>Fines & Forfeitures</u>				
Fines & Forfeitures	1,350.00	10,522.26	14,900.00	107,887.42
Total:	1,350.00	10,522.26	14,900.00	107,887.42
<u>Revenue from Services</u>				
Rental Fees - Generation Park	0.00	0.00	122,400.00	120,583.56
Rental Fees - Mini Golf & Par 3	5,500.00	5,380.27	37,550.00	35,439.32
Total:	5,500.00	5,380.27	159,950.00	156,022.88
<u>Sipe Center</u>				
Concessions	5,325.00	2,357.14	58,575.00	53,492.83
Live Performances	5,750.00	2,594.27	107,250.00	104,347.89
Sponsorships	0.00	0.00	22,000.00	27,000.00
Movies	2,000.00	1,540.86	22,000.00	28,343.16
Space Rental	500.00	650.00	5,500.00	6,140.00
Total:	13,575.00	7,142.27	215,325.00	219,323.88
<u>Revenue from use of Money & Property</u>				
Interest on Bank Deposits	5,175.00	15,049.24	56,925.00	149,001.33
Rental of General Property/Shelters	1,000.00	1,445.00	9,000.00	20,427.00
Rental of Tennis Facilities	1,925.00	1,278.00	21,175.00	20,179.34
Sale of Vehicles	0.00	61,784.00	0.00	61,784.00
Sale of Material & Supplies	725.00	3,797.00	7,975.00	30,797.00
Sale of Real Estate	0.00	0.00	0.00	300,000.00
Public Communication Service Rent	1,100.00	0.00	72,700.00	96,697.83
Total:	9,925.00	83,353.24	167,775.00	678,886.50
<u>Miscellaneous/Donations</u>				
Miscellaneous	1,100.00	2,030.52	12,100.00	79,423.55
Gifts & Donations from Private Sources	0.00	0.00	750.00	10,591.33
Cemetery Lots	0.00	0.00	0.00	750.00
Classes, Camps, Festivals	0.00	0.00	2,500.00	6,307.00
Brick Donations	0.00	(125.00)	0.00	70.30
Town of Mt. Crawford	0.00	0.00	54,150.00	54,816.50
Town of Dayton	0.00	0.00	0.00	0.00
Total:	1,100.00	1,905.52	69,500.00	151,958.68

STATEMENT OF REVENUES

For the Month Ended May 31, 2024

	For the Month Ended 5/31/24		For the 11 Months Ended 5/31/24	
	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>
<u>Categorical Aid</u>				
VDOT Secondary Maintenance	0.00	0.00	477,975.00	560,374.62
VDOT Primary Maintenance	0.00	0.00	159,300.00	191,139.93
Overweight Permit Fee Revenue	0.00	0.00	300.00	475.23
VDOT Reconciliation Funds	0.00	0.00	0.00	140,178.15
Riverwalk Grant	0.00	0.00	177,480.00	10,661.82
Crosswalk Improvement Grant	0.00	0.00	0.00	93,023.95
Gen-Oak Connector Grant	0.00	0.00	202,512.00	311,420.38
Law Enforcement Assistance Funds	0.00	40,581.00	115,725.00	162,330.00
Misc. Grants	0.00	57,185.00	0.00	365,270.00
Police Grants	0.00	0.00	0.00	18,594.25
Litter Control Grant	0.00	0.00	4,000.00	6,221.00
Total:	<u>0.00</u>	<u>97,766.00</u>	<u>1,137,292.00</u>	<u>1,859,689.33</u>
<u>Proceeds from Financing</u>				
Short Term Financing	0.00	0.00	0.00	0.00
Capital Financing	0.00	0.00	0.00	0.00
Total:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Funds Carried Forward</u>				
Funds Carried Forward	0.00	0.00	984,097.00	984,097.00
Total:	<u>0.00</u>	<u>0.00</u>	<u>984,097.00</u>	<u>984,097.00</u>
Total Revenue General Fund:	<u>408,285.00</u>	<u>600,678.09</u>	<u>6,002,709.00</u>	<u>7,437,949.27</u>

STATEMENT OF REVENUES

For the Month Ended May 31, 2024

	For the Month Ended 5/31/24		For the 11 Months Ended 5/31/24	
	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>
<u>Stormwater Management</u>				
Monthly Utility Fee	15,100.00	15,410.99	166,150.00	166,179.48
Stormwater Admin Fees	0.00	0.00	0.00	0.00
Total:	<u>15,100.00</u>	<u>15,410.99</u>	<u>166,150.00</u>	<u>166,179.48</u>
<u>Sanitation Revenue</u>				
Refuse Collection Charges	50,075.00	50,817.70	550,900.00	557,911.92
Recycling/Vegetation Recycling Fees	3,050.00	3,122.00	33,600.00	34,260.80
Recycle Reimbursement	1,050.00	1,211.14	11,500.00	7,767.79
Total:	<u>54,175.00</u>	<u>55,150.84</u>	<u>596,000.00</u>	<u>599,940.51</u>
<u>Water Revenue</u>				
Charges of Services	97,450.00	99,016.65	1,144,200.00	1,100,717.43
Connection Fees	8,550.00	23,368.80	94,100.00	83,007.56
Penalties	2,150.00	2,097.81	23,650.00	27,557.98
Bad Debt	0.00	0.00	0.00	0.00
Total:	<u>108,150.00</u>	<u>124,483.26</u>	<u>1,261,950.00</u>	<u>1,211,282.97</u>
<u>Sewer Revenue</u>				
Charges for Services	166,400.00	173,504.46	1,838,250.00	1,897,929.26
Connection Fees	22,175.00	39,635.40	244,000.00	131,737.68
Penalties	1,900.00	1,947.82	20,950.00	25,778.61
Proceeds from Capital Financing	0.00	0.00	0.00	0.00
Sewer Surcharge	0.00	0.00	0.00	345.72
HRRSA Board Contribution	0.00	130.00	500.00	1,560.00
Total:	<u>190,475.00</u>	<u>215,217.68</u>	<u>2,103,700.00</u>	<u>2,057,351.27</u>
Total Revenue Enterprise Funds:	<u>367,900.00</u>	<u>410,262.77</u>	<u>4,127,800.00</u>	<u>4,034,754.23</u>
TOTAL REVENUE:	<u>776,185.00</u>	<u>1,010,940.86</u>	<u>10,130,509.00</u>	<u>11,472,703.50</u>

Cash in the Bank**Apr 30, 2024****May 31, 2024**

1,060,473.16	LGIP -(Fund Balance)	1,103,424.54
1,567,984.88	LGIP(ARPA)	1,574,991.18
175.04	LGIP(Wellness Quarter)	175.90
1,231,921.78	F & M Bank- Checking(Sweep Acct)	997,889.43
100.00	Farmers & Merchants Payroll Acct.	100.00
Total:	<u>3,860,654.86</u>	<u>3,676,581.05</u>

Comparative Statement of Appropriations with Expenses

For the Month Ended May 31, 2024

	For the Month Ended 5/31/24		For the 11 Months Ended 5/31/24		
	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>	
<u>Town Council</u>					
Personal Services	20,096.00	20,044.74	40,192.00	40,374.51	
Fringe Benefits	1,537.00	1,535.44	3,074.00	3,078.65	
Other Charges	100.00	0.00	1,100.00	3,172.35	
Total:	<u>21,733.00</u>	<u>21,580.18</u>	<u>44,366.00</u>	<u>46,625.51</u>	
<u>Manager's Office</u>					
Personal Services	33,375.00	33,339.05	403,678.00	397,616.68	
Fringe Benefits	8,650.00	10,569.88	104,423.00	113,308.13	
Contractual Services	1,650.00	1,137.16	18,300.00	13,436.58	
Other Charges	1,075.00	1,001.65	11,925.00	20,383.00	
Capital Outlay	0.00	0.00	0.00	0.00	
Total:	<u>44,750.00</u>	<u>46,047.74</u>	<u>538,326.00</u>	<u>544,744.39</u>	
<u>Legal Services</u>	Total:	<u>2,750.00</u>	<u>3,016.20</u>	<u>30,250.00</u>	<u>50,293.15</u>
<u>Independent Auditor</u>	Total:	<u>0.00</u>	<u>0.00</u>	<u>55,650.00</u>	<u>41,200.00</u>
<u>Treasurer's Office</u>					
Personal Services	14,200.00	14,821.23	172,345.00	178,608.85	
Fringe Benefits	4,450.00	5,570.58	53,649.00	62,277.87	
Contractual Services	1,100.00	1,009.78	25,900.00	26,142.66	
Other Charges	425.00	52.21	4,575.00	6,403.64	
Capital Outlay	0.00	0.00	0.00	0.00	
Total:	<u>20,175.00</u>	<u>21,453.80</u>	<u>256,469.00</u>	<u>273,433.02</u>	
<u>Volunteer Fire & Rescue</u>					
Fire & Rescue/Donations	0.00	0.00	15,000.00	15,000.00	
Fire Program Funds	0.00	0.00	0.00	0.00	
Total:	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	
<u>Police Department</u>					
Personal Services	51,225.00	52,026.04	621,436.00	605,963.78	
Personal Services (overtime)	2,125.00	3,102.37	27,875.00	28,502.23	
Fringe Benefits	14,950.00	19,138.34	180,270.00	205,750.18	
Auto Repair	925.00	1,236.51	10,075.00	15,317.19	
Gas, Oil, Tires, etc.	1,900.00	1,693.61	21,075.00	23,448.94	
Contractual Services	3,000.00	11,015.42	53,000.00	57,619.81	
Other	2,925.00	1,832.97	32,075.00	35,213.67	
Capital Outlay	0.00	0.00	110,000.00	111,878.02	
Total:	<u>77,050.00</u>	<u>90,045.26</u>	<u>1,055,806.00</u>	<u>1,083,693.82</u>	
<u>Public Works Department</u>					
Personal Service	13,575.00	15,815.43	164,395.00	180,149.53	
Fringe Benefits	3,650.00	5,648.88	44,168.00	61,946.65	
Contractual Services	10,325.00	11,317.34	21,675.00	34,850.33	
Other	175.00	92.91	1,825.00	2,385.04	
Capital Outlay	0.00	0.00	0.00	0.00	
Total:	<u>27,725.00</u>	<u>32,874.56</u>	<u>232,063.00</u>	<u>279,331.55</u>	

Comparative Statement of Appropriations with Expenses
For the Month Ended May 31, 2024

	For the Month Ended 5/31/24		For the 11 Months Ended 5/31/24	
	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>
<u>Highways, Streets, Bridges & Sidewalks</u>				
Personal Services	9,525.00	10,937.42	116,488.00	107,737.81
Fringe Benefits	4,400.00	5,102.15	53,199.00	47,806.78
Contractual Services	3,150.00	1,851.97	79,825.00	188,924.40
Street Paving	0.00	123,671.44	0.00	316,910.16
Capital Outlay(Equipment)	0.00	0.00	0.00	52,065.04
Other Charges	4,175.00	753.44	45,825.00	50,234.93
Light Bridge	0.00	0.00	0.00	22,854.74
Gen-Oak Connector	0.00	0.00	277,700.00	259,279.03
SGR Funding	0.00	232,081.89	0.00	232,983.00
Capital Outlay	0.00	0.00	50,000.00	209,649.41
Total:	<u>21,250.00</u>	<u>374,398.31</u>	<u>623,037.00</u>	<u>1,488,445.30</u>
<u>Street Lights</u>				
Total:	<u>8,100.00</u>	<u>8,389.54</u>	<u>89,100.00</u>	<u>107,609.38</u>
<u>General Properties</u>				
Personal Services	18,800.00	21,016.36	228,856.00	217,916.20
Fringe Benefits	7,125.00	8,515.95	86,159.00	80,850.42
Contractual Services	7,075.00	35,467.54	77,925.00	191,321.26
Other Charges	2,575.00	3,928.02	28,400.00	28,756.11
Capital Outlay	0.00	0.00	150,000.00	783,039.29
Total:	<u>35,575.00</u>	<u>68,927.87</u>	<u>571,340.00</u>	<u>1,301,883.28</u>
<u>Parks</u>				
Personal Services	14,350.00	23,549.17	175,103.00	237,137.92
Fringe Benefits	6,200.00	7,877.37	74,800.00	74,219.19
Contractual Services	7,500.00	97,973.50	82,500.00	233,783.60
Other Charges	4,250.00	8,140.17	46,750.00	58,705.55
Capital Outlay - Riverwalk	0.00	51,947.60	261,100.00	472,842.81
Capital Outlay (or Contingency)	18,000.00	1,500.00	27,000.00	139,794.35
Capital Outlay/Equipment	0.00	0.00	40,000.00	40,235.42
Total:	<u>50,300.00</u>	<u>190,987.81</u>	<u>707,253.00</u>	<u>1,256,718.84</u>
<u>Recreation</u>				
Personal Services	9,825.00	12,862.67	120,075.00	157,758.78
Fringe Benefits	2,975.00	4,094.49	35,889.00	35,912.82
Contractual Services	4,625.00	37,494.64	55,375.00	125,427.38
Other Charges	2,075.00	707.39	22,900.00	46,752.05
Classes & Camps	500.00	160.00	4,000.00	(2,094.67)
Capital Outlay	0.00	0.00	0.00	0.00
Total:	<u>20,000.00</u>	<u>55,319.19</u>	<u>238,239.00</u>	<u>363,756.36</u>

Comparative Statement of Appropriations with Expenses
For the Month Ended May 31, 2024

	For the Month Ended 5/31/24		For the 11 Months Ended 5/31/24	
	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>
<u>Community Development</u>				
Personal Services	4,575.00	(272.02)	54,960.00	22,005.22
Fringe Benefits	1,300.00	4.39	15,716.00	1,888.40
Contractual Services	2,325.00	5,472.66	30,650.00	28,986.78
Other Charges	3,500.00	2,993.52	87,600.00	70,314.57
Festivals	0.00	0.00	51,625.00	41,268.00
Entertainment	2,000.00	0.00	11,750.00	7,100.00
Passport Processing Expense	67.00	178.08	735.00	1,984.05
Capital	0.00	0.00	0.00	0.00
Total:	<u>13,767.00</u>	<u>8,376.63</u>	<u>253,036.00</u>	<u>173,547.02</u>
<u>Sipe Center</u>				
Personal Services	6,525.00	9,085.70	79,532.00	100,628.44
Fringe Benefits	2,275.00	3,340.51	27,468.00	27,312.45
Other Charges	1,650.00	916.57	18,350.00	24,054.37
Contractual Services	3,207.00	3,795.81	44,682.00	38,218.58
Concessions	0.00	197.96	0.00	15,489.08
Movies	2,600.00	1,630.75	28,553.00	28,174.33
Live Performances	9,900.00	6,000.00	134,251.00	124,946.20
Capital	0.00	0.00	0.00	0.00
Total:	<u>26,157.00</u>	<u>24,967.30</u>	<u>332,836.00</u>	<u>358,823.45</u>
<u>Economic Development</u>				
Personal Services	1,975.00	1,954.62	23,658.00	22,326.63
Fringe Benefits	700.00	539.57	8,373.00	5,900.05
Contractual Services	1,000.00	30.74	11,000.00	34,123.78
Other Charges	100.00	0.00	1,000.00	164.84
Capital Improvement	0.00	0.00	0.00	0.00
Total:	<u>3,775.00</u>	<u>2,524.93</u>	<u>44,031.00</u>	<u>62,515.30</u>
<u>Insurance</u>	Total:	<u>0.00</u>	<u>0.00</u>	<u>101,250.00</u>
<u>Fund Balance</u>	Total:	<u>26,475.00</u>	<u>38,356.48</u>	<u>291,225.00</u>
<u>Debt Service</u>				
Debt Retirement	0.00	0.00	156,950.00	162,824.83
Interest Expense	0.00	0.00	67,694.00	68,837.28
Total:	<u>0.00</u>	<u>0.00</u>	<u>224,644.00</u>	<u>231,662.11</u>
<u>Bad Debt-General Fund</u>	Total:	<u>0.00</u>	<u>1,371.89</u>	<u>0.00</u>
<u>Total Expenditures General Fund:</u>	<u>399,582.00</u>	<u>988,637.69</u>	<u>5,703,921.00</u>	<u>7,800,926.37</u>

Comparative Statement of Appropriations with Expenses
For the Month Ended May 31, 2024

	For the Month Ended 5/31/24		For the 11 Months Ended 5/31/24	
	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>
<u>Storm Water Management</u>				
Personal Services	6,450.00	810.11	78,307.00	13,796.03
Fringe Benefits	2,025.00	1,176.00	24,268.00	12,728.26
Contractual Services	4,325.00	3,626.86	50,675.00	13,595.52
Other Charges	825.00	236.35	11,650.00	6,276.87
Capital Outlay	35,000.00	0.00	411,500.00	274,818.50
Total:	<u>48,625.00</u>	<u>5,849.32</u>	<u>576,400.00</u>	<u>321,215.18</u>
<u>Water Treatment</u>				
Personal Services	26,775.00	21,708.28	324,598.00	278,336.87
Fringe Benefits	7,975.00	7,807.97	96,369.00	90,316.22
Contractual Services	22,925.00	21,548.29	252,075.00	187,016.42
Other Charges	2,000.00	1,092.54	22,000.00	14,353.98
Capital Outlay	0.00	0.00	0.00	0.00
Total:	<u>59,675.00</u>	<u>52,157.08</u>	<u>695,042.00</u>	<u>570,023.49</u>
<u>Water Distribution</u>				
Personal Services	12,250.00	7,448.16	149,796.00	112,503.22
Fringe Benefits	4,700.00	5,083.36	56,850.00	50,719.49
Contractual Services	7,200.00	4,062.76	142,800.00	125,856.25
Other Charges	7,500.00	4,135.51	82,500.00	62,129.02
Debt Service/Int Expense	0.00	0.00	56,090.00	55,544.20
Capital Outlay	50,000.00	0.00	302,000.00	105,335.20
Bad Debt-Water	0.00	4,192.59	0.00	4,192.59
Total:	<u>81,650.00</u>	<u>24,922.38</u>	<u>790,036.00</u>	<u>516,279.97</u>
<u>Sanitation & Waste Removal</u>				
Personal Services	10,125.00	9,774.23	123,541.00	100,836.79
Fringe Benefits	4,350.00	4,966.16	52,566.00	46,890.36
Contractual Services	2,350.00	2,251.08	25,778.00	22,101.52
Contractual/Waste Management	23,350.00	24,711.83	256,779.00	263,155.47
Other Services	825.00	160.50	9,150.00	17,596.23
Landfill Fees	11,025.00	12,083.51	121,405.00	110,023.55
Capital Outlay	0.00	0.00	150,000.00	107,695.00
Total:	<u>52,025.00</u>	<u>53,947.31</u>	<u>739,219.00</u>	<u>668,298.92</u>
<u>Sewer Department</u>				
Personal Services	6,650.00	5,107.59	81,145.00	62,516.85
Fringe Benefits	2,350.00	2,645.72	28,340.00	25,805.82
Contractual Services	2,500.00	1,928.69	27,500.00	29,397.43
Sewer Authority	79,024.00	83,659.15	869,149.00	920,684.81
Other Charges	1,750.00	589.61	19,250.00	24,208.49
Debt Service/Int Expense	0.00	0.00	164,653.00	157,938.51
Capital Outlay	0.00	0.00	71,000.00	143,081.86
Total:	<u>92,274.00</u>	<u>93,930.76</u>	<u>1,261,037.00</u>	<u>1,363,633.77</u>
Total Expenditures Enterprise Funds	<u>334,249.00</u>	<u>230,806.85</u>	<u>4,061,734.00</u>	<u>3,439,451.33</u>
<u>TOTAL EXPENDITURES:</u>	Total: <u>733,831.00</u>	<u>1,219,444.54</u>	<u>9,765,655.00</u>	<u>11,587,522.76</u>
<u>Excess Revenue Over Expenses:</u>	<u>42,354.00</u>	<u>(208,503.68)</u>	<u>364,854.00</u>	<u>(114,819.26)</u>

BRIDGEWATER INDUSTRIAL DEVELOPMENT AUTHORITY

STATEMENT OF REVENUES

For the Month ended May 31, 2024

	<u>Budget</u>	<u>Current Month</u>	<u>Year to Date</u>
	<u>FY'24</u>	<u>5/31/2024</u>	<u>7/1/2023 -6/30/2024</u>
IDA Fees	6,000.00	0.00	5,892.60
Interest on Bank Deposits	0.00	0.00	0.00
Lease Proceeds/IDA Property	36,000.00	11,031.30	23,932.17
Bond /Principal & Interest	0.00	0.00	0.00
Miscellaneous Revenue	0.00	0.00	0.00
Transfer from Reserves	0.00	0.00	0.00
Total:	<u>42,000.00</u>	<u>11,031.30</u>	<u>29,824.77</u>

STATEMENT OF EXPENSES

For the Month ended May 31, 2024

	<u>Budget</u>	<u>Current Month</u>	<u>Year to Date</u>
	<u>FY'24</u>	<u>5/31/2024</u>	<u>7/1/2023 -6/30/2024</u>
Personal Service	1,000.00	0.00	350.00
Fringe Benefits	0.00	0.00	26.78
Other	0.00	0.00	0.00
Contractual Services	2,000.00	554.00	6,398.03
Capital	0.00	0.00	0.00
Legal Service	1,000.00	0.00	4,805.00
Insurance & Bonding	0.00	0.00	0.00
Debt Retirement	19,100.00	0.00	15,055.16
Interest Expense	15,100.00	0.00	12,313.86
Add to IDA Reserve	3,800.00	0.00	0.00
Total:	<u>42,000.00</u>	<u>554.00</u>	<u>38,948.83</u>

Excess Revenue over Expense	10,477.30	-9,124.06
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Cash in the Bank- IDA

Apr 30, 2024

May 31, 2024

United Bank - IDA Checking	15,870.28	26,347.58
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Total:	15,870.28	26,347.58
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TO: Town Council
FROM: J. Jay Litten, Town Manager
DATE: June 7, 2024
RE: June Staff Report

Treasurer's Report

[Council Action? Yes.]

As we have projected, cash continues to drift down to a more realistic level. As of May 31, our core account holds slightly under \$1,000,000. The reserve account continues to build, having surpassed \$1.1 million, and the ARPA account currently contains just under \$1.6 million, but a transfer will be coming out soon to cover completed ARPA projects.

Revenues continue to mirror projections closely, with May's key metrics posted at right. We will likely see the Meals Tax continue to slide a little, until the IDA is able to find a suitable restaurateur for Generations Park.

On the expense side, a fair amount of money went to asphalt in May. In the "streets" category, there are two classes of paving: about \$232k from VDOT "State of Good Repair Fund" and about \$124k from regular VDOT maintenance funds. The contractual-service line for

"Parks" includes \$83,631 for a slightly early repaving of the Oakdale Park entrance.

And in "Recreation," note the large bill for an outside contractor to repair the vandalism damage to the Par 3 course.

Finally, please remember that we will present a budget amendment for FY24. For their own accountancy reasons, the auditors appreciate this kind of year-end adjustment, plus it gives you a chance to send another \$125,000 to the reserve fund.

	Month	Year
CUT	91.1%	102.5%
MEALS	96.6%	97.1%
CUT+M	94.2%	99.2%
WATER	101.6%	96.2%
SEWER	104.3%	103.2%
W+S	103.3%	100.5%
OVERALL	100.1%	100.1%

Comprehensive Plan

[Council Action? Yes.]

After last month's joint public hearing, the Planning Commission voted to recommend Council approval of O-190-9 with a few small clerical changes as suggested by PC and Council members. This Ordinance allows for an update to Modules 1, 4, 6, and 8 of the Comprehensive Plan. You'll find the Ordinance and revised modules in your Council packet. If approved, this completes our revision process, and we'll soon publish the new Plan on our website.

Cross-Connection Ordinance

[Council Action? Yes.]

Anna King will give a short presentation on Tuesday night about our proposed C3PO ordinance. The Health Department has required all water suppliers to adopt a program like this, and it will provide a measure of safety for our customers.

By far, the most onerous duty created by the C3PO is on us. We will have a mountain of records to keep and dates to manage. We may be able to do it ourselves, but we also have an RFP in the field to see if there are any firms willing to assist us economically.

**AN ORDINANCE ENACTING BUDGET
AMENDMENTS FOR FISCAL 2024**

(O-190-8)

Whereas, under the authority of Va. Code, § 15.2-2507, the Council desires to amend its Fiscal 2024 (“FY24”) budget to reflect various circumstances which have arisen during the fiscal year,

Now, therefore, after a duly advertised public hearing, be it ordained by the Council of the Town of Bridgewater, Virginia, that

1. The FY24 budget is amended as follows in accord with Exhibit A, which is incorporated herein.
2. Funding for the “Expenditures Above Projections” is appropriated, and the transfer of an additional \$125,464 to the Town’s reserve account is authorized.
3. This ordinance shall take effect immediately.

Ordained this 11th day of June, 2024.

Mayor

I certify that I am the Clerk of the Town of Bridgewater, Virginia,
and that the foregoing is a true copy of an ordinance adopted by
the Council of the Town of Bridgewater, Virginia on June 11, 2024,
upon the following vote:

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Not Present</u>	
_____	_____	_____	_____	Mr. Bowman
_____	_____	_____	_____	Mr. Canada
_____	_____	_____	_____	Ms. Curtis
_____	_____	_____	_____	Mayor Flory
_____	_____	_____	_____	Dr. Miracle
_____	_____	_____	_____	Mr. Schofield
_____	_____	_____	_____	Mr. Tongue

Date

Clerk

Ref	Revenues Over Projections	Revenues Under Projections
230	Passports	\$13,000
238	Fines	\$80,000
248	Sale of Real Estate	\$300,000
246	PCS Rent	\$30,000
241	Interest	\$95,000
262	VDOT Sec. Maintenance	\$109,800
263	VDOT Prim Maintenance	\$42,500
280	VDOT Reconciliation Funds	\$140,178
280	Crosswalk Improvement	\$93,025
269	Gen-Oak Connector	\$108,900
249	Chesapeake Bay Grant	\$114,370
279	SLAF Grant	\$243,700
207	Personal Property	(\$32,500)
235	Zoning	(\$6,000)
293	Water Connection Fees	(\$40,000)
301	Sewer Connection Fees	(\$180,000)
	Net	\$1,111,973

Ref	Expenditures Over Projections	Expenditures Under Projections
1431	Streets/Capital	(\$60,000)
1416	Street Paving	(\$193,238)
1417	Primary St/CS	(\$66,500)
1417	Primary/Secondary/CS	(\$36,700)
727	Lightbridge	(\$22,854)
733	General Property/capital	(\$551,917)
733	General Property/capital	(\$47,000)
733	General Property/capital	(\$18,750)
438	Parks/Capital	(\$90,800)
438	Parks/Capital	(\$14,250)
438	Parks/Capital	(\$40,000)
1523	Stormwater/capital	\$160,000
1656	Water Dist/Capital	\$160,000
1323	Sewer/Capital	(\$98,000)
733	General Property/capital	(\$30,500)
1529	Stormwater/capital	(\$36,000)
135	Additional Transfer to Reserve	(\$125,464)
	Net	(\$1,111,973)

TA Crosswalk (portion deferred to FY24)
 Fall Paving Deferred from FY23
 Intersection Cabinet Replacement
 Salt
 Fiber to Oakdale
 Purchase of 423 N Main
 Basement Renovations
 Sipe 2 Roof
 Veterans Park
 Oakdale Cameras
 Oakdale #3 & Wildwood Shelters
 CBS Repairs Deferred
 CBS Repairs Deferred
 Water/Sewer Truck
 Sipe Center Storage
 Emergency Replenishment/Oakdale Pond

EXHIBIT
A

**AN ORDINANCE ADOPTING
AN UPDATE TO MODULES 1, 4, 6 & 8
OF THE COMPREHENSIVE PLAN**

(O-190-9)

Whereas, Planning Commission has provided an update to the several sections of Bridgewater's Comprehensive Plan, including Profile of Bridgewater (Module 1) as set forth in Exhibit A, Employment and Commerce (Module 4) as set forth in Exhibit B, Public Services (Module 6) as set forth in Exhibit C, and Featured Capital Improvements, as set forth in Exhibit D, and

Whereas, after a properly advertised joint public hearing, the Planning Commission has recommended approval through PC R2024-3, and this Council is of the opinion that the proposed updates should be approved.

Now therefore, be it ordained by the Council of the Town of Bridgewater that updates to the following sections of the Comprehensive Plans are approved as written:

- Module 1: Profile of Bridgewater as set forth in Exhibit A,
- Module 4: Employment and Commerce as set forth in Exhibit B,
- Module 6: Public Services as set forth in Exhibit C, and
- Module 8: Featured Capital Improvements, as set forth in Exhibit D.

This ordinance shall take effect immediately. The Planning Commission is thanked for its diligence in this Comprehensive Plan revision.

Ordained this 11th day of June, 2024.

Mayor

I certify that this is a true copy of an ordinance adopted on the 11th day of June, 2024, by the Council of the Town of Virginia, upon the following vote:

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Not Present</u>	
_____	_____	_____	_____	Dr. Miracle
_____	_____	_____	_____	Mr. Bowman
_____	_____	_____	_____	Ms. Curtis
_____	_____	_____	_____	Mayor Flory
_____	_____	_____	_____	Mr. Tongue
_____	_____	_____	_____	Mr. Schofield
_____	_____	_____	_____	Mr. Canada

Date

Clerk

MODULE 1: PROFILE OF BRIDGEWATER

TOWN HISTORY

The first settlers in the area now known as Bridgewater arrived in the 1740's and were of Scots Irish descent. They were soon followed by German settlers. The area became known as McGill's Ford around 1759 because John and William McGill owned approximately 350 acres on either side of the North River. Several early families built mills along the North River and the settlement came to be known as Bridgeport since it was a port for flatboats to ship products down the river.

Around 1800, John and Jacob Dinkle arrived with their families and started a sawmill, gristmill, cording mill, and stave mill. Jacob Dinkle's tavern, built in 1815 on South Main Street, and John Dinkle's two-story brick house, built around 1820 on Wynant Place, are still standing. The settlement soon became known as Dinkletown. On February 7, 1835, the settlement was chartered as the Town of Bridgewater. The name was derived from its proximity to the North River and the bridge that was built there in 1820. The original land area within the town was approximately twenty acres.

Bridgewater grew as a location of trade during the 1800's due to its proximity to major transportation routes. The Warm Springs-Harrisonburg Turnpike, which passed through Bridgewater and North River, was navigable by flatboats as far upstream as the town. By 1850, Bridgewater had two gristmills, two cabinet shops, several general stores, a tavern, and a hotel. Bridgewater College was chartered in 1880.

The town also continued to grow in land area. After an election held by local citizens, the area known as "Old Town" annexed the area known as "New Town" in 1854. A new Town charter was granted in 1884 which extended the boundaries to include an additional 100 acres on the southeast side of town. The new charter also provided that a mayor and



six councilmen be elected to govern town affairs. Annexation initiatives took place in 1895 adding approximately 300 acres on the southeast, northeast, and southwest sides of town. Further annexations took place during the 1980's and 1990's adding land to the east and north.

TODAY



Fireworks over the Bridgewater Community Center during Eve of Independence celebrations.

The Town of Bridgewater presently encompasses approximately 2,477.5 square miles (about 1,586 acres). The Town continues to serve as an area for trade and commerce with government and professional offices, banks, restaurants, and a variety of retail establishments. The Town also is an employment center with several major industries located within its borders. Bridgewater College, a private educational institution, and Bridgewater Retirement Community are also located within the Town.

The Town of Bridgewater is located along the northern edge of the North River near the southern border of Rockingham County. The City of Harrisonburg, the county seat, is located approximately five miles to the northeast. Other nearby urban areas include the City of Staunton (25 miles southwest), the City of Charlottesville (60 miles southeast), and the City of Winchester (75 miles northeast). The Washington D.C. and Richmond metropolitan areas are within a two- and one-half-hour drive.

Six Town Council members and the Mayor form the governing body of the Town of Bridgewater. The Mayor and all Council members are elected at large. The Town Manager oversees the day-to-day management of town operations and coordinates long-range planning and budgeting activities.

A seven-member Planning Commission appointed by Town Council oversees planning activities and reviews requests for rezoning and amendments to Town ordinances pertaining to zoning and land development activities. A court-appointed Board of

Zoning Appeals considers requests for variances from Zoning Ordinance requirements. A seven-member Industrial Development Authority, also appointed by Town Council, issues bonds and supports economic development in Bridgewater.

MODULE 4: EMPLOYMENT & COMMERCE

BACKGROUND

A diversity of commercial, industrial, and quasi-public employers provides a stable tax base for the Town and a broad choice of employment opportunities. Tax revenues from these employers assist in providing public services and amenities to Town residents.

To provide a meaningful economic analysis, it is necessary to look at the economy of the combined Rockingham/Harrisonburg/Bridgewater community, since the economies of the three jurisdictions are highly intertwined. Many of the area's employment centers are directly related to agribusiness which flourishes in the County. Likewise, County residents benefit from the convenience of having commercial and service centers centrally located in the City and Town.

Because of its diversity and its large agricultural base, the area economy is strong and generally less affected by national economic fluctuations than more urbanized areas. Area growth has been aided by easy access to the interstate highway system, proximity to major metropolitan markets, and the availability of water resources.

COMMERCE

The ten largest employers in Rockingham County represent the industries of education, health care, manufacturing and distribution, public administration, and hospitality/recreation. Ten of the top 35 employers in Rockingham County have locations in Bridgewater including: Marshalls (1274), Perdue Farms (519), Bridgewater Retirement Community (467), Bridgewater College (399), and Shickel Corporation (112). These institutional entities are responsible for a significant portion of our revenues. Harrisonburg functions as the regional retail center in Rockingham County, drawing from a broad market area which includes the Town of Bridgewater. Town residents and Bridgewater College students form the primary customer base for retail and



service establishments in the Town. Most of these establishments are located along Main Street.

Recent population growth has created a community of over 6,500 residents (including 1,385 residential college students). This increased size should provide the impetus for commercial development with more diverse shopping opportunities within the Town borders. A major food market, pharmacy, clothing stores, and increased services should all be supportable in a community of 6,500 people.

Tourism is another potential revenue source which has been increasing with the addition of the Generations Park Ice Rink, the Sandy Bottom Mini-Golf Course (as well as the Par-3 course), Sipe Center, Riverwalk, and the expected opening of Macado's in 2025. Future projects such as the proposed Convocation Hall at Harrison Park promise to increase the number of outsiders making their way to Bridgewater.

Top Employers in Rockingham County			
#		#	
1	Rockingham County School Board	19	Bridgewater Home, Inc.
2	Sentara Healthcare	20	Sunnyside Presbyterian Home
3	Wal Mart	21	VPGC LLC
4	Cargill Meat Solutions	22	Shenandoah Growers Inc
5	Merck Sharp & Dohme Corp	23	Interchange Group Inc
6	Marshall's	24	Food Lion
7	Great Eastern Resort Management	25	Science Applications International Corporation
8	Pilgrims Pride Corp	26	Great Eastern Resort Corporation
9	LSC communications Book LLC	27	Shenandoah Valley Electric
10	County of Rockingham	28	Lantz Construction Company
11	Danone North America Public Benefit	29	Avant Healthcare Professionals
12	Millercoors LLC	30	Massanutten Ski Lodge
13	QSi LLC	31	Rockingham Co-op Farm Bureau Inc.
14	Perdue Products	32	Partners Excavating Company Corporation
15	Dynamic Aviation Group	33	McDonalds
16	Sysco Food Services	34	Farmer's and Merchants Bank
17	Riddleberg Brothers, Inc	35	Shickel Corporation
18	Bridgewater College	Locations in Bridgewater are highlighted.	

Source: Virginia Employment Commission, Economic Information & Analytics, Quarterly Census of Employment and Wages (QCEW), 2nd Quarter (April, May, June) 2023.

**GOAL: MAINTAIN AND EXPAND THE
STRONG EMPLOYMENT BASE OF BRIDGEWATER.**

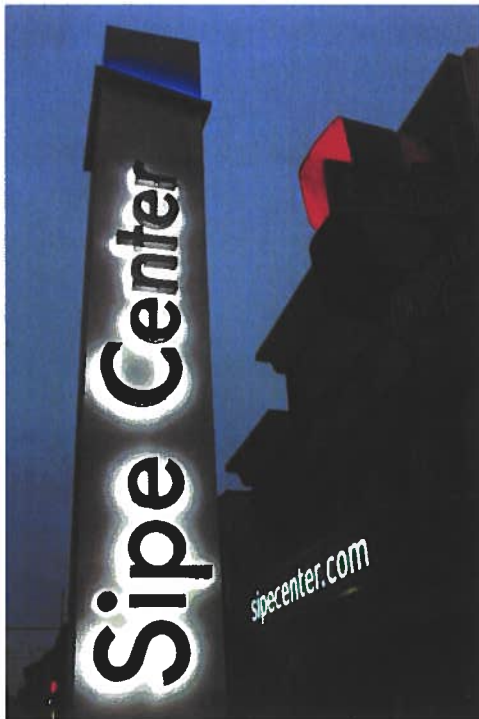
Objective: Retain and strengthen present establishments within the Town.

- Work with local industry representatives to ensure that adequate water and sewer capacity is available for future expansions.
- Continue to improve the transportation network in the industrial area to allow simultaneously easier access for industries and a safer, calmer experience for pedestrians and other motorists.

Objective: Seek opportunities to expand and build upon the present commercial base.

- Continue to promote the idea of Bridgewater being a good place to locate or expand a business.

Objective: Promote and encourage tourism activities.



- Continue to improve the Town's amenities that draw outsiders, such as Generations Park Ice Rink, Sandy Bottom Par-3 and Mini-Golf, Sipe Center, Riverwalk, and the proposed Convocation Hall at Harrison Park.
- Document the Town's historic resources, and other resources that might attract visitors, to create an awareness of these assets. Improve and preserve the appearance of historic structures within the Town. Encourage their preservation and adaptive use.
- Continue to hold Charter Day activities, Eve of Independence, Summer's End Celebration, and other special events celebrating the community to promote civic pride and attract visitors from the county and surrounding region.
- Permit bed and breakfast establishments, Airbnb's, and small inns in areas appropriate for such uses.

GOAL: PROVIDE A RANGE OF GOODS AND SERVICES TO MEET RESIDENT NEEDS AND MAINTAIN THE ECONOMIC VIABILITY OF THE EXISTING DOWNTOWN COMMERCIAL AREA.

Objective: Provide for a mixture of retail stores, business and government offices, restaurants, personal and professional services, financial services, and other related and appropriate uses within the Town.

- Ensure that Town land-use regulations permit a variety of commercial and business uses to promote diversity and flexibility in business location decisions.
- Town officials should work with local business owners to help retain existing businesses and promote their expansion.
- Continue to encourage and facilitate (when possible) development and beautification of properties along Main Street to protect the existing character of the area. This area, particularly from the North River to North River Road, represents the traditional commercial activity center of the Town and has undergone a higher density and intensity of development than other areas.
- Ensure that the northern Main Street commercial area continues to be a site for commercial and retail development.

Objective: Promote Bridgewater as a shopping destination.

- Continue to improve the appearance of Main Street and seek the cooperation of local businesses in this effort.
- Continue to seek out businesses that would complement and expand the present mix of goods and services available to Town residents.
- Continue to provide an inventory of commercial properties available for lease or sale to facilitate business expansion or recruitment.

MODULE 6: PUBLIC SERVICES

BACKGROUND

Public services and facilities help determine residents' quality of life. Public services add to residents' convenience and safety while helping make Bridgewater a desirable place to live and work. The provision of various services, especially public water and waste water systems, is a key distinction between rural and urban environments. These services promote efficient use of available land and help attract commerce and industry.

PUBLIC UTILITIES



Bridgewater's Water Treatment Plant

The Town of Bridgewater owns and operates a water treatment and distribution system located on Green Street near its intersection with Breezewood Terrace. At one time, all our drinking water was taken from the North River, treated and distributed to Bridgewater households. However, in 1996, the Town completed the drilling of a well rated at 1.5 million gallons per day (mgd). In 1998, this well was brought online. Today this water is mixed with that from the North River, treated at the water treatment facility and distributed to more than 2,000 Bridgewater

households. The current rated capacity for treatment and distribution is 1.5 mgd with an average daily demand of 0.679 mgd in 2023. The system's storage capacity is 1.53 million gallons.

In recent years, Town staff has made efforts to reduce or eliminate septic systems within the Town limits. Since February 2019, seven homes were disconnected from private septic and connected to Town sewer. Currently, 25 properties are still on private septic. Further, in 2023, water meters were upgraded from manual and touch read to radio read, significantly simplifying the data collection process, and the Town implemented a Supervisory Control and Data Acquisition (SCADA) system at the Water Treatment Plant which allows staff to control, monitor, and analyze all the components of the water treatment process.

During the past four decades, the Town has taken steps to replace undersized and inadequate water lines. More than one-half of the water distribution system has been

installed since 1980. A comparison of treated versus metered flow indicates a very low system loss of less than five percent. System pressure is good throughout the Town. There are still isolated locations within the Town where water lines are undersized or have begun to function inefficiently such as some areas along Main Street. Town officials have identified these problem areas and are making plans to address improvements.

WASTE WATER COLLECTION AND DISPOSAL

The Harrisonburg-Rockingham Regional Sewer Authority (HRRSA) operates the waste water treatment plant providing service to town residents. The rated treatment capacity of this plant is 22 mgd but this capacity is sometimes exceeded during storm events due to inflow and infiltration problems. HRRSA provides wastewater treatment services for the City of Harrisonburg, the Towns of Dayton, Bridgewater, and Mt. Crawford, and nearby areas within Rockingham County.

The Town is responsible for maintenance of the wastewater collection system. This system includes more than 70,000 feet of terra cotta, PVC, and cast-iron pipe as well as four pump stations located near Millview Estates, Bridgewater Fields, Wildwood Park, and the Bridgewater College athletic field on East Riverside Drive.

The sewer mains and manholes throughout Town were recently mapped and added to the Town's new Geographical Information System (GIS). In time, water mains, parcel details, zoning files and other data will also be uploaded. Once completed, this program will be a valuable one-stop source of geographical information for Town residents and staff.

The Town has been replacing old terra cotta waste water lines with PVC pipe as part of a comprehensive inflow/infiltration abatement plan. More than one-half of the wastewater collection system has been installed since 1980. Many of the old brick manholes have been replaced to reduce inflow and infiltration problems.

ELECTRICITY AND NATURAL GAS

Dominion Virginia Power provides electric service to most residential, commercial, and industrial customers in Bridgewater and the surrounding vicinity. A few customers are served by Shenandoah Valley Electric Cooperative. Natural gas service is available in some sections of town through Columbia Gas. Charging stations for Electric Vehicles are available at Generations Park and on the Bridgewater College Campus.

SOLID WASTE COLLECTION AND RECYCLING

The Town provides weekly curbside collection of solid waste to its residents through Waste Management for a monthly fee. Refuse is deposited in the County Landfill.

The Sandy Bottom Recycle Center was opened in 2020 and is available 4 days each week for residents to drop off #1, #2, and #5 plastics, aluminum and steel cans, paper, cardboard, plastic bags, ink cartridges, hard drives and cell phones, glass, and household batteries. It also provides secure bins for professional paper shredding.



Waste Management provides collection service for solid waste in Bridgewater.

INTERNET AND CABLE TELEVISION

Comcast and Glo Fiber provide internet and television service in the Town of Bridgewater, and Verizon provides DSL Internet service.

HEALTH FACILITIES

Sentara RMH Medical Center is located approximately seven miles away from Bridgewater. General medical and related services are available in Bridgewater from physicians, dentists, and other medical personnel. Bridgewater Health Center, on Bridgewater's eastern border, provides Sentara Physical Therapy, Lab, and Imaging services, and Carilion Family Medicine. On Main Street, Hastings Medical Clinic offers primary and urgent care for all ages. Award-winning Bridgewater Retirement Community, an elder care facility, is also located in the Town.

EDUCATIONAL FACILITIES

The Rockingham County School Board operates Turner Ashby High School and John Wayland Elementary School in Bridgewater. Wilbur S. Pence Middle School is located in Dayton. Blue Ridge Christian School, a private religious-based school, provides preschool and elementary school education in the old Bridgewater Elementary School building on Dinkel Avenue. Additionally, Connections Early Learning Center provides licensed full-day care and education for infants, toddlers, and preschoolers as well as programming and academic support for elementary-aged children before and after school and during the summer break. Bridgewater College, founded in 1880, is a private co-educational institution providing a graduate and undergraduate program. James Madison University

and Eastern Mennonite University, located in Harrisonburg, and Blue Ridge Community College in Weyers Cave, also provide post-secondary education.

LIBRARY SERVICES

North River Library provides the main library service to the Town. Bridgewater College's library is also available to the broader community, as is the Massanutten Regional Library in Harrisonburg.

POLICE AND EMERGENCY SERVICES

Bridgewater has ten full-time police officers that provide 24-hour coverage of the Town. These officers have use of eight police vehicles for patrol duties. Police offices are located on the first floor of the Bridgewater Community Center at 201 Green Street.



Bridgewater Police Department

Volunteer fire and rescue stations are located within the municipal limits and serve both town residents and nearby Rockingham and Augusta County. The Bridgewater Volunteer Fire Department is located at 304 North Main Street. The Bridgewater Rescue Squad is located at 10 Volunteer Drive.

PUBLIC RECREATION

Bridgewater owns and maintains thirteen public parks covering 100 acres. More than half of this recreational space was acquired since 1984.

Oakdale Community Park (35 acres) is the Town's largest park located at 134 Mt. Crawford Avenue. Approximately nine acres are leased to the Bridgewater Community Little League which maintains six ball fields and operates a clubhouse and concession stand. The park contains three picnic shelters and two playgrounds, an outdoor basketball court, and a foursquare court. In 2023, the Oakdale Pond was completed. This beautiful water feature helps alleviate stormwater drainage issues. The pond was stocked with small fish in early 2024 and fishing is expected to be available by mid-2025. In addition to the large number of Little League practices, games and tournaments held in the park, many Town-sponsored events are held here each year, including a Touch-A-Truck and Police Rodeo in the spring, Summer Camp for elementary students, the ever-popular Summer's End Celebration on Labor Day, and Halloween at Oakdale Park.

Harrison Park (15 acres) is located at the corner of Green and Grove Streets. The park is home to the Doug Will Tennis Center, which houses two indoor hard surface tennis and pickleball courts, along with an outdoor basketball court and playground area. Each July, the Bridgewater Volunteer Fire Department holds its fundraising Lawn Party on public land adjacent to Harrison Park.

Generations Park (0.72 acres) features ice skating during the winter. Ice skating season begins on Thanksgiving Day and is open daily through the beginning of March. Admission and skate rental is free for all Town residents who present a B-Rec pass. A nominal fee is charged for non-residents. Skating lessons are provided by Generations Park Ice Academy, and in 2023, the Town started providing weekly Shufflecurl games at the rink. The annual Christmas Tree Lighting is held here each November. Throughout the remainder of the year, Generations Park provides pickleball courts and hosts evening concerts, including Bridgewater's Eve of Independence, which draws large crowds with a free concert from a popular local band, food trucks, and spectacular fireworks.



An afternoon at Mini-Golf at Sandy Bottom Park.

Sandy Bottom Park (18.15 acres) is home to Bridgewater's par three, nine-hole golf course, and an 18-hole miniature golf course. The park facilities also include a practice green, restrooms, a new picnic shelter, a four-square court and sand volleyball court, several picnic tables along the river, two gazebos, and ample parking. Two Town-sponsored events are hosted annually at this park: the Labor Day 5K and the Mini-Golf Leaderboard Tournament. Sandy Bottom Park is also home to the Bridgewater

recycling center addressed earlier in this module.

Wildwood Park (10 acres) is a ten-acre site adjacent to the North River on West Bank Street. A dam in the river provides a pool for fishing. This park contains picnic tables, playground equipment, restrooms, and a picnic shelter. The park provides both wooded areas and grassed open spaces for recreation and exploration. Bridgewater's Easter Egg Hunt is held here every spring. Additionally, John Wayland Elementary School 2nd grade classes visit the park toward the end of the school year to plant flowers and learn more about the park's ecosystem and how to properly care for our natural environment and the watershed.

Wynant Park (0.83 acres) is a small neighborhood park adjacent to East College Street containing trees and grassed areas as well as playground equipment.

Edgebriar Park (0.24 acres) is located on the banks of the North River along East Riverside Drive. The park has a large well-landscaped water garden and fishing pier that is handicap accessible. Edgebriar is also a great starting point for those wishing to enjoy the Roscoe Burgess Riverwalk Trail.

Cooks Creek Arboretum (8 acres) consists of eight acres of peaceful green space located along the banks of Cooks Creek. It contains several picnic tables as well as a walking path.

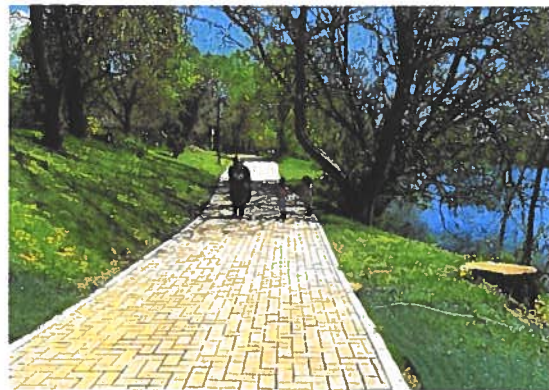
The Dinkel-Harris Gateway at Warm Springs Turnpike Park (0.13 acres) is a small park which commemorates the history of Route 42, formerly known as the Harrisonburg-Warm Springs Turnpike.

Bridgeview Park (2.58 acres) includes exercise stations, a walking path, and playground equipment. It is located on West Bank Street. The Roscoe Burgess Riverwalk Trail passes through this park.

Seven Bridges Park (2.23 acres) is located next to the bridge crossing North River. It contains a gazebo, a plaque telling some of the history of Bridgewater during the Civil War, and a boat ramp for those who would like to paddle the river. Seven Bridges Park is along the Roscoe Burgess Riverwalk Trail between Edgebriar and Bridgeview Parks.

Whitelow Park (4.73 acres) along Bridgewater's northwestern border features a walking trail, small pavilion, playground equipment, a swing set, and a gaga ball pit.

Roscoe Burgess Riverwalk is a walking trail along the North River. As of summer 2024, the trail connects Edgebriar, Seven Bridges, and Bridgeview Parks. Proposed future phases will connect all Bridgewater parks along the banks of the North River, from the Sandy Bottom Golf Course to Wildwood Park, with a possible footbridge for those who wish to explore the currently inaccessible islands in the middle of the river.



Citizens enjoying Riverwalk.

Veterans Park (0.11 acres) is Bridgewater's newest park. It provides a sprinkling of green space in Bridgewater's Midtown area and a mountain of respect to our veterans who have served in one of the six branches of the U.S. military. Bridgewater residents and guests

may purchase plaques honoring their loved ones who served our country. The plaques are then placed on the memorial wall that serves as a focal point of the park. All proceeds from plaque sales go to the Bridgewater VFW. Next to the wall, a landscaped area features flowers, and several trees including a Dawn Redwood. This tree, once thought to be extinct, symbolizes that those who are lost are never forgotten.

Sipe Center is a multi-purpose theater on the corner of College Street and Main Street which opened in 2019 providing Bridgewater residents and guests with a regular schedule of movies and live performances. Several times per year, residents and guests enjoy the ever-popular Mario Kart Tournaments on the big screen, and a Santa at Sipe event is held here each December. Sipe Center is also available for private rentals and serves as the venue for Bridgewater's monthly Council meeting as well as other administrative gatherings.

Both Rockingham County and Bridgewater College provide recreational programs that are available to the public during certain hours. The Ashby Recreation Association operates a private swimming pool. Bridgewater Community Little League provides baseball, softball, tee-ball, and challenger divisions at Oakdale Park. Shenandoah Valley United offers soccer programming in Rockingham County for youth players from the Central Shenandoah Valley.

PUBLIC BUILDINGS



Bridgewater Community Center in spring

The Bridgewater Community Center, located at 201 Green Street, houses offices for the Police Department, Town Treasurer, Public Works, and Administration offices. The building also contains Arey Assembly Hall, a large community meeting room which offers space for community events as well as wedding receptions, family reunions, etc. In 2023, renovations to the assembly hall allowed for the creation of 201-B, a small office space perfect for those who work from home or need a private location to meet with a client. The office, complete with a large desk, printer, and internet access, is free to B-Rec holders. The Town owns property on Volunteer Drive that serves as the headquarters for the Bridgewater maintenance department and provides a shop and municipal garage for vehicles and equipment.

The Town also leases the old Town Hall building at 109 South Main Street to the Bridgewater Historical Society.

GOAL: ENSURE THAT ALL RESIDENTS CONTINUE TO RECEIVE TOP-QUALITY POLICE, FIRE, RESCUE, AND WASTE COLLECTION AND DISPOSAL SERVICES.

- Offer technical and financial assistance to volunteer fire and rescue squads as needed.
- Continue to provide 24-hour police service and maintain minimum requirements for officers.
- Continue providing collection services through Waste Management and recycling at the Sandy Bottom Recycle Center.

GOAL: PRESERVE AND ENHANCE THE NATURAL RESOURCES OF BRIDGEWATER TO BENEFIT BRIDGEWATER RESIDENTS.

Objective: Ensure that public buildings and amenities provide adequate and attractive space to support Town departments, services, and staffing needs.

- Improve and beautify the Town shop area.
- As part of the Tree City USA program (to which Bridgewater was named in 2023):
 - Plant 1.5 trees for every tree removed.
 - Budget adequately for the care of public trees.
 - Celebrate Arbor Day each year.
- Make repairs and improvements to the old Town Hall building.
- Provide network connection between all Town facilities.
- Continue to explore opportunities for undergrounding of utilities along Main Street.

Objective: Provide adequate community facilities and services for all neighborhoods.

- Continue to monitor demand for water services to ensure that sufficient capacity and pressure is available to meet resident needs.
- Continue to replace and upgrade deficient water lines.
- Ensure sufficient capacity is reserved with the Harrisonburg Rockingham Regional Sewer Authority.
- Encourage and consider assisting with the installation of electric charging stations as opportunities allow.

Objective: Expand recreational activities.

- Seek out funding resources available to the recreation program through grants and other opportunities.
- Continue to connect Town parks to each other through pedestrian and bicycle trails, like the Roscoe Burgess Riverwalk Trail and Gen-Oak Connector
- Continue to reserve land within the floodplain for open space.
- Continue to provide events and spaces that build a strong sense of community in a beautiful environment.
- Explore construction of a Convocation Hall at Harrison Park.

Objective: Incorporate public services and community facilities into the Featured Capital Improvements.

- Identify and prioritize areas of need related to existing and proposed community facilities and infrastructure for funding through the Capital Improvements Plan.

Objective: Match program costs with revenues.

- Monitor costs of public services and ensure that fees and other assessments are adequate to provide for present and future needs.

MODULE 8: FEATURED CAPITAL IMPROVEMENTS

OVERVIEW

This list of capital projects helps guide the Town Council towards the goal of meeting community needs. Based on surveys of citizens, board members, and staff, the following projects have been identified.

RIVERWALK

Riverwalk is a walking path along Bridgewater's southern boundary. When completed, it could connect Sandy Bottom Par-3 and Mini-Golf on our southeastern border with Wildwood Park on our southwestern border. Phase two, which extends the path through Bridgeview Park to West Bank Street, was completed in the spring of 2024. The path will continue eastward along East Riverside Drive in future phases three and four, possibly extending to the islands in the river.



MIDTOWN REDEVELOPMENT

The Midtown Connector will provide a badly needed east-west link across Main Street and funnel traffic to enter Main at the Mt. Crawford Avenue stoplight. Additionally, the Town has taken measures to revitalize this area. Veterans Park opened at the end of Ashby Street in 2023, a new landscaped area was installed between 427 and 429 North Main Street in 2024, and the Town has offered attractive uniform signage to new businesses in the area. Exploring ways to increase green space, add beauty, and restore the character of this area will continue to be a part of the Midtown Redevelopment project.

MAIN STREET REDEVELOPMENT

Improving the commercial and visual appeal of our Main Street has been a long-time initiative in Bridgewater. Our Neighborhood Districts solve some of the logistical complications related to zoning requirements for current and future business owners. Our two public facilities, Generations Park and Sipe Center, are and will continue to be

important hubs of activity. Continuing to invest in measures like these will prove to be the best way to improve Main Street to a premier cultural hotspot.

DON LITTEN PARKWAY

While there are no immediate plans to construct the parkway, connecting Route 257 with Route 42 (Dinkel Avenue and Main Street) could reduce the amount of industrial traffic on Main Street.

CONVOCATION HALL

A future Convocation Hall adjacent to the Doug Will Tennis Center at Harrison Park will provide an indoor venue for meetings, trade shows, and festivals in Bridgewater. When it's not being used for scheduled events, the indoor basketball courts and walking path will be popular among residents and guests.

**AN ORDINANCE AMENDING TITLE 11
OF THE TOWN CODE**

(O-190-10)

Whereas, under section 12VAC5-590-580 of the Virginia Administrative Code, the Town is required implement a cross-connection control program for its water system, and

Whereas, the Council wishes to adopt a Cross-Connection Control Program Ordinance (“C3PO”) and make certain collateral changes to Title 11,

Now, therefore, be it ordained by the Council of the Town of Bridgewater, Virginia, that

1. Chapter two of Title 11, as reproduced in Exhibit A, is enacted, replacing the existing Chapter two in its entirety.
2. Additionally, § 11-305, as reproduced in Exhibit A, is enacted, replacing the existing § 11-305 in its entirety, and § 11-601, as reproduced in Exhibit A is enacted.
3. This ordinance shall take effect on August 1, 2024.

The Clerk is requested to forward a copy of this ordinance to the Rockingham County Building Official, who is charged with certain enforcement duties concerning C3PO’s.

Ordained this 11th day of June, 2024.

Mayor

I certify that I am the Clerk of the Town of Bridgewater, Virginia,
and that the foregoing is a true copy of Ordinance O-190-10,
adopted by the Council of the Town of Bridgewater, Virginia on June
11, 2024, upon the following vote:

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Not Present</u>	
_____	_____	_____	_____	Mr. Bowman
_____	_____	_____	_____	Mr. Canada
_____	_____	_____	_____	Ms. Curtis
_____	_____	_____	_____	Mayor Flory
_____	_____	_____	_____	Dr. Miracle
_____	_____	_____	_____	Mr. Schofield
_____	_____	_____	_____	Mr. Tongue

Date

Clerk

Cross Connection Control Program Ordinance (C3PO)

§ 11-201. Definitions. For purposes of this Chapter, the following definitions control the terms used below, except where the context unmistakably indicates otherwise.

As is the case throughout this Code, the masculine includes the feminine (and *vice versa*), the singular includes the plural (and *vice versa*), and the word "person" includes both natural persons and legal entities of every type.

(1) **"Air Gap Separation"**: The unobstructed vertical distance through the free atmosphere between the lowest point of the potable water outlet and the flood rim of the receiving vessel. [\[12VAC5-590-10\]](#)

(2) **"Backflow"**: The undesirable reversal of flow of water or mixtures of water and other liquids, gases, or other substances into the [Waterworks](#). [\[12VAC5-590-10\]](#)

(3) **"Backflow Prevention Apparatus" or "Apparatus"**: Any [Backflow Prevention Assembly](#) or [Backflow Prevention Device](#).

(4) **"Backflow Prevention Assembly" or "Assembly"**: A mechanical unit, designed to control various [Cross Connections](#) and stop the reversal of flow that includes an inlet and outlet shutoff valve and test cocks to facilitate testing of the assembly. Backflow Prevention Assemblies include the reduced pressure principle Backflow Prevention Assembly, the double check valve Assembly, and the pressure vacuum breaker assembly. [\[12VAC5-590-10\]](#)

(5) **"Backflow Prevention by Separation"**: Preventing [Backflow](#) by either a sufficient [Air Gap](#) or absence of pipes, fittings, or fixtures connecting to the [Waterworks](#).

(6) **"Backflow Prevention Device"**: A mechanical unit designed to control [Cross Connections](#) and stop the reversal of flow that is not testable because it does not have inlet and outlet shutoff valves or test cocks. A Backflow Prevention Device is not generally designed or constructed to withstand continuous pressure over 12 hours, or to control high hazards. A Backflow Prevention Device generally includes the atmospheric type vacuum breakers and the dual check valve type devices. [\[12VAC5-590-10\]](#)

(7) **"Containment"**: A safeguard against backflow into the [Waterworks](#) from a consumer's water system by installing an appropriate Any [Backflow Prevention Assembly](#), [Backflow Prevention Device](#), or [Backflow](#) elimination method at the [Service Connection](#) or downstream of the Service Connection but before any unprotected takeoffs.

PA Regulation: *"Containment" is a strategy designed to limit the contamination of a Cross Connection to a particular premises.*



(8) "Cross Connection": Any actual or potential link, connection, or physical arrangement, direct or indirect, between used water, an auxiliary water system, or other source of contamination or pollution to the waterworks through which [Backflow](#) can occur.

[12VAC5-590-10]

(9) "Customer": The Town's utility customer on a piece of real estate.

(10) "Department": The Virginia Department of Health, Office of Drinking Water.

(11) "Determination": A written finding, which may be brief, based on a preponderance of available evidence.

(12) "Double Check Valve Assembly" or "Double Check Detector Backflow Assembly": A [Backflow Prevention Assembly](#) composed of two single independently acting check valves including tightly closing shutoff valves located at each end of the Assembly and test cocks to facilitate testing of the Assembly, used for low hazard situations. [12VAC5-590-10]

(13) "Point of Use Isolation": The prevention of [Backflow](#) into a [Waterworks](#) from a [Customer's](#) water supply system by a [Backflow Prevention Device](#) or by [Backflow Prevention by Separation](#) at the sources of potential contamination in the Customer's water supply system.

(14) "Point of Service": That point where ownership of a water system shifts from the Town to the Customer, typically at the water meter, as described in [§ 11-109](#).

(15) "Premises Plumbing": That portion of the water system serving a particular premises which is downstream from the [Point of Service](#).

(16) "Pressure Vacuum Breaker Assembly": A backflow prevention assembly (i) designed to prevent backsiphonage and used for high hazard or low hazard situations; (ii) composed of an independently operating spring-loaded check valve, an independently operating spring-loaded air-inlet valve, and tightly closing shutoff valves located at each end of the assembly; and (iii) fitted with properly located test cocks to facilitate testing of the assembly.

(17) "Program Administrator" or "PA": The Town Water Treatment Plant Supervisor.

(18) "Reduced Pressure Principle Backflow Prevention Device" or "RPZ Device": An approved Apparatus designed to prevent backsiphonage or backpressure [Backflow](#) used for high or low hazard situations, composed of a minimum of two independently operating, spring-loaded check valves together with an independent, hydraulically operating pressure differential relief valve located between the two check valves. During normal flow and at the cessation of normal flow, the pressure between these two checks will be less than the supply pressure. The unit must include tightly closing shutoff valves located at each end of the

assembly and be fitted with properly located test cocks.

(19) "Responsible Party": The owner of a premises, the owner's tenant if any, and the Town's Customer, if different.

PA Regulation: *Generally, a tenant possesses real estate, and a landowner does not. By agreement of a landowner, a tenant, and the PA, the landowner can become the Responsible Party, alone or along with the tenant. Even in the absence of such an agreement, the PA should—and when required, shall—provide copies of notices to the landowner.*

(20) "Sufficient Risk of Backflow" or "Sufficient Risk": A potential violation of this Chapter which creates an unreasonable risk of polluting any portion of the [Waterworks](#). An administrative violation alone would not create a Significant Risk.

(21) "Waterworks": The waterworks of the Town of Bridgewater, including all structures, equipment, and appurtenances used in the storage, collection, purification, treatment, and distribution of potable water except (i) any piping and fixtures inside the building where such water is delivered (ii) any points downstream of the [Point of Service](#). [12VAC5-590-10]

§ 11-202. Administration.

(a) The Program Administrator shall administer and enforce this program under the supervision of the Assistant Town Manager for Public Works.

(b) The Town will review this Chapter not less than every five years and update it as necessary to satisfy the requirements of [12VAC5-590-600\(A\)](#), et seq. The Town will submit updates to the Department to obtain approval.

(c) The PA is authorized to clarify, implement, and enforce this Chapter through appropriate regulation, the violation of which shall be treated as a violation of this Chapter itself.

PA Regulation: *Adopted PA Regulations are styled as so.*

§ 11-203. Purposes. This Chapter is intended to further the following objectives:

(a) Preventing contamination of the [Waterworks](#) from [Premises Plumbing](#), [Cross Connections](#), or [Backflow](#) by requiring appropriate [Backflow Prevention Devices](#) or [Backflow Prevention by Separation](#) at the [Point of Service](#). Containment has the highest priority.

(b) Preventing Backflow of pollution or contamination into the Premises Plumbing by informing the [Customer](#) of the shared responsibility for water quality and providing assistance where requested in determining the degree of hazard. Informing Customers of the

need for isolation beyond the Point of Service will be a continuing effort.

(c) Preventing backflow of pollution or contamination into the Waterworks by ensuring that all water meters are equipped with appropriate [Backflow Prevention Device](#) in addition to [Apparatuses](#) to be installed by [Premises Plumbing](#) owners.

§ 11-204. General Requirements.

(a) Substantive Standards.

(1) All Responsible Parties shall be responsible for the installation of such [Backflow](#) and [Cross-Connection](#) prevention [Apparatuses](#) as may be required by the Uniform Statewide Building Code or this Chapter.

The USBC and the manufacturer's specifications shall be used to determine the appropriateness of the [Backflow Prevention Assembly](#) or [Backflow Prevention Device](#) application and shall depend on the degree of hazard that exists or may exist.

(A) *Location.* Generally, required Apparatuses shall be located at the [Point of Service](#), unless otherwise allowed by the [PA](#) and the Building Official. If approval to install an Apparatus downstream of the service connection is granted, the Apparatus shall be installed prior to any unprotected takeoffs. [[12VAC5-590-610](#)]

Residential irrigation-system Apparatuses may be located at the point of connection between the [Premises Plumbing](#) and the irrigation system, but before any irrigation system outlets, controls, or openings.

(B) *Multiple Apparatuses.* The PA or Building Official may require multiple Apparatuses to provide isolation protection for spaces inside of multi-use properties to ensure a potential hazard to the potable water system is not spread to the water system utilized by other occupants of the building.

PA Regulation: *Examples include facilities identified by Department regulations as requiring a Backflow Prevention Assembly at the service connection, but have been located within a multi-use building. Additional examples would also include but not limited to restaurants, medical facilities, veterinarian facilities, nail or hair salons, dry cleaners and commercial laundry equipment, reclaimed or recycled water, solar hot water systems, grocery stores, breweries or beverage processing plants, film laboratories, etc.*

(C) *Installation.* All Apparatuses shall be installed in accordance with the USBC and the manufacturer's instructions. Apparatuses may not be installed in such a manner as to allow them to be bypassed. Apparatuses may not contain openings, outlets, or

vents that are designed to open during Backflow prevention (i) in areas subject to flooding or in pits or (ii) in areas with atmospheric conditions that represent a contamination threat to the potable water supply.

(2) No [Responsible Party](#) shall construct, operate, or make use of a Premises Plumbing system containing a Cross-Connection to the Waterworks or creating a risk thereof.

(3) No premises shall have auxiliary water system while also connected to the Waterworks.

(4) Premises having booster pumps or fire pumps connected to the Waterworks shall have the pumps equipped with a pressure sensing device to shut off or regulate the flow to prevent a reduction of pump suction line pressure to less than 20 psi gauge.

(5) Where there is potential for thermal expansion to create a backflow into the [Waterworks](#), appropriate devices, approved by the USBC, shall be installed. The particular solution chosen shall be at the discretion of the facility owner and at the expense of the facility owner.

(6) Beginning July 1, 2024, all Town water meters shall protect the Waterworks from Backflow with devices meeting ASSE Standard #1024. Such devices do not limit Customers' obligation to install the Apparatuses required by this Chapter.

(7) The Town shall maintain acceptable working pressures in the distribution system to reduce the potential for Backflow to occur. The Town shall provide a minimum working pressure of 20 psi gauge at all service connections.

(b) Standards of Conduct.

(1) No Responsible Party shall bypass, defeat, or impair any Town-installed containment device at the Point of Service or any Cross-Connection or Backflow Prevention Apparatus on the premises.

(2) All Responsible Parties shall comply with the PA's requirements in performing assessments under [§ 11-205](#).

(3) All Responsible Parties shall comply with orders for corrective actions from the Building Official or Program Administrator.

PA Regulation: *The PA will specify a deadline for the completion of corrective actions required under the PA's authority, usually 15-20 days. See [§ 11-206\(a\)](#) below.*

(4) No Responsible Party or other person shall violate any provision of this Chapter or cause any such provision to be violated. Where the Responsible Party is an artificial

entity, the natural persons having legal responsibility or physical control of the infrastructure in question are charged with the same duties as the Responsible Party.

(5) The violation of paragraph (b)(2) above shall trigger civil penalties under [§ 11-211](#). A knowing violation of any other provision of this chapter—or of paragraph (b)(2) after civil penalties have reached their maximum level—shall constitute a Class 2 misdemeanor. constitute a Class 2 misdemeanor.

§ 11-205. Assessments.

(a) General.

(1) Each [Premises Plumbing](#) system will be assessed on a regular basis for [Cross-Connection](#) hazards. Assessment may be performed by testing, inspections, questionnaires, or interviews. The frequency and type of assessment is determined by the conditions set out in paragraphs (a)(2) through (a)(4) below.

(2) Condition Red Situations. *Annual Testing for Certain Assemblies.* The following types of [Assemblies](#) require annual testing:

- (•) [RPZ Assemblies](#),
- (•) [Double Check Valve Assemblies](#),
- (•) [Pressure Vacuum Breaker Assemblies](#),

The duty to test is independent of any reminder notice which might be sent by the Town. Tests shall be performed by a Certified BPD Worker. All test results, whether passing or failing, shall be submitted to the Town on a form (the "Report Form") approved by the PA and must include the following information, as applicable: (i) line pressure, (ii) results of testing, (iii) test method used, (iv) make, model, and serial number of the [Assembly](#) tested, (v) date of testing and the signature of the tester. If repairs were made, the test report must also identify (vi) which parts were replaced, (vii) the replacement parts used, (viii) the probable cause of the test failure, and (ix) any preventive measures taken to prevent future failures.

Submission of the Report Form is the responsibility of the tester, in the first instance. Report Forms reflecting an [Apparatus](#) failure at any stage of the testing shall be submitted in person or by email no later than 5:00 pm of the next business day after testing. Report Forms not reflecting any failures shall be submitted in person or by email not later than 5:00 pm on the fifth day after testing. The failure to timely file a Report Form reflecting no failures shall constitute a Class 4 misdemeanor; the failure to timely file a Report Form reflecting a failure shall constitute a Class 3 misdemeanor; the filing

of a materially false Report Form shall constitute a Class 1 misdemeanor.

PA Regulation: *Report Forms are to be filed in person at 201 Green Street, and they are to be filed by email at address "enforcement@bridgewater.town."*

This obligation to test annually applies even if the Assembly is used in a Condition Amber or Condition Blue situation as described below.

[12VAC5-590-610]

(3) Condition Amber Situations. *Assessment & Followup for High Risks.* Situations within this paragraph (a)(3) are initially assessed with an onsite interview and inspection. The included situations are as follows:

(A) A substance is handled in such a manner as to create an actual or potential hazard to a [Waterworks](#) (this shall include premises having sources or systems containing process fluids or waters originating from a waterworks which are not under the control of the Town);

(B) There exist internal Cross Connections that, in the judgment of the [Program Administrator](#) or the [Department](#), may not be easily correctable or have intricate or complex plumbing arrangements that make it impracticable to determine whether or not Cross Connections exist;

(C) There are security requirements or other prohibitions or restrictions that prevent the assessment of all potential Cross Connections that may impair the quality of the water delivered;

(D) There is a repeated history of Cross Connections having been established or reestablished;

(E) There are fire-protection systems, lawn sprinkler systems, or irrigation systems;

(F) The Town or the Department makes a [Determination](#) that a potential Cross-Connection hazard exists.

(G) Booster pumps or fire pumps connected to the Waterworks. Such pumps are not eligible for assessment-by-questionnaire as set out below.

(H) Hospitals, mortuaries, clinics, veterinary establishments, nursing homes, and medical buildings;

(I) Laboratories;

- (J)** Piers, docks, and waterfront facilities;
- (K)** Sewage treatment plants, sewage pumping stations, or storm water pumping stations;
- (L)** Food and beverage processing plants;
- (M)** Chemical plants, dyeing plants, and pharmaceutical plants;
- (N)** Metal plating industries;
- (O)** Petroleum or natural-gas processing or storage plants;
- (P)** Radioactive materials processing plants or nuclear reactors;
- (Q)** Car washes and laundries;
- (R)** Buildings with commercial, industrial, or institutional occupants served through a master meter;
- (S)** Water loading facilities;
- (T)** Slaughter houses and poultry processing plants;
- (U)** Farms where the water is used for other than household purposes;
- (V)** Commercial greenhouses and nurseries;
- (W)** Health clubs with swimming pools, therapeutic baths, hot tubs, or saunas;
- (X)** Paper and paper-product plants and printing plants;
- (Y)** Pesticide or exterminating companies and their vehicles with storage or mixing tanks;
- (Z)** Facilities that blend, store, package, transport, or treat chemicals, and their related vehicles;
- (AA)** Schools or colleges with laboratory facilities;
- (BB)** Highrise buildings (four or more stories);
- (CC)** Multiuse commercial, office or warehouse facilities; and
- (DD)** Others specified by the Program Administrator or the Department after a Determination that there is a potential backflow or Cross-Connection hazard.

During these onsite interviews, each installed device or separation will be inspected for appropriateness, proper installation and general appearance. [Point-of-Use Isolation](#) protection will be discussed with the Customer. A report will be filed with the Program Administrator with violations noted and recommendations for repair, replacement of existing devices or separations or installation of additional devices.

These evaluations consisting of interviews and inspections will be repeated annually; *provided that*, unless excluded above, the Program Administrator may elect to proceed by annual questionnaire in subsequent years when the premises are believed to be compliant and the results of the initial evaluation are not expected to change.

PA Regulation: *The option to proceed by questionnaire would likely be exercised where the plumbing is not intricate or complex and not expected to be modified and no unexpected change in use of the premises would occur without the Program Administrator being notified.*

(4) Condition Blue Situations. Normal Risk Situations. In situations not included in Condition Red or Condition Amber above, the PA shall send a questionnaire to the Contact Person upon a new connection, a change in the Customer, or a Determination that material changes have been made to the Premises Plumbing, and then at intervals of five years thereafter. At the Program Administrator's discretion, an interview may be required in lieu of a questionnaire.

(b) Assessments by Questionnaire.

(1) Where assessment is to be by questionnaire, a brief form will be sent to Customer.

PA Regulation: *The Program Administrator's current model questionnaire is reproduced [HERE]*

(2) The results of the such questionnaires will be reviewed by the Program Administrator. Based on the responses, Cross-Connection-control interviews may be scheduled and appropriate devices or separations required to provide containment or Point-of-Use Isolation where appropriate.

(c) Assessments by Interview.

(1) Unless this Chapter requires an onsite interview, assessments-by-interview may be by telephone or on the premises. In either event, the interview is to be conducted by a person having appropriate training from the Program Administrator.

(2) Available information about the premises to be surveyed will be gathered prior to the interview.

(3) The reasons for Cross-Connection control and Backflow prevention will be explained to the Customer.

(4) Water uses on the premises will be discussed.

(5) Plans for future expansion and possible additional protection requirements will be discussed.

(6) An inspection of the premises may be requested to determine if Point-of-Use Isolation should be installed for the protection of the Premises Plumbing system users.

(7) All information will be recorded and maintained as part of the program records. This will include water uses, assessment of degrees of hazard and diagrams. Degrees of hazard are determined in accord with [12VAC5-590-630](#).

PA Regulation: *Degrees of hazard are controlled by the USBC and [12VAC5-590-630](#) and summarized in [Table 11.1](#)*

(8) The results of the interview with recommendations for containment Devices, separations and Point-of-Use Isolation will be submitted to the Program Administrator for approval. Recommendations for the installation of Apparatuses shall be submitted to the Local Building Official through the Program Administrator for approval.

PA Regulation: *Ultimately, the USBC controls the number and nature of Backflow prevention Apparatuses which are required. Therefore, resolution of such issues ultimately lies with the Building Official. The Program Administrator's role is to verify that such apparatuses are operable and also to ensure, to the extent practicable, that there are no actual Cross-Connection or Backflow hazards.*

(d) **Responsible Party Notification.** At least 60 days prior to the due date for a Customer's assessment, the Program Administrator shall provide notice of the upcoming assessment and the reasons therefor.

(e) **Right of Entry.** With consent of the Town Attorney, the PA may enter onto private property to conduct or monitor assessments required by this section, if the PA first finds that such entry is reasonably required to ensure the integrity of the Waterworks.

§ 11-206. Remediation of Violations.

(a) **Notice of Ongoing Violation.** If the [Program Administrator](#) makes a [Determination](#) that there is an ongoing violation of this Chapter, the PA shall Provide Notice of the violation to the [Responsible Parties](#). If the Determination contains a finding of a [Sufficient Risk of Backflow](#), the notice will be accompanied by an order under paragraph (b) requiring

correction of the violation. Otherwise, the PA shall allow a reasonable grace period before issuing the order.

PA Regulation: *The failure to provide information required for an assessment or to allow an inspection required by § 11-205 is a violation remediable by this section.*

(b) After any grace period allowed under paragraph (a), if the violation has not been rectified, the PA shall issue—and Provide Notice of—an order requiring that the corrective measures be taken within a time period to be specified. If the Determination under paragraph (a) finds Sufficient Risk of Backflow, the time period shall be from 12-96 hours from the notice, as the PA determines is reasonable given the potential for harm. Otherwise, the time period will be 15 days.

The order will specify the actions under paragraph (c) below which the PA may take if the correction is not made in a timely manner.

PA Regulation: *Not all of these actions are appropriate for all cases, and minor violations call for minor remedies or sanctions. The PA will select among the actions in paragraph (c) based on the degree of culpability, the amount of harm and potential harm, and the need for deterrence of others.*

(c) If the corrective measures have not been completed within the period specified in the order, the PA, may

(1) Disconnect water service to the premises, if he finds that the violation creates a Significant Risk of Backflow which outweighs any health hazard disconnection would create on the premises. Upon the approval of the Town Attorney, the PA may enter private property to effect the disconnection.

(2) Order the installation of containment protection.

(3) Impose a civil penalties under [§ 11-211](#).

(4) Seek injunctive relief through the office of the Town Attorney; or

(5) Undertake any combination of the foregoing actions.

Upon the approval of the Town Attorney, the PA may enter private property to take the actions described above.

(d) In addition to the actions set out in paragraph (c), in the event of a violation with a Sufficient Risk of Backflow, the PA may take such actions as may be reasonable to test, inspect, or clean the Waterworks. The Responsible Party shall be liable for the Town's cost of taking such actions.

(e) For purposes of this section, the term "Provide Notice" means to mail a document containing the appropriate information to the last known postal addresses of the [Responsible Parties](#) and post the document on the front door of the premises. Such notice is effective upon the mailing or the posting, whichever is last to occur.

(f) Nothing in this section limits the Town's authority to enforce this Chapter criminally, except the imposition of a civil penalty under paragraph (c)(3) shall preclude criminal prosecution if the maximum civil penalty has not been reached.

(g) Actions taken by the PA under this section are subject to appeal under the Town's General Administrative Appeal Policy, and exhaustion of such right of appeal is a prerequisite to any judicial action which might otherwise be allowed to a Responsible Party.

§ 11-207. Application of USBC; Role of Building Official.

(a) The Building Official will apply USBC Cross-Connection-control provisions at new premises, premises where usage has changed, premises where booster or fire pumps are used, and all others where plumbing modifications occur, and the Building Official will advise the Program Administrator of all such cases.

(b) Required [Devices](#) or separations shall be operational prior to issuance of a certificate to occupy. The facility owner is responsible for completing the initial testing of Devices and verification of separations and submitting the test reports to the Program Administrator.

(1) A follow up inspection of all non-residential premises will be performed by a trained program representative within 30 days of occupancy.

(c) If the Program Administrator learns of a potential new fire connection or irrigation system or makes a Determination that an illicit fire connection or irrigation system is in place, he shall consult with the Building Official to ensure compliance with the USBC.

§ 11-208. Backflow Prevention Device Worker. Where this Chapter provides for testing, alteration, or repair of [Backflow Prevention Assemblies](#) or [Backflow Prevention Devices](#), such testing, alteration, or repair shall be performed by a Backflow Prevention Device Worker, certified as such by the Commonwealth of Virginia tradesman certification program.

§ 11-209. Records.

(a) An up-to-date listing of all [Customers](#) shall be maintained by the program. The list will contain such of the following information as is known: (i) Owner of premises, (ii) tenant, if any, (iii) The name of the premises, if any, (iv) the Service Address, (v) Phone number, the principal contact person with Jayomorphic ID Number, (vi) the number of service connections, (vii) the size of the service connections, (viii) the latitude and longitude of the

service connections, (ix) a complete record of assessments performed under this [§ 11-205](#), and (x) any notices or orders sent under [§ 11-206](#), along with records of other enforcement actions.

(b) Additionally, if the Premises Plumbing employs (or is required to employ) Backflow Apparatuses or other measures to prevent Backflow or Cross-Connection (collectively "Measures"), the following data shall be maintained to the extent it is known: (xi) Location of the Measure on the premises, (xii) Apparatus manufacturer, model number, serial number, and ASSE number (xiii) Details of Measures other than Apparatuses, (xiv) Any impressions of Measure effectiveness and, (xv) Indications of thermal expansion issues, (xvi) all test reports received, and (xvii) the Degree of Hazard.

(c) All such records will be retained at least 10 years and will include copies of original documents.

§ 11-210. Temporary Connections. Temporary or emergency service connections to the [Waterworks](#) shall be protected with an Apparatus approved by the PA. Such permits may be continuing in nature, so that they need not be re-issued for each use. Permits shall contain such conditions as the PA may decide are reasonably necessary for the protection of the Waterworks.

§ 11-211. Civil Penalties. Where civil penalties are authorized in this Chapter, they shall accrue at the rate of \$10 per day, multiplied by the line-size-multiplier set in § 11-304(a) for the premises' water connection, up to a maximum civil penalty of \$3,000, which shall constitute a lien on the title to the premises. Civil penalties are subject to appeal under the Town's General Administrative Appeal Policy, and exhaustion of such right of appeal is a prerequisite to any judicial action which might otherwise be allowed to a Responsible Party.

Other Misc Provisions

§ 11-305. Connection Expenses and Logistics.

(a) Upon payment of the connection fees established in [§ 11-304](#) the Town will install the following (where relevant): (i) water meter, (ii) water service line to the meter, (iii) the sewer [Cleanout](#), and (iv) the sewer lateral connecting it to the main. Aside from the connection fee, there are no other connection expenses for the applicant.

Except, if an applicant wishes to provide labor or materials for the connection, and if the applicant can present adequate assurances of quality, the Public Works Director may allow the applicant to do so, reducing the calculated fee by an appropriate amount. Such allowance must be in a writing signed by the Public Works Director or other authorized official.

Practice Note: The exception is often used in larger real-estate developments, where

economies of scale and regular inspections can create an environment allowing efficient, reliable connection work.

(b) The applicant must construct the portions of the service lines not constructed by the Town under paragraph (a) above. The water service line must comply with [Chapter Six](#) of the 2018 Virginia Plumbing Code (and any additional requirements imposed by Town regulation). The sewer service line shall comply with [Chapter Seven](#) of the 2018 Virginia Plumbing Code (and any additional requirements imposed by Town regulation). Such service lines must be inspected and approved by the Town prior to implementation of service, and they shall not be later altered without Town approval. Compliance with this paragraph (b) is a condition precedent to receiving service—or continuing to receive—water and sewer service from the Town.

Legislative Intent: *The references to Chapters Six and Seven of the 2018 Virginia Plumbing Code includes future amendments and recodifications.*

§ 11-601. Protection of Sewage System. In addition to the discharge limitations imposed by [§ 11-502.1](#), *et seq.*, certain classes of users are required to take additional measures to protect the Town's sewer collection system, as follows:

(a) Restaurants and other users with commercial kitchens, school kitchens, or institutional kitchens, must have, maintain, and operate, a functioning grease interceptor as required by [§ 1003](#) of the 2018 Virginia Plumbing Code.

Legislative Intent: *The reference to § 1003 of the 2018 Virginia Plumbing Code includes future amendments and recodifications.*

All users required to take these additional measures shall certify annually, under oath, that they are in compliance with this section, using a form prepared by Water Treatment Plant Supervisor. Compliance with this section--including the annual certification-- is a condition precedent to receiving water and sewer service from the Town.

Practice Note: *The Treasurer and the WTP Supervisor should collaborate to find ways to distribute these forms to users expeditiously.*

AN ORDINANCE PROVIDING FOR AN AUXILIARY POLICE FORCE

Ordinance O-190-11

Whereas, this Council believes that the appointment of an auxiliary police force would further preserve the preservation of the public peace, safety, and good order of the Town,

Now, therefore, under the authority of § 15.2-1731, *et seq.* of the Code of Virginia be it ordained by the Council of the Town of Bridgewater that

1. The Council hereby establishes an auxiliary police force (the “Auxiliary Force”) to be operated in accord with this Ordinance. The Auxiliary Force shall consist of no more than five persons of good character appointed by the Chief of Police, with the consent of the Town Manager.
2. The Auxiliary Force shall have all the powers, authority, and immunities of the Town’s full-time officers.
3. The training requirements of Va. Code § 15.2-1731(B) shall apply to the Auxiliary Force.
4. Members of the Auxiliary Force shall wear uniforms readily distinguishable from those worn by the regular police force, provided that the Auxiliary Force may wear other clothing when directed by Chief under § 15.2-1734(C).
5. Nothing herein shall limit the geographical authority of the Auxiliary Force, but before allowing an auxiliary officer to act outside the Town’s boundaries, the Chief should seek the counsel of the Town Attorney.
6. The Chief may call upon officers of the Auxiliary Force to act
 - (i) In time of public emergency;
 - (ii) At such times as there are insufficient numbers of regular police officers to preserve the peace, safety, and good order of the Town;
 - (iii) To provide transportation for a person subject to an emergency custody order pursuant to Va. Code, § 37.2-808 or to provide transportation for a person in the temporary detention process pursuant to Va. Code, § 37.2-810, or
 - (iv) At any time for the purpose of training the Auxiliary Force officers.
7. This ordinance shall take effect immediately

This Ordinance O-190-11 is enacted this 11th day of June, 2024.

Mayor

.....

I certify that I am the Clerk of the Town of Bridgewater, Virginia, and that the foregoing is a true copy of Ordinance O-190-11, adopted by the Council of the Town of Bridgewater, Virginia on June 11, 2024, upon the following vote:

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>NOT PRESENT</u>	<u>MEMBER</u>
_____	_____	_____	_____	Mr. Bowman
_____	_____	_____	_____	Mr. Canada
_____	_____	_____	_____	Ms. Curtis
_____	_____	_____	_____	Mr. Flory
_____	_____	_____	_____	Dr. Miracle
_____	_____	_____	_____	Mr. Schofield
_____	_____	_____	_____	Mr. Tongue

Date

Clerk



May 2024 Police Report- Bridgewater

Police Calls for service: 1098 (666 Extra Patrol)

IBR Group A offenses: 13

Incident Reports: 62

Total Traffic Crashes: 5

DMV Crash Reports: 4

Arrests: 1 (2 warrants served)

Summons: 44

Notable BPD activity:

May 11th Successful Bike rodeo and touch a truck event went well.

Police assistance pact in use and requests for officers for our Bridgewater Lawn Party have been sent out.

Thank you, Chief Phillip Read



Town of Bridgewater
POLICE DEPARTMENT
201 Green Street, Bridgewater, Virginia 22812
Phone: (540) 828-2611
Fax: (540) 828-0136
police@bridgewater.town



CRIME TRENDS

Town of Bridgewater, Virginia

Group A Offense	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Total
Crimes Against Persons													
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Kidnapping/Abduction	0	0	0	0	1	0	0	0	0	0	0	0	1
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	1	0	0	0	0	0	0	0	1
Simple Assault/Intimidation	1	3	4	0	0	0	0	0	0	0	0	0	8
Non-forcible Sex Offenses	0	0	0	1	0	0	0	0	0	0	0	0	1
Crimes Against Property													
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	1	0	0	0	0	0	0	0	0	0	1
Larceny	2	4	2	6	5	0	0	0	0	0	0	0	19
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0
Counterfeiting/Forgery	0	0	0	0	0	0	0	0	0	0	0	0	0
Fraud	1	0	2	2	3	0	0	0	0	0	0	0	8
Embezzlement	0	0	1	0	0	0	0	0	0	0	0	0	1
Stolen Property	0	0	0	0	0	0	0	0	0	0	0	0	0
Property Damage/Vandalism	0	2	2	1	3	0	0	0	0	0	0	0	8
Bribery	0	0	0	0	0	0	0	0	0	0	0	0	0
Crimes Against Society													
Drug Offenses	0	2	0	2	0	0	0	0	0	0	0	0	4
Pornography/Obscene Material	0	0	0	0	0	0	0	0	0	0	0	0	0
Gambling	0	0	0	0	0	0	0	0	0	0	0	0	0
Prostitution	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Law Violations	0	0	0	0	0	0	0	0	0	0	0	0	0