

AGENDA
BRIDGEWATER TOWN COUNCIL

August 12, 2025

Times are estimates and may not reflect the actual progress of the meeting.

- | | |
|-----------|---|
| 7:00 p.m. | Public Hearing – Dattolo Purchase and Lease |
| 7:05 p.m. | Call to Order: Mayor Ted W. Flory |
| 7:06 p.m. | Invocation: Travis L. Bowman |
| 7:08 p.m. | Presentation: Dominion Energy MOU, Sarah Hackney |
| 7:18 p.m. | Visitors _____ |
| 7:23 p.m. | Minutes of previous meeting: Ms. Morgan Shirkey |
| 7:24 p.m. | Finance and Ordinance Committees: |
| | 1. Finance: Mr. Steven Schofield |
| | a. Treasurer’s Report for the month of July |
| | b. Bills for the month of July |
| | 2. Ordinance Committee: Dr. William Miracle |
| 7:28 p.m. | Administrative Report: Mr. J. Jay Litten |
| | 1. Dattolo Purchase and Lease (R-191-7) |
| | 2. Dominion Energy MOU (R-191-8) |
| 7:35 p.m. | Public Works and Recreation Commission: |
| | 1. Public Works: Mr. Fontaine Canada & Ms. Megan Byler |
| | a. Road Signs |
| | 2. Recreation Commission: Ms. Stephanie L. Curtis & Ms. Megan Byler |
| | a. Summer Camp Recap |
| 7:40 p.m. | Community Relations and Economic Development: |
| | 1. Community Relations: Mr. Travis Bowman |
| | a. Upcoming Summer’s End Celebration |
| | 2. Economic Development: Mr. Jim Tongue |
| 7:42 p.m. | Mayor’s Report |
| | 1. Proclamation Honoring Mark L. Payne |
| 7:45 p.m. | Adjournment |

All persons may speak at this time, and all persons are asked to refrain from interjecting at other times.

Remember that this is a time for your views to be heard. Don’t expect a lot of dialogue but know that the Council is listening.

It is the policy of the Town of Bridgewater, Virginia, that persons in attendance may elect to sit or stand during invocations, as they see fit, and that they may take part in the invocation or refrain from doing so, as they choose. Prayers offered by council members reflect their personal beliefs. All persons are counseled that disruptive behavior is not allowed during the invocation or any other time.

MINUTES

BRIDGEWATER TOWN COUNCIL

July 8, 2025

Present: Mayor Ted W. Flory Council: Steven A. Schofield, William D. Miracle, Travis L. Bowman, A. Fontaine Canada, James M. Tongue, Stephanie L. Curtis.

Absent: None.

The Bridgewater Town Council met in regular session on Tuesday, July 8, 2025, at Sipe Center, 100 North Main Street, Bridgewater, Virginia.

Oaths of Office: Prior to the scheduled meeting, Chaz Haywood, Rockingham County Circuit Court Clerk, was present to administer oaths of office to: Hallie Dinkel, Douglas Galica, and Gregory Ours for the Planning Commission, as well as Coleman Zwanzig for the Board of Zoning Appeals.

Call to Order and Invocation: Mayor Flory called the Council to order at 7:02 p.m.

Minutes: Ms. Morgan Shirkey

June minutes were approved as presented.

Finance: Mr. Steven Schofield

1. June Treasurer's Report (Attached).

Mr. Schofield moved that the June 2025 Treasurer's Report be accepted for submission to audit. Seconded by Mr. Bowman. The motion carried unanimously as follows: Those voting aye: Schofield, Miracle, Bowman, Flory, Canada, Tongue, Curtis. Those voting nay: None. Absent: None.

2. June Bills (Attached).

Mr. Schofield moved to appropriate and authorize the payment of June bills in the amount of \$123,832.09 and to ratify the earlier payment of bills totaling \$582,555.04, all as reviewed and approved by Town staff and the Finance Committee Chairman. Seconded by Dr. Miracle. The motion carried unanimously as follows: Those voting aye: Schofield, Miracle, Bowman, Flory, Canada, Tongue, Curtis. Those voting nay: None. Absent: None.

Ordinance: Dr. William Miracle

No report was submitted.

Administrative Report: Mr. J. Jay Litten

1. Deferred Compensation Plan. The deferred compensation plan before you amends the currently underused one adopted in 2000. We have been working with employees and looking at compensation, and we realize our long-term employees are generally our best and this new deferred compensation plan incentivizes people to stay with us and be taken care of in retirement. The new plan allows us to match some contributions made by employees when an employee has already maxed out VRS options for matching funds. This plan kicks in and the Town will match dollar-for-

dollar up to \$2000 per year for the employee. So, for \$2000 the employee will receive \$4000 in the retirement plan annually.

Mr. Canada asked if a Roth was possible, and Mr. Litten clarified that we don't currently have any Roth provisions, but that it's an option in the future and we're taking baby steps. Mayor Flory asked if the funds were immediately vested, and Mr. Litten said yes.

Ms. Curtis moved to adopt "A Resolution Authorizing the Amendment of the Town of Bridgewater Deferred Compensation Plan" (R-191-6), as presented. Seconded by Mr. Tongue. The motion carried unanimously as follows: Those voting aye: Schofield, Miracle, Bowman, Flory, Canada, Tongue, Curtis. Those voting nay: None. Absent: None.

2. Climate Twin. While making notes on how to improve the Town's Wikipedia page and noticing a lot of places list their "climate twins" on the page, we went looking for our own climate twin. The answer is Alexandra, New Zealand—they even have an ice rink that at first glance looked like Generations Park with the sloping roof over the ice. We'd like to send a letter to them encouraging them through their winter and establishing some sort of bond with the area. Mayor Flory read the proposed letter aloud.

Public Works: Mr. A. Fontaine Canada and Ms. Megan S. Byler

1. Breezewood Vault. There is a booster pump station just outside the Water Treatment Plant on Breezewood that pumps water up to Breezewood to maintain adequate pressure. Over the years we've had difficult repairs and a number of issues have been "jerry-rigged" in the last 5 or so years by different groups. We've partnered with Hurt & Proffitt to look at the vault with the existing space and are working to get construction plans to make it more efficient and a lot more reliable for those residents. Waco Inc won the bid and signed the agreement for construction on the project and have started ordering the necessary parts and will start work this summer and have promised to be complete by the end of October. Mayor Flory asked about outages during work, and Ms. Byler noted that the agreement requests no outage exceed 8 hours at a time and that 24 hours' notice be given for any outage so we can give residents notice.

Recreation Commission: Ms. Stephanie L. Curtis and Ms. Megan S. Byler

No report was submitted.

Community Relations: Mr. Travis Bowman

1. Eve of Independence Recap. Thursday, July 3 at Generations Park was packed with hundreds of people enjoying live music by The Reflex and food from Smiley's Ice Cream, Log Cabin Barbecue, and the Corn Dog Company. Fireworks capped off the event at 9:25. Mr. Bowman noted that events like this are what it's all about in a town like this, encouraging people to be out and about in their town, and it really sets the holiday off right.

Economic Development Committee: Mr. Jim Tongue

1. River Roos and Greedy's Grill. Mr. Tongue noted that the event on June 21st at Greedy's Grill was a success and commended staff, as well as pointing out that staff are looking for a more effective backing for the program than Yiftee is proving to be.

Mayor's Report: Mayor Ted W. Flory

1. Proclamation Honoring Bob Holton. Former Town Superintendent Bob Holton passed away in June after a short battle with pancreatic cancer. Mayor Flory spoke of him as a mentor, and stated that Mr. Holton requested no services. The mayor then read a proclamation honoring Former Superintendent Holton.

Mayor Flory moved to adopt A Proclamation Honoring Bob F. Holton. Seconded by Mr. Canada. The motion carried unanimously as follows: Those voting aye: Schofield, Miracle, Bowman, Flory, Canada, Tongue, Curtis. Those voting nay: None. Absent: None.

2. Monthly Police Report. Mayor Flory mentioned both the upcoming lawn party and the National Night Out upcoming.

Adjournment – 7:32 p.m.

Ted W. Flory, Mayor

Morgan Shirkey, Clerk

2025-2026	ESTIMATED			ACTUAL			CASH IN BANK	NOTES
	REVENUE	EXPENSES	DIFFERENCES	REVENUE	EXPENSES	DIFFERENCES		
1 Month (Jul 31)	934	835	99	905	788	117	4253	
2 Months (Aug 31)	1715	1951	(236)					
3 Months (Sep 30)	2756	2743	13					
4 Months (Oct 31)	3542	3660	(118)					
5 Months (Nov 30)	4572	4483	89					
6 Months (Dec 31)	5870	5525	345					
7 Months (Jan 31)	6714	6635	79					
8 Months (Feb 28)	7582	7559	23					
9 Months (Mar 31)	8830	8369	461					
10 Months (Apr 30)	9581	9233	348					
11 Months (May 31)	10493	10123	370					
12 Months (Jun 30)	11636	11636	0					

TOWN OF BRIDGEWATER

Revenues and Expenditures

For the Month Ended July 31, 2025

	<u>Budget For Year</u>	<u>Estimated for 1 Month</u>	<u>Actual for 1 Month</u>
<u>Revenues and Other Sources</u>			
General Property Taxes	488,000.00	0.00	46.77
Other Local Taxes	2,919,650.00	251,900.00	209,609.45
Local Fees	131,800.00	2,625.00	4,116.05
Permits	5,600.00	450.00	323.00
Fines & Forfeitures	14,000.00	1,175.00	8,269.75
Revenue from Services	167,200.00	9,000.00	5,473.90
Revenue from the Use of Money & Property	257,800.00	13,350.00	7,807.11
Sipe Center	212,900.00	11,375.00	17,284.89
Miscellaneous	100,900.00	3,075.00	23,674.09
Categorical Aid	1,891,520.00	0.00	0.00
Proceeds from Financing	0.00	0.00	0.00
Funds Carried Forward(General Fund)	202,000.00	202,000.00	202,000.00
Stormwater Management	202,900.00	16,900.00	17,444.96
Sanitation	725,200.00	60,425.00	60,786.55
Water	1,549,884.00	129,175.00	129,109.38
Sewer	2,766,519.00	232,775.00	219,172.77
Totals:	<u>11,635,873.00</u>	<u>934,225.00</u>	<u>905,118.67</u>
<u>Expenditures</u>			
Town Council	48,800.00	175.00	34.64
Manager's Office	742,248.00	55,900.00	54,756.17
Legal Services	35,000.00	2,900.00	17,315.47
Independent Auditor	55,700.00	0.00	0.00
Treasurer's Office	333,600.00	23,950.00	23,928.80
Police Department	1,343,000.00	108,175.00	103,116.47
Public Works Department	240,600.00	17,100.00	31,619.09
Highways, Streets, Sidewalks	1,391,108.00	53,800.00	47,904.93
Street Lights	98,327.00	8,200.00	7,591.31
General Properties	524,380.00	36,300.00	23,993.42
Parks	1,005,603.00	47,925.00	61,995.94
Recreation	454,800.00	33,975.00	29,626.86
Community Development	242,800.00	47,450.00	31,595.31
Sipe Center	450,212.00	28,075.00	21,493.27
Economic Development	75,000.00	8,225.00	717.66
Insurance	140,000.00	0.00	0.00
Fund Balance	411,100.00	34,250.00	31,247.57
Bad Debts	0.00	0.00	0.00
Debt Service	274,235.00	2,173.00	2,221.85
Storm Water Management	193,966.00	10,675.00	10,277.17
Sanitation & Waste Removal	773,300.00	58,600.00	55,237.78
Water Treatment	718,300.00	59,075.00	56,665.23
Water Distribution	604,367.00	96,100.00	80,866.65
Sewer Department	1,449,427.00	102,340.00	96,189.54
Totals:	<u>11,605,873.00</u>	<u>835,363.00</u>	<u>788,395.13</u>
Excesses (Deficiency of Revenue Over Expenditures)	<u>30,000.00</u>	<u>98,862.00</u>	<u>116,723.54</u>

STATEMENT OF REVENUES
For the Month Ended July 31, 2025

	For the Month Ended 7/31/25		For the 1 Month Ended 7/31/25	
	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>
<u>General Property Taxes</u>				
Personal Property Taxes	0.00	0.00	0.00	0.00
Personal Property Taxes(State Portion)	0.00	0.00	0.00	0.00
Penalties and Interest on Taxes	0.00	46.77	0.00	46.77
Total:	<u>0.00</u>	<u>46.77</u>	<u>0.00</u>	<u>46.77</u>
<u>Other Local Taxes</u>				
Local Sales & Use Taxes	34,250.00	31,250.30	34,250.00	31,250.30
Communications Tax	4,900.00	4,918.85	4,900.00	4,918.85
Consumption Tax	1,825.00	1,318.78	1,825.00	1,318.78
Consumer's Utility Taxes	65,325.00	35,517.81	65,325.00	35,517.81
Cigarette Tax	4,050.00	3,734.12	4,050.00	3,734.12
Business License Taxes	0.00	576.17	0.00	576.17
Transient Occupancy Tax	1,550.00	2,012.46	1,550.00	2,012.46
Bank Stock Taxes	0.00	0.00	0.00	0.00
Meals Tax	140,000.00	130,280.96	140,000.00	130,280.96
Total:	<u>251,900.00</u>	<u>209,609.45</u>	<u>251,900.00</u>	<u>209,609.45</u>
<u>Local Fees</u>				
Motor Vehicle License Fee	0.00	0.00	0.00	0.00
Right-of Way Fees	1,300.00	2,516.05	1,300.00	2,516.05
Passport Application Fees	1,325.00	1,600.00	1,325.00	1,600.00
Total:	<u>2,625.00</u>	<u>4,116.05</u>	<u>2,625.00</u>	<u>4,116.05</u>
<u>Permits</u>				
Zoning, Erosion Permits	Total: 450.00	323.00	Total: 450.00	323.00
<u>Fines & Forfeitures</u>				
Fines & Forfeitures	Total: 1,175.00	8,269.75	Total: 1,175.00	8,269.75
<u>Revenue from Services</u>				
Rental Fees - Generation Park	0.00	0.00	0.00	0.00
Rental Fees - Mini Golf & Par 3	9,000.00	5,473.90	9,000.00	5,473.90
Total:	<u>9,000.00</u>	<u>5,473.90</u>	<u>9,000.00</u>	<u>5,473.90</u>
<u>Sipe Center</u>				
Concessions	5,000.00	7,230.02	5,000.00	7,230.02
Live Performances	3,000.00	6,334.87	3,000.00	6,334.87
Sponsorships	0.00	0.00	0.00	0.00
Movies	3,375.00	3,020.00	3,375.00	3,020.00
Space Rental	0.00	700.00	0.00	700.00
Total:	<u>11,375.00</u>	<u>17,284.89</u>	<u>11,375.00</u>	<u>17,284.89</u>
<u>Revenue from use of Money & Property</u>				
Interest on Bank Deposits	8,325.00	4,043.11	8,325.00	4,043.11
Rental of General Property/Shelters	650.00	825.00	650.00	825.00
Rental of Tennis Facilities	2,125.00	1,189.00	2,125.00	1,189.00
Sale of Vehicles	0.00	0.00	0.00	0.00
Sale of Material & Supplies	1,000.00	500.00	1,000.00	500.00
Sale of Real Estate	0.00	0.00	0.00	0.00
Public Communication Service Rent	1,250.00	1,250.00	1,250.00	1,250.00
Total:	<u>13,350.00</u>	<u>7,807.11</u>	<u>13,350.00</u>	<u>7,807.11</u>
<u>Miscellaneous/Donations</u>				
Miscellaneous	1,075.00	22,269.09	1,075.00	22,269.09
Gifts & Donations from Private Sources	0.00	0.00	0.00	0.00
Cemetery Lots	0.00	500.00	0.00	500.00
Classes, Camps, Festivals	2,000.00	905.00	2,000.00	905.00
Brick Donations	0.00	0.00	0.00	0.00
Town of Mt. Crawford	0.00	0.00	0.00	0.00
Total:	<u>3,075.00</u>	<u>23,674.09</u>	<u>3,075.00</u>	<u>23,674.09</u>

STATEMENT OF REVENUES

For the Month Ended July 31, 2025

	For the Month Ended 7/31/25		For the 1 Month Ended 7/31/25	
	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>
<u>Categorical Aid</u>				
VDOT Secondary Maintenance	0.00	0.00	0.00	0.00
VDOT Primary Maintenance	0.00	0.00	0.00	0.00
Overweight Permit Fee Revenue	0.00	0.00	0.00	0.00
Vehicle Rental Tax	0.00	0.00	0.00	0.00
Riverwalk Grant	0.00	0.00	0.00	0.00
Crosswalk Improvement Grant	0.00	0.00	0.00	0.00
Gen-Oak Connector Grant	0.00	0.00	0.00	0.00
Law Enforcement Assistance Funds	0.00	0.00	0.00	0.00
Misc. Grants	0.00	0.00	0.00	0.00
Police Grants	0.00	0.00	0.00	0.00
Litter Control Grant	0.00	0.00	0.00	0.00
Total:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Proceeds from Financing</u>				
Short Term Financing	0.00	0.00	0.00	0.00
Capital Financing	0.00	0.00	0.00	0.00
Total:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Funds Carried Forward</u>				
Funds Carried Forward	202,000.00	202,000.00	202,000.00	202,000.00
Total:	<u>202,000.00</u>	<u>202,000.00</u>	<u>202,000.00</u>	<u>202,000.00</u>
Total Revenue General Fund:	<u>494,950.00</u>	<u>478,605.01</u>	<u>494,950.00</u>	<u>478,605.01</u>

STATEMENT OF REVENUES

For the Month Ended July 31, 2025

	For the Month Ended 7/31/25		For the 1 Month Ended 7/31/25	
	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>
<u>Stormwater Management</u>				
Monthly Utility Fee	16,900.00	17,444.96	16,900.00	17,444.96
Total:	<u>16,900.00</u>	<u>17,444.96</u>	<u>16,900.00</u>	<u>17,444.96</u>
<u>Sanitation Revenue</u>				
Refuse Collection Charges	56,650.00	56,972.43	56,650.00	56,972.43
Recycling/Vegetation Recycling Fees	3,500.00	3,520.92	3,500.00	3,520.92
Recycle Reimbursement	275.00	293.20	275.00	293.20
Total:	<u>60,425.00</u>	<u>60,786.55</u>	<u>60,425.00</u>	<u>60,786.55</u>
<u>Water Revenue</u>				
Charges of Services	118,000.00	111,482.41	118,000.00	111,482.41
Connection Fees	9,000.00	15,509.25	9,000.00	15,509.25
Penalties	2,175.00	2,117.72	2,175.00	2,117.72
Bad Debt	0.00	0.00	0.00	0.00
Total:	<u>129,175.00</u>	<u>129,109.38</u>	<u>129,175.00</u>	<u>129,109.38</u>
<u>Sewer Revenue</u>				
Charges for Services	207,500.00	184,453.63	207,500.00	184,453.63
Connection Fees	23,275.00	32,569.23	23,275.00	32,569.23
Penalties	2,000.00	2,049.91	2,000.00	2,049.91
Proceeds from Capital Financing	0.00	0.00	0.00	0.00
Sewer Surcharge	0.00	0.00	0.00	0.00
HRRSA Board Contribution	0.00	100.00	0.00	100.00
Total:	<u>232,775.00</u>	<u>219,172.77</u>	<u>232,775.00</u>	<u>219,172.77</u>
Total Revenue Enterprise Funds:	<u>439,275.00</u>	<u>426,513.66</u>	<u>439,275.00</u>	<u>426,513.66</u>
TOTAL REVENUE:	<u>934,225.00</u>	<u>905,118.67</u>	<u>934,225.00</u>	<u>905,118.67</u>

Cash in the Bank**Jun 30, 2025****Jul 31, 2025**

	<u>1,738,076.97</u>	LGIP -(Fund Balance)	<u>1,769,324.54</u>
	<u>445,701.86</u>	LGIP(ARPA)	<u>445,701.86</u>
	<u>546,005.92</u>	LGIP(Wellness Quarter)	<u>546,005.92</u>
	<u>1,580,240.21</u>	F & M Bank- Checking(Sweep Acct)	<u>1,491,789.78</u>
	<u>100.00</u>	Farmers & Merchants Payroll Acct.	<u>100.00</u>
Total:	<u>4,310,124.96</u>		<u>4,252,922.10</u>

Comparative Statement of Appropriations with Expenses
For the Month Ended July 31, 2025

	For the Month Ended 7/31/25		For the 1 Month Ended 7/31/25		
	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>	
<u>Town Council</u>					
Personal Services	0.00	31.17	0.00	31.17	
Fringe Benefits	0.00	3.47	0.00	3.47	
Other Charges	175.00	0.00	175.00	0.00	
Total:	<u>175.00</u>	<u>34.64</u>	<u>175.00</u>	<u>34.64</u>	
<u>Manager's Office</u>					
Personal Services	38,000.00	37,283.43	38,000.00	37,283.43	
Fringe Benefits	15,000.00	13,584.73	15,000.00	13,584.73	
Contractual Services	1,250.00	1,024.52	1,250.00	1,024.52	
Other Charges	1,650.00	2,863.49	1,650.00	2,863.49	
Capital Outlay	0.00	0.00	0.00	0.00	
Total:	<u>55,900.00</u>	<u>54,756.17</u>	<u>55,900.00</u>	<u>54,756.17</u>	
<u>Legal Services</u>	Total:	<u>2,900.00</u>	<u>17,315.47</u>	<u>2,900.00</u>	<u>17,315.47</u>
<u>Independent Auditor</u>	Total:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<u>Treasurer's Office</u>					
Personal Services	16,200.00	16,246.25	16,200.00	16,246.25	
Fringe Benefits	6,450.00	6,776.74	6,450.00	6,776.74	
Contractual Services	900.00	471.27	900.00	471.27	
Other Charges	400.00	434.54	400.00	434.54	
Capital Outlay	0.00	0.00	0.00	0.00	
Total:	<u>23,950.00</u>	<u>23,928.80</u>	<u>23,950.00</u>	<u>23,928.80</u>	
<u>Police Department</u>					
Personal Services	56,950.00	53,871.23	56,950.00	53,871.23	
Personal Services (overtime)	2,300.00	707.48	2,300.00	707.48	
Fringe Benefits	22,550.00	22,923.94	22,550.00	22,923.94	
Auto Repair	450.00	436.12	450.00	436.12	
Gas, Oil, Tires, etc.	2,175.00	1,706.77	2,175.00	1,706.77	
Contractual Services	20,750.00	23,166.70	20,750.00	23,166.70	
Other	3,000.00	304.23	3,000.00	304.23	
Capital Outlay	0.00	0.00	0.00	0.00	
Total:	<u>108,175.00</u>	<u>103,116.47</u>	<u>108,175.00</u>	<u>103,116.47</u>	
<u>Public Works Department</u>					
Personal Service	11,425.00	14,728.98	11,425.00	14,728.98	
Fringe Benefits	4,700.00	5,690.26	4,700.00	5,690.26	
Contractual Services	825.00	11,094.76	825.00	11,094.76	
Contractual - Consulting	0.00	0.00	0.00	0.00	
Other	150.00	105.09	150.00	105.09	
Capital Outlay	0.00	0.00	0.00	0.00	
Total:	<u>17,100.00</u>	<u>31,619.09</u>	<u>17,100.00</u>	<u>31,619.09</u>	

Comparative Statement of Appropriations with Expenses

For the Month Ended July 31, 2025

	For the Month Ended 7/31/25		For the 1 Month Ended 7/31/25	
	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>
<u>Highways, Streets, Bridges & Sidewalks</u>				
Personal Services	12,000.00	20,225.62	12,000.00	20,225.62
Fringe Benefits	5,300.00	5,689.26	5,300.00	5,689.26
Contractual Services	8,850.00	15,161.36	8,850.00	15,161.36
Street Paving	0.00	0.00	0.00	0.00
Capital Outlay(Equipment)	0.00	0.00	0.00	0.00
Other Charges	4,150.00	5,605.69	4,150.00	5,605.69
Crosswalks Gen Oak/BRCC	6,000.00	0.00	6,000.00	0.00
Crosswalks Main Street	6,000.00	206.00	6,000.00	206.00
Gen Oak Connector Phase II	11,500.00	1,017.00	11,500.00	1,017.00
Capital Outlay	0.00	0.00	0.00	0.00
Total:	53,800.00	47,904.93	53,800.00	47,904.93
<u>Street Lights</u>				
Total:	8,200.00	7,591.31	8,200.00	7,591.31
<u>General Properties</u>				
Personal Services	16,800.00	11,287.95	16,800.00	11,287.95
Fringe Benefits	7,575.00	6,892.16	7,575.00	6,892.16
Contractual Services	9,175.00	5,036.98	9,175.00	5,036.98
Contractual Services - Consulting	0.00	0.00	0.00	0.00
Other Charges	2,750.00	776.33	2,750.00	776.33
Capital Outlay	0.00	0.00	0.00	0.00
Total:	36,300.00	23,993.42	36,300.00	23,993.42
<u>Parks</u>				
Personal Services	22,300.00	24,476.04	22,300.00	24,476.04
Fringe Benefits	8,400.00	8,441.66	8,400.00	8,441.66
Contractual Services	5,400.00	4,636.43	5,400.00	4,636.43
Other Charges	5,825.00	4,877.31	5,825.00	4,877.31
Capital Outlay - Riverwalk	6,000.00	1,038.50	6,000.00	1,038.50
Capital Outlay (or Contingency)	0.00	6,685.00	0.00	6,685.00
Capital Outlay/Equipment	0.00	11,841.00	0.00	11,841.00
Total:	47,925.00	61,995.94	47,925.00	61,995.94
<u>Recreation</u>				
Personal Services	16,750.00	16,550.24	16,750.00	16,550.24
Fringe Benefits	5,925.00	4,019.30	5,925.00	4,019.30
Contractual Services	5,650.00	3,686.24	5,650.00	3,686.24
Other Charges	2,650.00	901.08	2,650.00	901.08
Classes & Camps	3,000.00	4,470.00	3,000.00	4,470.00
Capital Outlay	0.00	0.00	0.00	0.00
Total:	33,975.00	29,626.86	33,975.00	29,626.86

Comparative Statement of Appropriations with Expenses

For the Month Ended July 31, 2025

	For the Month Ended 7/31/25		For the 1 Month Ended 7/31/25	
	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>
<u>Community Development</u>				
Personal Services	2,375.00	832.12	2,375.00	832.12
Fringe Benefits	1,050.00	657.91	1,050.00	657.91
Contractual Services	6,500.00	531.68	6,500.00	531.68
Current Printing Expenses	1,675.00	1,806.35	1,675.00	1,806.35
Other Charges	1,850.00	19.80	1,850.00	19.80
Employee Relations	1,850.00	2,195.31	1,850.00	2,195.31
Festivals	20,900.00	11,999.75	20,900.00	11,999.75
Donations	7,300.00	7,300.00	7,300.00	7,300.00
Entertainment	3,800.00	6,150.00	3,800.00	6,150.00
Passport Processing Expense	150.00	102.39	150.00	102.39
Capital	0.00	0.00	0.00	0.00
Total:	<u>47,450.00</u>	<u>31,595.31</u>	<u>47,450.00</u>	<u>31,595.31</u>
<u>Sipe Center</u>				
Personal Services	8,875.00	8,778.90	8,875.00	8,778.90
Fringe Benefits	3,650.00	3,285.66	3,650.00	3,285.66
Other Charges	1,950.00	593.56	1,950.00	593.56
Contractual Services	3,200.00	3,455.10	3,200.00	3,455.10
Concessions	1,650.00	1,310.74	1,650.00	1,310.74
Movies	3,750.00	1,930.11	3,750.00	1,930.11
Live Performances	5,000.00	2,139.20	5,000.00	2,139.20
Capital	0.00	0.00	0.00	0.00
Total:	<u>28,075.00</u>	<u>21,493.27</u>	<u>28,075.00</u>	<u>21,493.27</u>
<u>Economic Development</u>				
Personal Services	2,775.00	214.18	2,775.00	214.18
Fringe Benefits	1,250.00	357.15	1,250.00	357.15
Contractual Services	3,750.00	25.00	3,750.00	25.00
Other Charges	450.00	121.33	450.00	121.33
Capital Improvement	0.00	0.00	0.00	0.00
Total:	<u>8,225.00</u>	<u>717.66</u>	<u>8,225.00</u>	<u>717.66</u>
<u>Insurance</u>	Total:	<u>0.00</u>	Total:	<u>0.00</u>
<u>Fund Balance</u>	Total:	<u>34,250.00</u>	Total:	<u>34,250.00</u>
<u>Debt Service</u>				
Debt Retirement	0.00	0.00	0.00	0.00
Interest Expense	2,173.00	2,221.85	2,173.00	2,221.85
Total:	<u>2,173.00</u>	<u>2,221.85</u>	<u>2,173.00</u>	<u>2,221.85</u>
<u>Bad Debt-General Fund</u>	Total:	<u>0.00</u>	Total:	<u>0.00</u>
<u>Total Expenditures General Fund:</u>	<u>508,573.00</u>	<u>489,158.76</u>	<u>508,573.00</u>	<u>457,911.19</u>

Comparative Statement of Appropriations with Expenses

For the Month Ended July 31, 2025

	For the Month Ended 7/31/25		For the 1 Month Ended 7/31/25	
	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>
<u>Storm Water Management</u>				
Personal Services	6,500.00	6,487.04	6,500.00	6,487.04
Fringe Benefits	2,625.00	3,409.62	2,625.00	3,409.62
Contractual Services	1,000.00	40.39	1,000.00	40.39
Other Charges	550.00	340.12	550.00	340.12
Capital Outlay	0.00	0.00	0.00	0.00
Total:	<u>10,675.00</u>	<u>10,277.17</u>	<u>10,675.00</u>	<u>10,277.17</u>
<u>Water Treatment</u>				
Personal Services	26,550.00	24,886.64	26,550.00	24,886.64
Fringe Benefits	11,300.00	9,480.92	11,300.00	9,480.92
Contractual Services	18,725.00	21,917.36	18,725.00	21,917.36
Other Charges	2,500.00	380.31	2,500.00	380.31
Capital Outlay	0.00	0.00	0.00	0.00
Total:	<u>59,075.00</u>	<u>56,665.23</u>	<u>59,075.00</u>	<u>56,665.23</u>
<u>Water Distribution</u>				
Personal Services	11,425.00	6,810.70	11,425.00	6,810.70
Fringe Benefits	4,700.00	4,150.44	4,700.00	4,150.44
Contractual Services	72,900.00	68,915.74	72,900.00	68,915.74
Contractual Services - Consulting	0.00	170.00	0.00	170.00
Other Charges	7,075.00	898.01	7,075.00	898.01
Debt Service/Int Expense	0.00	0.00	0.00	0.00
Capital Outlay	0.00	0.00	0.00	0.00
Bad Debt-Water	0.00	(78.24)	0.00	(78.24)
Total:	<u>96,100.00</u>	<u>80,866.65</u>	<u>96,100.00</u>	<u>80,866.65</u>
<u>Sanitation & Waste Removal</u>				
Personal Services	12,350.00	8,330.81	12,350.00	8,330.81
Fringe Benefits	5,625.00	4,956.81	5,625.00	4,956.81
Contractual Services	2,025.00	2,042.72	2,025.00	2,042.72
Contractual/Waste Management	25,000.00	26,221.91	25,000.00	26,221.91
Other Services	1,750.00	848.59	1,750.00	848.59
Landfill Fees	11,850.00	12,836.94	11,850.00	12,836.94
Capital Outlay	0.00	0.00	0.00	0.00
Total:	<u>58,600.00</u>	<u>55,237.78</u>	<u>58,600.00</u>	<u>55,237.78</u>
<u>Sewer Department</u>				
Personal Services	7,150.00	7,095.95	7,150.00	7,095.95
Fringe Benefits	2,700.00	2,609.21	2,700.00	2,609.21
Contractual Services	2,900.00	1,546.81	2,900.00	1,546.81
Sewer Authority	86,450.00	83,416.25	86,450.00	83,416.25
Other Charges	1,750.00	100.80	1,750.00	100.80
Debt Service/Int Expense	1,390.00	1,420.52	1,390.00	1,420.52
Capital Outlay	0.00	0.00	0.00	0.00
Total:	<u>102,340.00</u>	<u>96,189.54</u>	<u>102,340.00</u>	<u>96,189.54</u>
Total Expenditures Enterprise Funds	<u>326,790.00</u>	<u>299,236.37</u>	<u>326,790.00</u>	<u>299,236.37</u>
<u>TOTAL EXPENDITURES:</u>	Total: <u>835,363.00</u>	<u>788,395.13</u>	<u>835,363.00</u>	<u>788,395.13</u>
<u>Excess Revenue Over Expenses:</u>	<u>98,862.00</u>	<u>116,723.54</u>	<u>98,862.00</u>	<u>116,723.54</u>

BRIDGEWATER INDUSTRIAL DEVELOPMENT AUTHORITY

STATEMENT OF REVENUES

For the Month ended July 31, 2025

	<u>Budget</u>	<u>Current Month</u>	<u>Year to Date</u>
	FY'26	7/31/2025	7/1/2025 -6/30/2026
IDA Fees	3,000.00	0.00	0.00
Interest on Bank Deposits	0.00	0.00	0.00
Lease Proceeds/IDA Property	53,000.00	4,300.00	4,300.00
Bond /Principal & Interest	0.00	0.00	0.00
Miscellaneous Revenue	0.00	0.00	0.00
Transfer from Reserves	0.00	0.00	0.00
Total:	56,000.00	4,300.00	4,300.00

STATEMENT OF EXPENSES

For the Month ended July 31, 2025

	<u>Budget</u>	<u>Current Month</u>	<u>Year to Date</u>
	FY'25	7/31/2025	7/1/2025 -6/30/2026
Personal Service	1,000.00	0.00	0.00
Fringe Benefits	0.00	0.00	0.00
Other	0.00	0.00	0.00
Contractual Services	2,000.00	2,188.00	2,188.00
Capital	0.00	0.00	0.00
Legal Service	1,000.00	0.00	0.00
Insurance & Bonding	0.00	0.00	0.00
Debt Retirement	18,000.00	0.00	0.00
Interest Expense	21,000.00	0.00	0.00
Add to IDA Reserve	13,000.00	0.00	0.00
Total:	56,000.00	2,188.00	2,188.00
Excess Revenue over Expense		2,112.00	2,112.00

Cash in the Bank- IDA

Jun 30, 2025

Jul 31, 2025

United Bank - IDA Checking 14,142.45 16,254.45

Total: 14,142.45

16,254.45



TO: Town Council

FROM: J. Jay Litten, Town Manager

DATE: August 8, 2025

RE: August Staff Report

Treasurer's Report

[Council Action? Yes.]

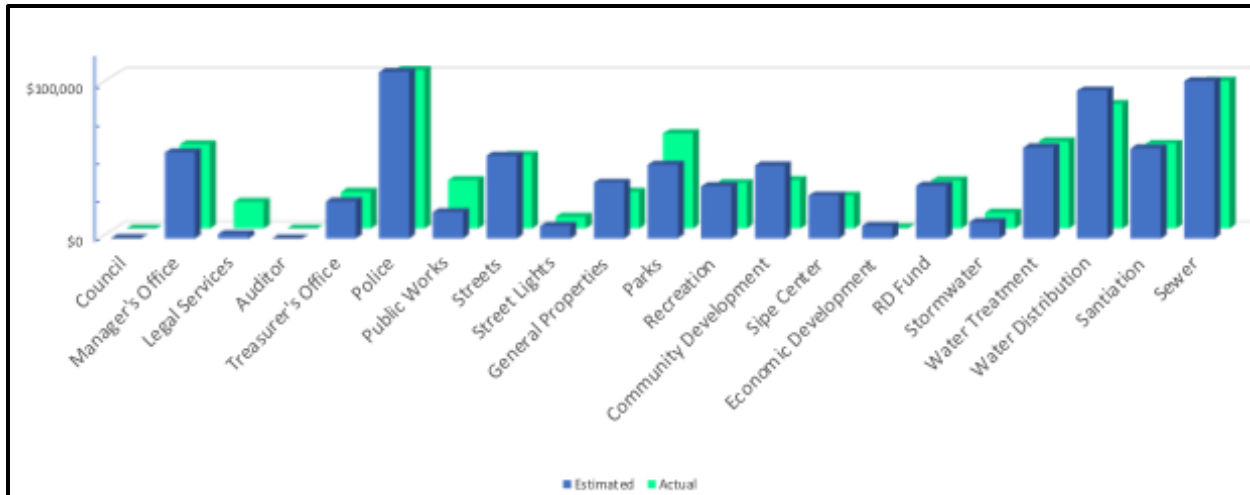
As I remind folks every August, this Treasurer's report covers *one* month. In addition to relevant information, it contains all those oddities and anomalies which tend to average out over the course of a year.

So with that grain of salt firmly in place, let's look at the metrics. The top half of the chart reflects some of the aforesaid anomalies. The CUT represents the back end of one of those strange two-month cycles in which an electric utility reports that usage surges then dips (or vice versa). We expect something close to normal next month, but we'll keep an eye on it. The meals tax simply represents a couple of significant late payments.

	Month	Year
CUT	54.4%	54.4%
MEALS	93.1%	93.1%
CUT+M	80.7%	80.7%
WATER	94.5%	94.5%
SEWER	88.9%	88.9%
W+S	90.9%	90.9%
OVERALL	87.0%	87.0%

The bottom half of the chart just reflects the difficulty of predicting water and sewer usage, especially in the summertime. Our best guess is that the 10.1 inches of rain which fell in July minimized the need for outdoor watering.

We have developed the chart below to present a *high-level view* of expenditures. Over the course of the year, you'll probably see the various departments ebb and flow a good bit. By design, the chart doesn't show exact numbers, because precise figures would be more misleading than helpful. (Plus, they're in the report itself if you want them.) The chart is just designed to cue you to ask questions if some category isn't behaving as you think it should.



Let me know whether you think we should keep the chart as part of our standard report. Note that the “estimated” figures do not merely reflect ½ of the budget. Instead, they’re based on the Treasurer’s actual cash-flow projections of what we will need to spend when.

Landfill Fees

[Council Action? No.]

The county recently increased its landfill fees as part of its new budget.

Historically, the Town has been charged the residential customer rate, which was \$58 per ton prior to July 1. Our staff was aware of the planned adjustment and had anticipated a new rate of \$65 per ton.

However, upon reviewing our latest billing, we noticed the rate has increased to \$75 per ton, suggesting our classification has been changed to a Commercial and Industrial user. This reclassification represents a significant cost increase—approximately \$40,000 annually for the Town.

We have reached out to county staff for clarification. The Town does not collect from any industrial users and services only a limited number of small businesses—none of which involve large item pickup. The vast majority of our waste is residential.

We are currently awaiting a response and further explanation from the county.



RESOLUTION SHELL

NUMBER: R-191-7

PROPOSED DATE OF CONSIDERATION: August 12, 2025

PURPOSE: The resolution would authorize the purchase of a small lot on Main Street for \$39,000 and the leasing of three parking spaces for the benefit of 415 North Main Street.

SUMMARY: Luigi Dattolo is the owner of the very small lot which sits in front of the Creative Art Studio. He also owns the property next door at 415 North Main Street. He currently leases three parking spaces on the small lot to his tenant at 415 North Main, New York Flying Pizza. These spaces allow the pizza restaurant to meet the Town's minimum parking requirement.

We need the small lot for the Midtown Connector.

Mr. Dattolo has agreed to sell us the small lot for the appraised \$39,000, provided that we continue to make three spaces available to New York Flying Pizza.

IMPORTANCE: The lot is needed for the Midtown Connector, and it will complete our acquisitions of property for the new street.

ORIGIN: Town Manager.

CONTROVERSIAL ASPECTS: None known.

Old Town Hall

[Council Action? No.]

As you know, last fall we amended our license with the Bridgewater Historical Society for Old Town Hall. The revised license included the Town occupying 50% of the floor space to install our “Story Realm” displays. Our main objective was to help educate our visitors about the Town’s history and culture. We installed the Story Realms last spring and reopened OTH on April 18. In previous years, BHS operated OTH for 10 hours a week (Friday and Saturday). This year, the Town added 20 hours, staffed by unpaid volunteers, allowing us to open OTH six days a week (closed Sunday).

Here is the breakdown for total visitors to-date at OTH:

April	20
May	24
June	30
July	83
Total:	157

Our busiest day was Eve of Independence (61 visitors). Based on BHS’s visitor log from last year, there were 132 visitors in *all* of 2024.

There’s more to do if we want to make Old Town Hall a worthwhile destination, but thought it would be worth sharing this bit of data thus far.

International Celebrity

[Council Action? No.]

Copyright concerns prevent us from reprinting it here, but the Mayor has received very favorable coverage from the *Otago Daily Times*, in New Zealand. It seems that his letter to our “climate twin,” Alexandra, NZ, was most welcome. According to the paper, the New Zealand mayor said, “in the current climate of world politics the official declaration of friendship was a very cool move.” Even up here in the northern hemisphere, we appreciate a good pun.

Shortened link to the article: <https://tinyurl.com/climate-twin>

Full link (just for future historians): <https://www.odt.co.nz/regions/central-otago/us-%E2%80%98twin%E2%80%99-town-drops-alex-line>



**A RESOLUTION AUTHORIZING
THE PURCHASE OF REAL ESTATE ON MAIN STREET**
and certain collateral actions

Resolution R-191-7

Whereas, one of this Council's priorities is the construction of the "Midtown Connector" from North River Road to the traffic signal at the corner of Main Street and Mt. Crawford Avenue, and

Whereas, the Council believes it requires one additional parcel (Tax Map Number 122A2-A-49, the "Parcel") for the Connector,

Whereas, the owner of the Parcel, Mr. Luigi Dattolo, has agreed to sell it to the Town for \$39,000, as provided in the contract proposal attached as Exhibit A (the "Contract"), and

Whereas, the Contract also provides that three parking spaces are to be leased to Dattolo for the use of his property next door, given that the Parcel currently provides three required spaces for such property, and

Whereas, after a duly advertised public hearing, this Council finds that the Town should enter the contract and provide the spaces as provided in Exhibit A,

Now, therefore, be it resolved by the Council of the Town of Bridgewater, Virginia, that

1. The Town agrees to the terms of the Contract, and authorizes the Town Manager to (i) enter into the Contract and the included lease agreement, (ii) negotiate such amendments as he may deem reasonably necessary, and (iii) take such further actions and execute such further documents as he may deem reasonably necessary to complete the acquisition of the Parcel and the leasing of the parking spaces.
2. The sum of \$39,000 is appropriated for the purchase.

Resolved this 12th day of August, 2025.

Mayor

.....

CLERK’S CERTIFICATION

I certify that this is a true copy of Resolution R-191-7, considered on the 12th day of August, 2025, by the Council of the Town of Bridgewater, Virginia, such consideration resulting in the following vote:

Aye	Nay	Abstain	Not Present	
_____	_____	_____	_____	Mr. Bowman
_____	_____	_____	_____	Mr. Canada
_____	_____	_____	_____	Ms. Curtis
_____	_____	_____	_____	Mayor Flory
_____	_____	_____	_____	Dr. Miracle
_____	_____	_____	_____	Mr. Schofield
_____	_____	_____	_____	Mr. Tongue

_____	_____
Date	Clerk

.....

CONTRACT FOR PURCHASE AND SALE OF REAL ESTATE

THIS CONTRACT is made this 14th day of April, 2025, between **LUIGI DATTOLO** (the "*Seller*"), and **THE TOWN OF BRIDGEWATER, VIRGINIA**, a Virginia municipal corporation (the "*Purchaser*").

1. Description of Real Estate. Subject to Paragraphs 3 and 10 below, Purchaser agrees to purchase and Seller agrees to sell a parcel of land, with all improvements thereon, comprising approximately 0.034 acres, more or less, located on North Main Street in Bridgewater, Virginia (the "Property"), identified as Tax Map No. 122A2-(A)-L49, and being a portion of the same property acquired by the Seller by two deeds each conveying a one-half undivided interest. The first one-half undivided interest in the Property was conveyed to the Seller by 7-Eleven, Inc., formerly known as The Southland Corporation, a Texas corporation, by a Special Warranty Deed dated September 9, 2008, which is recorded in the Clerk's Office of the Circuit Court of Rockingham County, Virginia (the "Clerk's Office") in Deed Book 3386 at Page 176. The second one-half undivided interest in the Property was conveyed to the Seller by Dominic Benincasa by a Deed of Assumption With Vendor's Lien dated March 20, 2014, which is recorded in the Clerk's Office in Deed Book 4394 at Page 195. The Property is identified as "PARCEL 2" in both derivation deeds.

2. Purchase Price. The purchase price of the Property is Thirty-Nine Thousand and 00/100 Dollars (\$39,000.00). Within five days of the execution of this Agreement, Purchaser shall make an earnest funds payment (the "Deposit") in the amount of \$1,000 to be held in escrow by VSTitle until settlement and then credited against the purchase price. If settlement does not take place, the Deposit shall be returned to Purchaser unless Purchaser has breached this Agreement. If Purchaser is in default, the Deposit shall be paid to Seller. The payment to Seller or the return of the Deposit to Purchaser shall not preclude any other remedies available to Seller or Purchaser for the other's breach.

3. Approval by Town Council. Seller acknowledges and agrees that Purchaser's obligations under this Agreement are expressly contingent upon approval by the Town Council of the Town of Bridgewater, Virginia.

4. Payment of Purchase Price. The balance of the purchase price for the Property shall be paid by wire transfer at the time of settlement.



5. Title. At settlement, Seller shall convey to Purchaser good, marketable and insurable fee simple title to the Property by deed of general warranty containing English Covenants of title, free of all liens, encumbrances, and leases except for normal utility easements, and covenants and restrictions of record that are not now violated by existing buildings or use and do not unreasonably affect the use of the Property. In the event a title examination or survey reveals facts which constitute valid title objections or affect the marketability or insurability of title, Purchaser shall have the option to terminate this Agreement with no penalty, unless Seller, at Seller's expense, cures the title objections within a reasonable time after Purchaser notifies Seller of such title objections. Obtaining a commitment from a title insurance company operating in Virginia for title insurance at standard rates, without exception as to the defect claimed, shall constitute compliance with title requirements. Seller shall provide for the release of any lien against the Property securing the payment of money.

6. Risk of Loss. Risk of loss or damage by fire or other casualty to the Property before settlement is assumed by Seller. In the event of such loss or damage, Purchaser shall have the option of either (a) terminating this Agreement, or (b) continuing with the Agreement in which event the Seller shall assign to Purchaser all of Seller's rights under any applicable insurance policy and pay over to Purchaser any sums received as a result of such loss or damage.

7. Settlement. Settlement shall be made at VSTitle in Harrisonburg, Virginia, on or before June 20, 2025, provided that this time may be reasonably extended if necessary to correct title defects reported by the title examiner or by mutual agreement of the parties.

8. Possession. Possession shall be given to Purchaser at the time of settlement.

9. Closing Costs. Seller agrees to pay the expense of preparing the deed and the grantor's recordation tax. Real estate taxes shall be prorated through the date of settlement. All other closing costs shall be paid by Purchaser.

10. Lease Contingency. As a condition of sale, the Purchaser has agreed to lease three parking spots located on the Property to the Seller upon the terms set forth in the Parking Lease Agreement attached as Exhibit A, which shall be executed at settlement.

11. No Brokers or Real Estate Agents. Seller and Purchaser represent and warrant to each other that they have not had any dealings with any real estate brokers, finders, or agents and no commissions or fees are payable in connection with this Agreement. In the event any other person or firm claims to have negotiated, instituted or brought about this Agreement, the party having engaged in conduct with such person or firm shall be solely responsible for any claims, costs, commissions, fees, or damages.

12. **No Litigation.** Seller warrants now and at settlement that there are no pending or threatened actions, suits, or legal proceedings of any kind that would impact the Property or adversely affect Purchaser's ability to utilize the Property for governmental purposes.

13. **Condition of Property.** Purchaser agrees to accept the Property in its current condition. Seller agrees to maintain the Property in its current condition until settlement and warrants that no toxic or hazardous materials have been used, discharged or stored on or about the Property.

14. **General Provisions.** This Agreement:

- (a) shall be construed according to the laws of the Commonwealth of Virginia;
- (b) represents the entire agreement between the parties;
- (c) shall not be modified except in writing signed by all the parties; and
- (d) shall be binding upon and inure to the benefit of the heirs, personal representatives, successors and assigns of the parties.

15. **Attorney's Fees and Costs on Default.** If either party defaults under this Agreement, the defaulting party shall be liable for expenses incurred by the non-defaulting party, including reasonable attorney's fees incurred in attempting enforcement of the Agreement.

W I T N E S S the following signatures and seals.

SELLER:

Luigi Dattolo L.S.
Luigi Dattolo

Date

PURCHASER

L.S.
The Town of Bridgewater, Virginia, by
J. Jay Litten, Esq., Town Manager

Date



PARKING LEASE AGREEMENT

This Parking Lease Agreement (the “Agreement”) is made this ____ day of _____, 2025, by and between The Town of Bridgewater, Virginia (the “Town”), a Virginia municipal corporation, and Luigi Dattolo (“Tenant”).

RECITALS

WHEREAS, the Town has purchased certain real property (the “Property”) from Tenant located on North Main Street in Bridgewater, Virginia, and identified as Tax Map Number 122A2-(A)-L49; and

WHEREAS, the Property is improved by a concrete pad marked with three parking spaces; and

WHEREAS, Tenant’s sale of the Property to the Town was subject to the condition that the three parking spaces be leased to Tenant upon the terms set forth herein.

NOW, THEREFORE, in consideration of the promises and the mutual covenants contained herein, the Town and Tenant hereby agree as follows.

1. **Grant of Lease.** The Town leases to Tenant and Tenant leases from the Town exclusive parking rights to three parking spaces (the “Leased Parking Spaces”) painted on the concrete pad on the Property together with the non-exclusive right of ingress and egress to and from the Leased Parking Spaces over the remainder of the Property.

2. **Term.** The initial term of this Agreement shall commence on the date this Agreement has been signed by both parties and expire on October 19, 2027. This Agreement shall automatically renew for renewal terms of one year unless and until notice of nonrenewal is provided by either party at least 90 days in advance of the termination of the then-current term.

3. **Rent.** No rent shall be due to the Town from Tenant so long as Tenant remains in compliance with the terms of this Agreement.

4. **Town Maintenance and Access.** The Town and its representatives may enter upon the Leased Parking Spaces to make inspections, repairs, alterations, or improvements. The Town agrees to provide reasonable notice of any material interruption in use of the Leased Parking Spaces (for instance, to perform repairs) and to work in good faith with Tenant to minimize any such interruptions. The Town shall have unrestricted access and use of all

portions of the Property other than the Leased Parking Spaces.

5. **Use and Condition of Leased Parking Spaces.** Tenant shall use the Leased Parking Spaces solely for the parking of motor vehicles in connection with the operation of the restaurant located on Tenant's adjoining parcel at 415 North Main Street (the "Adjoining Parcel"). The Leased Parking Spaces may not be used for any other purpose unless written consent is provided by the Town. Tenant acknowledges that the Leased Parking Spaces are in good, clean, safe, and sanitary condition upon commencement of this Agreement, and accepts the Leased Parking Spaces in "AS-IS" condition. All motor vehicles and contents thereof placed on the Leased Parking Spaces by Tenant and Tenant's guests, licensees, invitees, or others, shall be at the sole risk of the persons using the Leased Parking Spaces and the Town shall not be liable for the loss, destruction, theft, or damage to such property.

6. **Alterations, Maintenance, and Repairs.** Tenant agrees that no changes, alterations, or improvements to the Leased Parking Spaces shall be performed without the Town's advance written consent. Tenant shall keep the Leased Parking Spaces in a good, clean, safe, and sanitary condition, and shall be responsible for reimbursing the Town for the costs of repairing any damage other than ordinary wear and tear caused to the Leased Parking Spaces by Tenant, its agents, invitees, contractors, or guests. Tenant shall be responsible for snow removal and shall maintain the Leased Parking Spaces in the same manner and extent as the parking spaces on the Adjoining Parcel.

7. **Damage by Fire or Other Casualty.** If the Leased Parking Spaces are damaged by fire or other casualty during the term of this Agreement, the Town may, at its sole option, either (a) restore the Leased Parking Spaces to substantially the same condition as existed prior to such damage, or (b) terminate this Agreement.

8. **Early Termination, Substitute Parking.** The Town may terminate this Agreement prior to the expiration of the initial or any renewal term upon 90 days' written notice to Tenant. If termination of this Agreement results in Tenant's noncompliance with minimum parking requirements under the Town's zoning ordinance, the Town agrees to lease three parking spaces within 500 feet of the principal structure on the Adjoining Parcel to Tenant on substantially the same terms as hereunder. Tenant acknowledges that any provision of

substitute parking by the Town under this section is subject to (a) advertisement and public hearing requirements; and (b) independent legislative approval by the Town Council of the Town of Bridgewater, Virginia.

9. **Assignment and Subleasing.** This Agreement may not be assigned by Tenant, nor any portion of the Leased Parking Spaces be sublet, without the prior written consent of the Town.

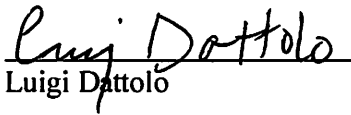
10. **Tenant's Default.** If Tenant defaults on any provision of this Agreement, the Town will provide written notice identifying the factual basis for the default and specifying the action necessary to cure the default. Tenant shall have 20 days to cure the default described in the notice. If Tenant fails to do so, the Town may terminate this Agreement without further notice.

11. **Notices.** All notices required by this Agreement shall be in writing and sent by certified mail, overnight delivery, or personal delivery to the Town at 201 Green Street, Post Office Box 72, Bridgewater, Virginia, 22801 and to the Tenant at

_____.

12. **Entire Agreement, Amendment.** This Agreement constitutes the entire agreement between the Town and Tenant and may be amended only by a writing signed by the parties.

Witness the following signatures and seals:

 L.S.
Luigi Dattolo

L.S.
The Town of Bridgewater, Virginia, by
J. Jay Litten, Esq., Town Manager

Date

Date



RESOLUTION SHELL

NUMBER: R-191-8

PROPOSED DATE OF CONSIDERATION: August 12, 2025

PURPOSE: Dominion Energy Virginia (a trade name of Virginia Electric and Power Company) seeks permission to use its poles for fibers providing internet service for rural areas of the County.

SUMMARY: Dominion, of course, has a franchise to erect and maintain poles and other infrastructure in Town. The franchise, however, does not allow it to use fiber optic cables for purposes unrelated to its business as an electric utility.

Under a statute enacted in 2019, Dominion will provide “middle mile” internet service to areas currently unserved by broadband. However, the franchise would not allow it to use its fiber and other infrastructure in Town for the reasons described above..

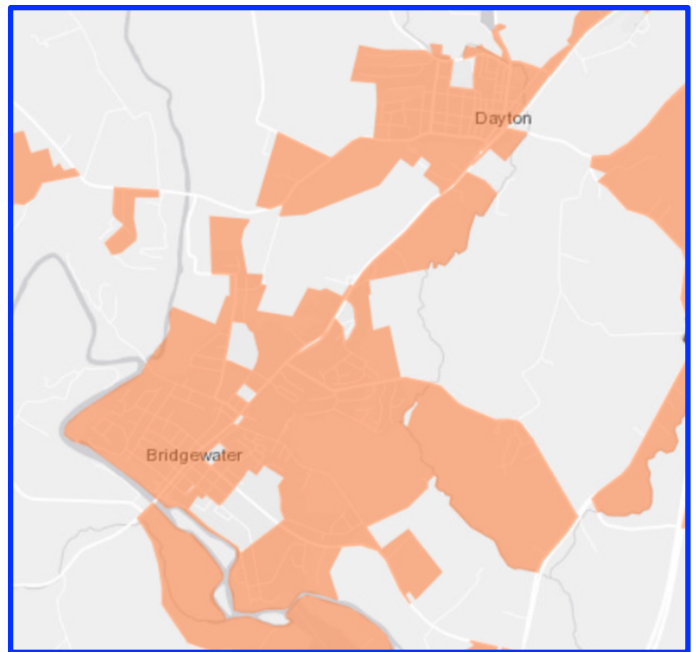
Dominion has proposed a Memorandum of Understanding to broaden the franchise to allow for the rural-broadband usage. Essentially all it does is allow a different type of photonic packet to travel over lines already permitted.

We have explained that an MOU cannot override a franchise, but the company seems convinced that future councils will not suddenly take offense to the notion that its streets are being used to provide broadband for others.

IMPORTANCE: Rural broadband is important for our greater community. Staff supports the resolution.

ORIGIN: Town Manager.

CONTROVERSIAL ASPECTS: None known.



A DHCD map showing areas currently served by broadband. The map does not include areas served by satellite broadband. We're not sure how satellite services are treated by the 2019 statute.



**A RESOLUTION AUTHORIZING
THE PURCHASE OF REAL ESTATE ON MAIN STREET**
and certain collateral actions

Resolution R-191-8

Whereas, Virginia Electric and Power Company has requested that a Memorandum of Understanding ("MOU") be agreed to concerning its existing franchise, and

Whereas, the terms of the MOU would allow the company's fiber optic lines (which are already allowed) to be used for broadband internet service to areas currently unserved, and

Whereas, this Council believes that much public good can come from extending broadband internet service to unserved areas,

Now, therefore, be it resolved by the Council of the Town of Bridgewater, Virginia, that the Town Manager is authorized to execute the MOU attached as Exhibit A.

Resolved this 12th day of August, 2025.

Mayor

.....

CLERK’S CERTIFICATION

I certify that this is a true copy of Resolution R-191-8, considered on the 12th day of August, 2025, by the Council of the Town of Bridgewater, Virginia, such consideration resulting in the following vote:

Aye	Nay	Abstain	Not Present	
_____	_____	_____	_____	Mr. Bowman
_____	_____	_____	_____	Mr. Canada
_____	_____	_____	_____	Ms. Curtis
_____	_____	_____	_____	Mayor Flory
_____	_____	_____	_____	Dr. Miracle
_____	_____	_____	_____	Mr. Schofield
_____	_____	_____	_____	Mr. Tongue

_____	_____
Date	Clerk

.....

MEMORANDUM OF UNDERSTANDING
as to Communications Facilities with
Dominion Energy Virginia's Franchise Agreement

THIS MEMORANDUM OF UNDERTANDING (this "Memorandum"), made and entered into this ____ day of _____, 2025, by and between the **Town of Bridgewater**, a municipal corporation of the Commonwealth of Virginia (the "Town") and **Virginia Electric and Power Company**, a Virginia public service corporation doing business in Virginia as Dominion Energy Virginia ("DEV"), hereby recites and provides as follows:

RECITALS:

- A. On June 12, 2018 by Ordinance, the Town granted a franchise to DEV (the "Franchise") to allow DEV to "... acquire, construct, install, operate, maintain and use, and to the extent now constructed or installed to operate, maintain and use, poles, towers, structures, attachments, wires, cables, conduits, ductways, manholes, handholes, meters, appliances and other equipment necessary or useful in the distribution" over, along, on and under the streets, alleys, public places and other public property of the Town all as more particularly described in the Franchise.
- B. Through a series of initiatives, the Commonwealth of Virginia (the "Commonwealth") has prioritized extending high-quality broadband communications networks throughout Virginia to achieve universal access to high-speed internet within Virginia.
- C. In 2019, the Commonwealth established a pilot program to promote collaboration between localities, electric utilities, and internet service providers to connect unserved areas to high-speed internet.
- D. DEV participated in the pilot program and has been cooperating with the Commonwealth's initiative by obtaining rights to add broadband lines within its existing rights-of-way to help expand broadband facilities using DEV's existing infrastructure for the distribution of electricity.



- E. The initial pilot program has been expanded, and DEV is continuing to expand the installation of broadband facilities within its rights-of-way to help the Commonwealth meet its goal of universal access to high-speed internet within the Commonwealth.
- F. Consistent with this objective, DEV desires to install broadband facilities within a portion of the Franchise that it has with the Town, as depicted on the map appended hereto as Exhibit A (the "Broadband Areas of the Franchise") and the Town desires to permit DEV to do this.

AGREEMENT:

Therefore, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Town and DEV enter into this Memorandum and agree as follows:

- 1. The foregoing recitals are hereby incorporated by reference.
- 2. The rights granted to DEV in the Franchise to ". . . acquire, construct, install, operate, maintain and use . . . poles, towers, structures, attachments, wires, cables, conduits, ductways, manholes, handholes, meters, appliances and other equipment necessary or useful in the distribution or sale of electricity" shall be understood by DEV and the Town to include, within the Broadband Areas of the Franchise, the rights to:
 - 2.1 Attach, operate, and maintain, additional cables, including but not limited to fiber optic cables, wires, attachments, and other transmission facilities as DEV may from time to time deem advisable, and all equipment, accessories and appurtenances desirable in connection therewith (the "Broadband Facilities"), including the right to increase or decrease the number of wires, all for the purpose of transmitting voice, text, data, internet services, and other communications services, including the wires and attachments of third parties;
 - 2.2 Lease or license the right to transmit signals, data, or other communications through such Broadband Facilities, in whole or in part to third parties as may be useful or practical, including the rights to transmit third party data and the right to lease or license surplus communications capacity to third parties through such Broadband Facilities; and

2.3 Install such additional pole, guys, and anchors within the Broadband Areas of the Franchise as may be necessary for purposes of the safety and stability of the Broadband Facilities, provided such installations be first approved by the Town in writing, such approval not to be unreasonably withheld.

3. All other terms and conditions of the Franchise are hereby ratified and affirmed.
4. Notwithstanding any other provision hereof, this Memorandum shall be construed so as to be wholly consistent with existent Virginia law.

- Remainder of Page Intentionally Left Blank -

IN WITNESS WHEREOF, each of the parties to this Memorandum has caused the same to be executed in the day and year first above written.

Town:

TOWN OF BRIDGEWATER, a municipal corporation of the Commonwealth of Virginia

By: _____

Its: _____

APPROVED AS TO FORM:

Town Attorney

DEV:

VIRGINIA ELECTRIC AND POWER COMPANY, a Virginia public service corporation doing business in Virginia as Dominion Energy Virginia

By: _____

Ellen Jackson
Manager-Electric Distribution Design

EXHIBIT A

Legend

- Pole
- Distribution Lines
- Broadband Areas of the Franchise
- Town Boundary

Legend

- Pole
- Distribution Lines
- Broadband Areas of the Franchise
- Town Boundary

- ## Legend
- Pole
 - Distribution Lines
 - Broadband Areas of the Franchise
 - Town Boundary

A Proclamation Honoring Mark L. Payne

Whereas, Bridgewater lost one of its own on August 6, 2025, when Chief Mark L. Payne died, and

Whereas, Mark grew up in Rockingham County and graduated from Turner Ashby High School, then choosing to stay near home and serve the people, and

Whereas, he began his career in Bridgewater as a patrol officer in 1968, and before retiring in 1997, he had risen to the rank of Chief, and

Whereas, though he was a dedicated and committed law enforcement officer, he was also a full and vibrant member of the community, being renowned for his love of music, amateur radio, and woodworking,

Now, therefore, be it resolved that the Council of the Town of Bridgewater, Virginia remembers Mark L. Payne for his many years of dedicated service to Bridgewater and its citizens, such service contributing to A Better Life in his hometown. The Council extends its sympathies to Mark's widow, Cathy, and to his family and friends in the greater Bridgewater community.

Dated this 12th day of August, 2025.

Theodore W. Flory, Mayor, on behalf of the Council
of the Town of Bridgewater, Virginia

Travis L. Bowman
A. Fontaine Canada
Stephanie L. Curtis
William D. Miracle
Steven A. Schofield
James M. Tongue



July 2025 Police Report- Bridgewater

Police Calls for service: 747

IBR Group A offenses: 7

Incident Reports: 73

Total Traffic Crashes: 14

DMV Crash Reports: 6

Arrests: 2

Summons: 9

Notable BPD activity:

July 3rd- Eve of Independence was well attended with no issues.

July- Bridgewater Lawn Party went smoothly, wet and humid but all went well.

Aug. 5th National Night Out-5:30pm-8pm- Smiley's Ice Cream.

Aug. 21st First day of School, Preparing for increased traffic and distracted drivers.

Thank you, Chief Phillip Read



Town of Bridgewater
POLICE DEPARTMENT
201 Green Street, Bridgewater, Virginia 22812
Phone: (540) 828-2611
Fax: (540) 828-0136
police@bridgewater.town



CRIME TRENDS

Town of Bridgewater, Virginia

Group A Offense	Jan-25	Feb.- 25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Total
Crimes Against Persons													
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Kidnapping/Abduction	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	3	0	0	0	0	0	0	0	0	0	0	0	3
Simple Assault/Intimidation	2	0	5	0	4	5	3	0	0	0	0	0	19
Non-forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0
Crimes Against Property													
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	1	0	0	0	0	0	0	0	0	1
Larceny	4	3	2	2	6	3	2	0	0	0	0	0	22
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0
Counterfeiting/Forgery	0	1	1	0	0	1	0	0	0	0	0	0	3
Fraud	4	4	3	4	1	1	2	0	0	0	0	0	19
Embezzlement	0	0	0	0	0	0	0	0	0	0	0	0	0
Stolen Property	0	1	0	0	0	0	0	0	0	0	0	0	1
Property Damage/Vandalism	0	0	0	1	0	0	0	0	0	0	0	0	1
Bribery	0	0	0	0	0	0	0	0	0	0	0	0	0
Crimes Against Society													
Drug Offenses	0	0	0	1	0	0	0	0	0	0	0	0	1
Pornography/Obscene Material	0	0	0	0	0	0	0	0	0	0	0	0	0
Gambling	0	0	0	0	0	0	0	0	0	0	0	0	0
Prostitution	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Law Violations	1	0	0	0	0	0	0	0	0	0	0	0	1