AGENDA
BRIDGEWATER TOWN COUNCIL

October 14, 2025

Times are estimates and may not reflect the actual progress of the meeting.

7:00 p.m. **Call to Order: Mayor Ted W. Flory**

7:01 p.m. **Invocation: Mr. A. Fontaine Canada**

7:03 p.m. **Visitors**

All persons may speak at this time, and all persons are asked to refrain from interjecting at other times.

Remember that this is a time for your views to be heard. Don't expect a lot of dialogue but know that the Council is listening.

7:08 p.m. **Minutes of previous meeting: Ms. Morgan Shirkey**

7:09 p.m. **Finance and Ordinance Committees:**

1. Finance: Mr. Steven Schofield
    a. Treasurer's Report for the month of September
    b. Bills for the month of September
2. Ordinance Committee: Dr. William Miracle

7:13 p.m. **Administrative Report: Mr. J. Jay Litten**

1. Wellness Quarter Construction

7:19 p.m. **Public Works and Recreation Commission:**

1. Public Works: Mr. Fontaine Canada & Ms. Megan Byler
2. Recreation: Ms. Stephanie L. Curtis & Ms. Megan Byler
    a. Depot Update

7:22 p.m. **Community Relations and Economic Development:**

1. Community Relations: Mr. Travis Bowman
    a. Halloween at Oakdale
2. Economic Development: Mr. Jim Tongue

7:24 p.m. **Mayor's Report**

7:26 p.m. **Adjournment**

It is the policy of the Town of Bridgewater, Virginia, that persons in attendance may elect to sit or stand during invocations, as they see fit, and that they may take part in the invocation or refrain from doing so, as they choose. Prayers offered by council members reflect their personal beliefs. All persons are counseled that disruptive behavior is not allowed during the invocation or any other time.

MINUTES
BRIDGEWATER TOWN COUNCIL

September 9, 2025

Present: Mayor Ted W. Flory Council: Steven A. Schofield, William D. Miracle, Travis L. Bowman, A. Fontaine Canada, James M. Tongue, Stephanie L. Curtis.

Absent: None.

The Bridgewater Town Council met in regular session on September 9, 2025, at Sipe Center, 100 North Main Street, Bridgewater, Virginia.

Call to Order: Mayor Flory called the Council to order at 7:00 p.m.

Invocation: Mr. Tongue gave the invocation.

Minutes: Ms. Morgan Shirkey

August minutes were approved as presented.

Finance:

1. August Treasurer's Report (Attached).

Mr. Schofield moved that the August 2025 Treasurer's Report be accepted for submission to audit. Seconded by Dr. Miracle. The motion carried unanimously as follows: Those voting aye: Schofield, Miracle, Bowman, Flory, Canada, Tongue, Curtis. Those voting nay: None. Absent: None.

2. August Bills (Attached).

Mr. Schofield moved to appropriate and authorize the payment of August bills in the amount of $319,143.23 and to ratify the earlier payment of bills totaling $356,996.74, all as reviewed and approved by Town staff and the Finance Committee Chairman. Seconded by Dr. Miracle. The motion carried unanimously as follows: Those voting aye: Schofield, Miracle, Bowman, Flory, Canada, Tongue, Curtis. Those voting nay: None. Absent: None.

3. Personal Property Tax Relief Ordinance. This sets relief at 37% for qualifying vehicles with value over $1,000.

Mr. Schofield moved to adopt "An Ordinance Establishing the 2025 Relief Provided Under the Personal Property Tax Relief Act of 1998" (O-191-11), as presented. Seconded by Mr. Canada. The motion carried unanimously as follows: Those voting aye: Schofield, Miracle, Bowman, Flory, Canada, Tongue, Curtis. Those voting nay: None. Absent: None.

Ordinance: Dr. William Miracle

No report was submitted.

Administrative Report: Mr. J. Jay Litten

1. Alexandra Water Issue. The utilities manager from our "climate twin" in Alexandra, NZ, contacted us a couple weeks ago wanting to start a discussion about water conservation, stormwater control techniques, and the like. We're in the early stages, but it's interesting to see that the other side

of the world has the same issues we face, and we may have different techniques to share with each other.

2. New Movie Trailer. The Sipe Center movie trailer, played before movies, has been popular over the years, but some people featured are older, some have retired, and it just needed to be updated. With the Council's permission the new version was shown, with much Council appreciation.

Public Works: Mr. A. Fontaine Canada and Ms. Megan S. Byler

While no report was submitted, Mr. Canada did ask about rescheduling the Water Treatment Plant open house that we had originally scheduled in the summer and cancelled due to state recommendation. Ms. Byler said we would absolutely reschedule that when we could, and Mr. Litten noted we'd reschedule once the state okayed it.

***Recreation Commission*:** Ms. Stephanie L. Curtis and Ms. Megan S. Byler

1. Shiverwood. We now have 14 parks in Bridgewater, with 14 nearly complete. Grass is starting to grow, our last main step, and it'll soon be open for the public once the grass is established. There are 2 small picnic shelters, a climbing rock for kids, 4 large bench swings, and it's nice and wide open with views. We hope to plant some trees and make other additions down the road. This park benefits one of our newer subdivisions, Bridgewater Fields, giving them a park to walk to and feel more included in the town. The shelters will be first-come and not reservable, much like the one at Whitelow Park. They're designed for people to use as a shady spot to sit or have something to eat.

Community Relations: Mr. Travis Bowman

1. Summer's End Celebration Recap. The Race to the Bottom 5k had a record 235 participants ranging in age from 3 to 91, the Mini-Golf Leaderboard Tournament had 10 golfers competing for the top spot and was won by resident Jeremiah Beckstrom. Families enjoyed rides and food at Oakdale, as well as *Gone Country* providing live music in the evening before the fireworks. We've had a lot of positive feedback about people's experience with the event. It has been suggested that starting next year the mayor should don a winter hat and coat and gavel the end of summer.

***Economic Development Committee*:** Mr. Jim Tongue

No report was submitted.

Mayor's Report: Mayor Ted W. Flory

1. Monthly Police Report.

2. Miscellaneous. Mayor Flory said that because of the climate twin discussions, he and his wife are already planning a trip with a group to New Zealand in February 2027 and he will make sure he makes it to Alexandra. Mayor Flory also pointed out that his granddaughter was in the audience and is a senior in high school this year performing requirements for her civics class.

Adjournment – 7:21 p.m.

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Ted W. Flory, Mayor Morgan Shirkey, Clerk

TOWN OF BRIDGEWATER- CUMULATIVE MONTHLY FINANCE SUMMARY

($OOO)

2025-2026	ESTIMATED			ACTUAL			CASH IN BANK	NOTES
	REVENUE	EXPENSES	DIFFERENCES	REVENUE	EXPENSES	DIFFERENCES		
1 Month (Jul 31)	934	835	99	905	788	117	4253	
2 Months (Aug 31)	1715	1951	(236)	1781	1924	(143)	4030	
3 Months (Sep 30)	2756	2743	13	2745	2874	(129)	4086	
4 Months (Oct 31)	3542	3660	(118)					
5 Months (Nov 30)	4572	4483	89					
6 Months (Dec 31)	5870	5525	345					
7 Months (Jan 31)	6714	6635	79					
8 Months (Feb 28)	7582	7559	23					
9 Months (Mar 31)	8830	8369	461					
10 Months (Apr 30)	9581	9233	348					
11 Months (May 31)	10493	10123	370					
12 Months (Jun 30)	11636	11636	0					

TOWN OF BRIDGEWATER

Revenues and Expenditures

For the Month Ended September 30, 2025

	Budget For Year	Estimated for 3 Months	Actual for 3 Months
Revenues and Other Sources			
General Property Taxes	488,000.00	102,000.00	102,358.72
Other Local Taxes	2,919,650.00	612,400.00	591,070.26
Local Fees	131,800.00	7,950.00	8,201.11
Permits	5,600.00	1,400.00	2,346.98
Fines & Forfeitures	14,000.00	3,500.00	13,623.12
Revenue from Services	167,200.00	23,000.00	21,766.06
Revenue from the Use of Money & Property	257,800.00	73,950.00	111,517.58
Sipe Center	212,900.00	39,875.00	39,356.13
Miscellaneous	100,900.00	24,725.00	53,884.47
Categorical Aid	1,891,520.00	355,050.00	312,706.62
Proceeds from Financing	0.00	0.00	0.00
Funds Carried Forward(General Fund)	202,000.00	202,000.00	202,000.00
Stormwater Management	202,900.00	50,700.00	52,486.38
Sanitation	725,200.00	181,300.00	183,862.73
Water	1,549,884.00	390,509.00	412,210.61
Sewer	2,766,519.00	687,450.00	637,344.80
Totals:	11,635,873.00	2,755,809.00	2,744,735.57
Expenditures			
Town Council	48,800.00	475.00	247.55
Manager's Office	742,248.00	194,000.00	180,813.59
Legal Services	35,000.00	8,750.00	19,791.77
Independent Auditor	55,700.00	21,500.00	39,900.00
Treasurer's Office	333,600.00	83,450.00	77,796.57
Police Department	1,343,000.00	334,050.00	374,527.34
Public Works Department	240,600.00	59,600.00	78,654.93
Highways, Streets, Sidewalks	1,391,108.00	179,600.00	155,263.65
Street Lights	98,327.00	24,575.00	24,823.58
General Properties	524,380.00	121,025.00	307,937.89
Parks	1,005,603.00	196,400.00	197,847.31
Recreation	454,800.00	113,650.00	104,869.81
Community Development	272,800.00	111,725.00	93,191.86
Sipe Center	450,212.00	98,925.00	120,604.05
Economic Development	75,000.00	20,750.00	3,310.83
Insurance	140,000.00	35,000.00	33,302.75
Fund Balance	411,100.00	102,750.00	101,106.58
Bad Debts	0.00	0.00	0.00
Debt Service	274,235.00	14,991.00	15,040.31
Storm Water Management	193,966.00	72,641.00	43,579.93
Sanitation & Waste Removal	773,300.00	187,050.00	175,991.36
Water Treatment	718,300.00	200,050.00	176,933.61
Water Distribution	604,367.00	166,600.00	120,563.01
Sewer Department	1,449,427.00	395,203.00	427,478.13
Totals:	11,635,873.00	2,742,760.00	2,873,576.41
Excesses (Deficiency of Revenue Over Expenditures)	0.00	13,049.00	(128,840.84)

STATEMENT OF REVENUES

For the Month Ended September 30, 2025

	For the Month Ended 9/30/25		For the 3 Month Ended 9/30/25	
	Estimated	Actual	Estimated	Actual
General Property Taxes				
Personal Property Taxes	0.00	0.00	0.00	0.00
Personal Property Taxes(State Portion)	0.00	0.00	102,000.00	102,034.14
Penalties and Interest on Taxes	0.00	97.85	0.00	324.58
Total:	0.00	97.85	102,000.00	102,358.72
Other Local Taxes				
Local Sales & Use Taxes	34,250.00	36,166.98	102,750.00	101,115.36
Communications Tax	4,900.00	5,111.13	14,700.00	14,557.25
Consumption Tax	1,850.00	1,817.93	5,525.00	6,137.88
Consumer's Utility Taxes	65,350.00	54,197.80	196,000.00	194,691.48
Cigarette Tax	0.00	0.00	4,050.00	3,734.12
Business License Taxes	0.00	234.70	0.00	1,110.43
Transient Occupancy Tax	700.00	677.22	2,950.00	3,460.10
Bank Stock Taxes	0.00	0.00	0.00	0.00
Meals Tax	73,225.00	57,409.18	286,425.00	266,263.64
Total:	180,275.00	155,614.94	612,400.00	591,070.26
Local Fees				
Motor Vehicle License Fee	0.00	0.00	0.00	0.00
Right-of Way Fees	1,325.00	2,470.06	3,950.00	4,986.11
Passport Application Fees	1,350.00	820.00	4,000.00	3,215.00
Total:	2,675.00	3,290.06	7,950.00	8,201.11
Permits				
Zoning, Erosion Permits **Total:**	475.00	1,431.38	1,400.00	2,346.98
Fines & Forfeitures				
Fines & Forfeitures **Total:**	1,150.00	510.12	3,500.00	13,623.12
Revenue from Services				
Rental Fees - Generation Park	0.00	0.00	0.00	0.00
Rental Fees - Mini Golf & Par 3	5,000.00	6,987.12	23,000.00	21,766.06
Total:	5,000.00	6,987.12	23,000.00	21,766.06
Sipe Center				
Concessions	3,900.00	3,104.28	13,900.00	15,209.68
Live Performances	8,700.00	4,644.72	14,700.00	15,281.45
Sponsorships	0.00	0.00	0.00	0.00
Movies	3,375.00	1,815.00	10,125.00	7,295.00
Space Rental	1,150.00	235.00	1,150.00	1,570.00
Total:	17,125.00	9,799.00	39,875.00	39,356.13
Revenue from use of Money & Property				
Interest on Bank Deposits	8,325.00	13,825.11	25,000.00	32,101.77
Rental of General Property/Shelters	650.00	2,195.00	1,950.00	2,805.00
Rental of Tennis Facilities	2,125.00	767.87	6,400.00	4,003.87
Sale of Vehicles	0.00	0.00	0.00	0.00
Sale of Material & Supplies	1,000.00	400.00	3,000.00	1,100.00
Sale of Real Estate	0.00	0.00	0.00	0.00
Public Communication Service Rent	35,100.00	69,006.94	37,600.00	71,506.94
Total:	47,200.00	86,194.92	73,950.00	111,517.58
Miscellaneous/Donations				
Miscellaneous	1,100.00	1,053.19	3,250.00	24,820.97
Gifts & Donations from Private Sources	0.00	0.00	250.00	0.00
Cemetery Lots	0.00	0.00	0.00	500.00
Classes, Camps, Festivals	0.00	7,077.00	2,000.00	9,340.00
Brick Donations	0.00	0.00	0.00	0.00
Town of Mt. Crawford	19,225.00	0.00	19,225.00	19,223.50
Total:	20,325.00	8,130.19	24,725.00	53,884.47

STATEMENT OF REVENUES

For the Month Ended September 30, 2025

	For the Month Ended 9/30/25		For the 3 Month Ended 9/30/25	
	Estimated	Actual	Estimated	Actual
Categorical Aid				
VDOT Secondary Maintenance	199,675.00	198,045.32	199,675.00	198,045.32
VDOT Primary Maintenance	68,100.00	67,551.96	68,100.00	67,551.96
Overweight Permit Fee Revenue	0.00	103.70	0.00	103.70
Vehicle Rental Tax	250.00	0.00	250.00	0.00
Riverwalk Grant	0.00	0.00	5,000.00	0.00
Main St Crosswalk Grant	0.00	0.00	5,000.00	0.00
B-Safe Crosswalks Grant	0.00	0.00	5,000.00	0.00
Gen-Oak Connector Grant	0.00	4,969.64	10,000.00	4,969.64
Law Enforcement Assistance Funds	42,025.00	0.00	42,025.00	42,036.00
Misc. Grants	20,000.00	0.00	20,000.00	0.00
Police Grants	0.00	0.00	0.00	0.00
Litter Control Grant	0.00	0.00	0.00	0.00
Total:	330,050.00	270,670.62	355,050.00	312,706.62
Proceeds from Financing				
Short Term Financing	0.00	0.00	0.00	0.00
Capital Financing	0.00	0.00	0.00	0.00
Total:	0.00	0.00	0.00	0.00
Funds Carried Forward				
Funds Carried Forward	0.00	0.00	202,000.00	202,000.00
Total:	0.00	0.00	202,000.00	202,000.00
Total Revenue General Fund:	604,275.00	542,726.20	1,445,850.00	1,458,831.05

STATEMENT OF REVENUES

For the Month Ended September 30, 2025

	For the Month Ended 9/30/25		For the 3 Month Ended 9/30/25	
	Estimated	Actual	Estimated	Actual
Stormwater Management				
Monthly Utility Fee	16,900.00	17,503.77	50,700.00	52,486.38
Total:	16,900.00	17,503.77	50,700.00	52,486.38
Sanitation Revenue				
Refuse Collection Charges	56,650.00	57,726.01	169,925.00	172,384.17
Recycling/Vegetation Recycling Fees	3,500.00	3,527.16	10,525.00	10,578.36
Recycle Reimbursement	275.00	290.60	850.00	900.20
Total:	60,425.00	61,543.77	181,300.00	183,862.73
Water Revenue				
Charges of Services	121,000.00	127,577.47	357,000.00	365,256.57
Connection Fees	9,009.00	0.00	26,984.00	28,472.25
Penalties	2,175.00	2,020.75	6,525.00	6,049.33
Bad Debt	0.00	0.00	0.00	0.00
Grants	0.00	12,432.46	0.00	12,432.46
Total:	132,184.00	142,030.68	390,509.00	412,210.61
Sewer Revenue				
Charges for Services	202,000.00	198,346.46	611,500.00	571,611.73
Connection Fees	23,300.00	0.00	69,850.00	59,791.23
Penalties	2,000.00	1,807.83	6,000.00	5,541.84
Proceeds from Capital Financing	0.00	0.00	0.00	0.00
Sewer Surcharge	0.00	0.00	0.00	0.00
HRRSA Board Contribution	0.00	200.00	100.00	400.00
Total:	227,300.00	200,354.29	687,450.00	637,344.80
Total Revenue Enterprise Funds:	436,809.00	421,432.51	1,309,959.00	1,285,904.52
TOTAL REVENUE:	1,041,084.00	964,158.71	2,755,809.00	2,744,735.57

Cash in the Bank	**Aug 31, 2025**		**Sep 30, 2025**
	1,809,564.32	LGIP -(Fund Balance)	1,852,382.82
	447,372.56	LGIP(ARPA)	449,049.84
	548,051.38	LGIP(Wellness Quarter)	550,104.87
	1,224,415.01	F & M Bank- Checking(Sweep Acct)	1,234,287.62
	100.00	Farmers & Merchants Payroll Acct.	100.00
Total:	4,029,503.27		4,085,925.15

Comparative Statement of Appropriations with Expenses

For the Month Ended September 30, 2025

		For the Month Ended 9/30/25		For the 3 Month Ended 9/30/25	
		Estimated	Actual	Estimated	Actual
Town Council					
Personal Services		0.00	31.17	0.00	93.51
Fringe Benefits		0.00	2.38	0.00	8.23
Other Charges		150.00	0.00	475.00	145.81
	Total:	150.00	33.55	475.00	247.55
Manager's Office					
Personal Services		38,000.00	36,176.23	132,750.00	129,267.17
Fringe Benefits		15,000.00	13,776.97	52,500.00	43,478.21
Contractual Services		1,250.00	844.83	3,750.00	2,676.16
Other Charges		1,675.00	1,403.72	5,000.00	5,392.05
Capital Outlay		0.00	0.00	0.00	0.00
	Total:	55,925.00	52,201.75	194,000.00	180,813.59
Legal Services	**Total:**	2,925.00	1,418.85	8,750.00	19,791.77
Independent Auditor	**Total:**	0.00	8,400.00	21,500.00	39,900.00
Treasurer's Office					
Personal Services		16,200.00	14,719.61	56,800.00	54,909.98
Fringe Benefits		6,450.00	6,726.76	22,725.00	21,028.05
Contractual Services		900.00	246.02	2,700.00	1,139.44
Other Charges		400.00	82.37	1,225.00	719.10
Capital Outlay		0.00	0.00	0.00	0.00
	Total:	23,950.00	21,774.76	83,450.00	77,796.57
Police Department					
Personal Services		56,950.00	59,115.21	199,325.00	203,188.87
Personal Services (overtime)		2,300.00	2,188.89	12,800.00	10,705.01
Fringe Benefits		22,550.00	24,929.24	78,000.00	75,508.20
Auto Repair		450.00	118.84	1,350.00	554.96
Gas, Oil, Tires, etc.		2,175.00	1,984.57	6,500.00	6,314.06
Contractual Services		3,150.00	1,563.02	27,050.00	29,511.41
Other		3,025.00	3,270.88	9,025.00	5,944.83
Capital Outlay		0.00	42,800.00	0.00	42,800.00
	Total:	90,600.00	135,970.65	334,050.00	374,527.34
Public Works Department					
Personal Service		11,425.00	11,827.72	40,000.00	44,883.72
Fringe Benefits		4,700.00	5,574.53	16,650.00	17,521.13
Contractual Services		825.00	394.51	2,500.00	12,028.39
Contractual - Consulting		0.00	825.00	0.00	825.00
Other		150.00	248.16	450.00	3,396.69
Capital Outlay		0.00	0.00	0.00	0.00
	Total:	17,100.00	18,869.92	59,600.00	78,654.93

Comparative Statement of Appropriations with Expenses

For the Month Ended September 30, 2025

	For the Month Ended 9/30/25		For the 3 Month Ended 9/30/25	
	Estimated	Actual	Estimated	Actual
Highways, Streets, Bridges & Sidewalks				
Personal Services	12,000.00	10,265.81	41,950.00	49,793.64
Fringe Benefits	5,300.00	4,881.16	18,600.00	17,278.13
Contractual Services	8,850.00	1,621.49	26,550.00	18,444.72
Street Paving	0.00	0.00	0.00	0.00
Capital Outlay(Equipment)	0.00	0.00	0.00	0.00
Other Charges	4,175.00	54,575.65	12,500.00	63,349.66
Crosswalks Gen Oak/BRCC	0.00	208.00	6,000.00	208.00
Crosswalks Main Street	0.00	636.00	6,000.00	842.00
Gen Oak Connector Phase II	11,500.00	3,433.75	23,000.00	5,347.50
Capital Outlay	0.00	0.00	45,000.00	0.00
Total:	41,825.00	75,621.86	179,600.00	155,263.65
Street Lights **Total:**	8,175.00	8,718.11	24,575.00	24,823.58
General Properties				
Personal Services	16,800.00	11,943.99	58,775.00	40,027.27
Fringe Benefits	7,575.00	6,451.76	26,500.00	21,664.32
Contractual Services	9,175.00	9,354.78	27,500.00	21,791.71
Contractual Services - Consulting	0.00	0.00	0.00	0.00
Other Charges	2,750.00	1,146.45	8,250.00	3,423.09
Capital Outlay	0.00	79,211.50	0.00	221,031.50
Total:	36,300.00	108,108.48	121,025.00	307,937.89
Parks				
Personal Services	22,300.00	25,966.86	77,975.00	92,942.96
Fringe Benefits	8,400.00	8,592.53	29,650.00	28,655.04
Contractual Services	10,450.00	8,108.90	21,275.00	19,230.96
Other Charges	5,825.00	6,190.63	17,500.00	15,563.73
Capital Outlay - Riverwalk	0.00	1,223.50	6,000.00	7,366.00
Capital Outlay (or Contingency)	30,000.00	13,008.77	44,000.00	22,247.62
Capital Outlay/Equipment	0.00	0.00	0.00	11,841.00
Total:	76,975.00	63,091.19	196,400.00	197,847.31
Recreation				
Personal Services	16,750.00	13,363.03	58,600.00	56,678.82
Fringe Benefits	5,925.00	4,075.39	21,050.00	13,339.29
Contractual Services	10,675.00	10,377.45	22,000.00	20,201.87
Other Charges	2,675.00	1,166.02	8,000.00	6,930.27
Classes & Camps	0.00	221.00	4,000.00	7,719.56
Capital Outlay	0.00	0.00	0.00	0.00
Total:	36,025.00	29,202.89	113,650.00	104,869.81

Comparative Statement of Appropriations with Expenses

For the Month Ended September 30, 2025

		For the Month Ended 9/30/25		For the 3 Month Ended 9/30/25	
		Estimated	Actual	Estimated	Actual
Community Development					
Personal Services		2,375.00	5,197.03	8,375.00	9,673.38
Fringe Benefits		1,050.00	1,151.02	3,700.00	2,758.81
Contractual Services		1,500.00	80.53	9,500.00	6,156.97
Current Printing Expenses		1,675.00	1,874.23	5,000.00	5,555.90
Other Charges		1,825.00	755.46	5,500.00	2,141.78
Employee Relations		1,825.00	3,518.35	5,500.00	7,223.57
Festivals		0.00	3,706.55	58,400.00	41,009.46
Donations		400.00	0.00	7,700.00	8,200.00
Entertainment		900.00	0.00	7,600.00	10,100.00
Passport Processing Expense		150.00	126.00	450.00	371.99
Capital		0.00	0.00	0.00	0.00
	Total:	11,700.00	16,409.17	111,725.00	93,191.86
Sipe Center					
Personal Services		8,875.00	8,289.95	31,100.00	31,139.34
Fringe Benefits		3,650.00	3,338.82	12,650.00	10,499.61
Other Charges		1,950.00	926.96	5,850.00	2,851.16
Contractual Services		3,175.00	3,723.26	9,575.00	11,080.42
Concessions		1,675.00	892.99	5,000.00	3,739.78
Movies		3,000.00	1,469.82	9,750.00	7,206.27
Live Performances		15,000.00	17,941.50	25,000.00	38,945.50
Capital		0.00	0.00	0.00	15,141.97
	Total:	37,325.00	36,583.30	98,925.00	120,604.05
Economic Development					
Personal Services		2,775.00	1,366.81	9,725.00	1,580.99
Fringe Benefits		1,250.00	536.72	4,400.00	1,233.51
Contractual Services		750.00	0.00	5,250.00	375.00
Other Charges		450.00	0.00	1,375.00	121.33
Capital Improvement		0.00	0.00	0.00	0.00
	Total:	5,225.00	1,903.53	20,750.00	3,310.83
Insurance	**Total:**	35,000.00	33,302.75	35,000.00	33,302.75
Fund Balance	**Total:**	34,250.00	36,164.49	102,750.00	101,106.58
Debt Service					
Debt Retirement		0.00	0.00	12,356.00	12,356.25
Interest Expense		0.00	0.00	2,635.00	2,684.06
	Total:	0.00	0.00	14,991.00	15,040.31
Bad Debt-General Fund	**Total:**	0.00	0.00	0.00	0.00
Total Expenditures General Fund:		513,450.00	647,775.25	1,721,216.00	1,827,923.79

Comparative Statement of Appropriations with Expenses

For the Month Ended September 30, 2025

		For the Month Ended 9/30/25		For the 3 Month Ended 9/30/25	
		Estimated	Actual	Estimated	Actual
Storm Water Management					
Personal Services		6,500.00	6,726.02	22,725.00	26,048.15
Fringe Benefits		2,625.00	3,714.19	9,350.00	11,478.42
Contractual Services		4,000.00	3,722.48	12,250.00	3,892.98
Other Charges		550.00	1,078.75	1,650.00	2,160.38
Capital Outlay		0.00	0.00	26,666.00	0.00
	Total:	13,675.00	15,241.44	72,641.00	43,579.93
Water Treatment					
Personal Services		26,550.00	25,044.26	93,025.00	86,877.84
Fringe Benefits		11,300.00	10,197.86	37,750.00	30,518.07
Contractual Services		11,525.00	23,549.79	41,775.00	57,287.42
Other Charges		2,500.00	658.84	7,500.00	2,250.28
Capital Outlay		20,000.00	0.00	20,000.00	0.00
	Total:	71,875.00	59,450.75	200,050.00	176,933.61
Water Distribution					
Personal Services		11,425.00	7,686.77	39,975.00	23,726.88
Fringe Benefits		4,700.00	3,946.86	16,650.00	13,063.95
Contractual Services		7,925.00	3,242.69	88,725.00	80,908.40
Contractual Services - Consulting		0.00	0.00	0.00	170.00
Other Charges		7,100.00	693.38	21,250.00	2,772.02
Debt Service/Int Expense		0.00	0.00	0.00	0.00
Capital Outlay		0.00	0.00	0.00	0.00
Bad Debt-Water		0.00	0.00	0.00	(78.24)
	Total:	31,150.00	15,569.70	166,600.00	120,563.01
Sanitation & Waste Removal					
Personal Services		12,350.00	8,806.61	43,275.00	26,661.37
Fringe Benefits		5,625.00	4,775.62	19,800.00	15,591.03
Contractual Services		2,025.00	1,643.43	6,075.00	4,671.75
Contractual/Waste Management		27,125.00	26,712.48	77,125.00	79,441.44
Other Services		1,750.00	685.70	5,250.00	3,650.23
Landfill Fees		11,825.00	15,286.15	35,525.00	45,975.54
Capital Outlay		0.00	0.00	0.00	0.00
	Total:	60,700.00	57,909.99	187,050.00	175,991.36
Sewer Department					
Personal Services		7,150.00	7,231.82	25,125.00	24,751.27
Fringe Benefits		2,700.00	2,530.92	9,650.00	8,443.52
Contractual Services		2,925.00	4,998.44	8,750.00	7,836.27
Sewer Authority		86,500.00	82,711.91	259,400.00	249,084.73
Other Charges		1,750.00	979.64	5,250.00	8,214.61
Debt Service/Int Expense		0.00	0.00	74,028.00	74,058.43
Capital Outlay		0.00	55,089.30	13,000.00	55,089.30
	Total:	101,025.00	153,542.03	395,203.00	427,478.13
Total Expenditures Enterprise Funds		278,425.00	301,713.91	1,021,544.00	944,546.04
TOTAL EXPENDITURES:	**Total:**	791,875.00	949,489.16	2,742,760.00	2,873,576.41
Excess Revenue Over Expenses:		249,209.00	14,669.55	13,049.00	(128,840.84)

BRIDGEWATER INDUSTRIAL DEVELOPMENT AUTHORITY

STATEMENT OF REVENUES

For the Month ended September 30, 2025

	Budget FY'26	Current Month 9/30/2025	Year to Date 7/1/2025 -6/30/2026
IDA Fees	3,000.00	0.00	0.00
Interest on Bank Deposits	0.00	0.00	0.00
Lease Proceeds/IDA Property	53,000.00	3,000.00	11,800.00
Bond /Principal & Interest	0.00	0.00	0.00
Miscellaneous Revenue	0.00	0.00	0.00
Transfer from Reserves	0.00	0.00	0.00
Total:	56,000.00	3,000.00	11,800.00

STATEMENT OF EXPENSES

For the Month ended September 30, 2025

	Budget FY'26	Current Month 9/30/2025	Year to Date 7/1/2025 -6/30/2026
Personal Service	1,000.00	0.00	0.00
Fringe Benefits	0.00	0.00	0.00
Other	0.00	0.00	0.00
Contractual Services	2,000.00	0.00	2,188.00
Capital	0.00	0.00	0.00
Legal Service	1,000.00	0.00	0.00
Insurance & Bonding	0.00	0.00	0.00
Debt Retirement	18,000.00	0.00	0.00
Interest Expense	21,000.00	0.00	0.00
Add to IDA Reserve	13,000.00	0.00	0.00
Total:	56,000.00	0.00	2,188.00
Excess Revenue over Expense		3,000.00	9,612.00

Cash in the Bank- IDA	**Aug 31, 2025**	**Sep 30, 2025**
United Bank - IDA Checking	20,754.45	23,754.45
Total:	20,754.45	23,754.45

TO: Town Council

FROM: J. Jay Litten, Town Manager

DATE: October 10, 2025

RE: October Staff Report

Treasurer's Report

[Council Action? Yes.]

	Month	Year
CUT	82.9%	99.3%
MEALS	78.4%	93.0%
CUT+M	**80.5%**	**95.5%**
WATER	105.4%	102.3%
SEWER	98.2%	93.5%
W+S	**100.9%**	**96.7%**
OVERALL	**94.8%**	**96.3%**

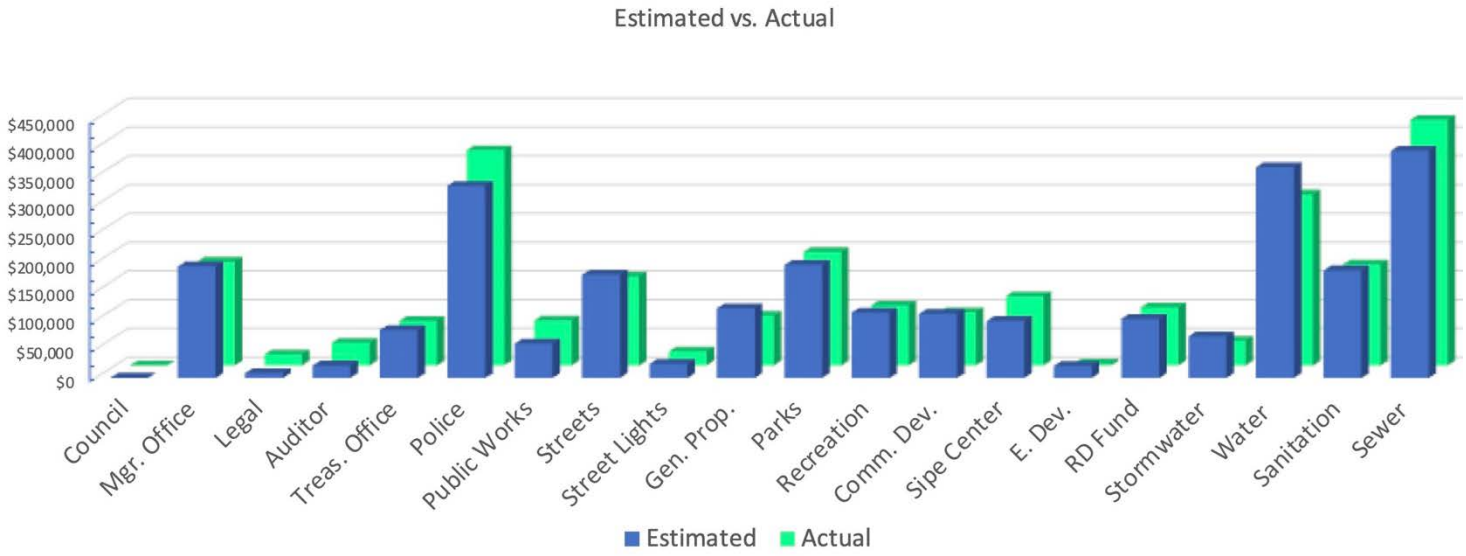
Revenue was good last month, although one payment arrived later than we expected, so the metrics look to be down slightly.[1] If the payment were included, overall revenue would have been at 100.2% for the month.

On the expense side, Robyn has started compiling our labor costs vs. projections. Within a single department, labor costs mean close to bupkis, because workers' hours tend to drift across department lines. But if we look at the entire Town, labor costs are a decent indicator of whether we are sticking to our spending plan. They aren't encumbered by the timing issues which undercut other measures of spending. So here is where we are right now:

- Wages: 95.9% of projection.
- Benefits & Additional Costs[2]: 87.5% of projection.
- Fully Loaded Labor Cost: 93.5%

[1] The payment was not late. It arrived in October, and we had projected September.
[2] Officially, this is the "Fringe Benefits" category, but not everything in it creates an actual benefit, so I use a broader term.

In terms of our departmental expenses, everything seems well in hand.



Police expenditures appear a little high, mainly because they just purchased a new vehicle (which is awaiting upfitting). We don't intend to purchase any more police vehicles until FY28. Likewise, sewer expenditures are showing a small spike because of a new utility truck. And, as we noted last month, the capitalized Wellness Quarter expenditures have been removed from General Properties category.

Flock Cameras
[Council Action? No.]

One of the more troubling allegations leveled at the Flock forum was that our contract with Flock allows them to sell our citizens' data. Of course, we check for things like that before signing, but the speaker was so positive that we decided to go back and look again. Both Alex and I looked closely at the contract, and it expressly prohibits Flock from selling "Agency Data," which includes the photos taken. Title to the Agency Data remains with us through deletion. Flock has slightly greater rights regarding anonymized, aggregated data, but it still has no right to sell it.

John Wayland Tank
[Council Action? No.]

On Thursday, October 9, the Water Treatment Plant conducted a planned washout of the water tank located at John Wayland. While our entire water distribution system is interconnected, this particular tank serves the Town's high-pressure zone. When the tank is emptied or drops to a low level during maintenance, we depend on a regulator to maintain pressure. Unfortunately, the

regulator did not function properly during the washout, resulting in low water in the area on Thursday morning.
Staff worked to correct the issue and were able to restore adequate (but not normal) pressure until the tank was refilled. The washout and required testing have since been completed, and the John Wayland tank is now back online and functioning properly.

Our regular maintenance schedule calls for tank washouts every five years. For next time, our procedures will require testing the regulator and scheduling when school is not in session.

September 2025 Police Report- Bridgewater

Police Calls for service: 816 (Extra Patrol: 364)

Case Reports: 14

Incident Reports: 59

Total Traffic Crashes: 14

DMV Crash Reports: 7

Arrests: 1

Summons: 22

Notable BPD activity:

Sep.1st End of Summer Celebration went very well without any issues.

(September) BPD assisted with lockdown drills at John Wayland ES and Blue Ridge Christian School. BPD also assisted JWES in school bus evacuation drills.

Sep. 11th Officers with BPD joined the Sep. 11th Stair climb in Harrisonburg with other first responders in remembrance of Patriots Day.

Oct. 26th BPD will be out at Trunk or Treat in Oakdale Park.

Nov. 26th Coffee w/ a Cop in front of Bridgewater Foods supermarket. (Day before Thanksgiving)

Thank you, Chief Phillip Read

Town of Bridgewater
POLICE DEPARTMENT
201 Green Street, Bridgewater, Virginia 22812
Phone: (540) 828-2611
Fax: (540) 828-0136
police@bridgewater.town

CRIME TRENDS

Town of Bridgewater, Virginia

Group A Offense	Jan-25	Feb.- 25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Total
Crimes Against Persons													
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Kidnapping/Abduction	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	3	0	0	0	0	0	0	1	0	0	0	0	4
Simple Assault/Intimidation	2	0	5	0	4	5	3	2	1	0	0	0	22
Non-forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0	0
Crimes Against Property													
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0
Extortion/Blackmail	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	1	0	0	0	0	0	0	0	0	1
Larceny	4	3	2	2	6	3	2	0	4	0	0	0	26
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0	0
Counterfeiting/Forgery	0	1	1	0	0	1	0	1	1	0	0	0	5
Fraud	4	4	3	4	1	1	2	3	3	0	0	0	25
Embezzlement	0	0	0	0	0	0	0	1	0	0	0	0	1
Stolen Property	0	1	0	0	0	0	0	0	0	0	0	0	1
Property Damage/Vandalism	0	0	0	1	0	0	0	2	1	0	0	0	4
Bribery	0	0	0	0	0	0	0	0	0	0	0	0	0
Crimes Against Society													
Drug Offenses	0	0	0	1	0	0	0	0	0	0	0	0	1
Pornography/Obscene Material	0	0	0	0	0	0	0	0	0	0	0	0	0
Gambling	0	0	0	0	0	0	0	0	0	0	0	0	0
Prostitution	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Law Violations	1	0	0	0	0	0	0	0	0	0	0	0	1