

*AGENDA*  
**BRIDGEWATER TOWN COUNCIL**

May 12, 2026

Times are estimates and may not reflect the actual progress of the meeting.

- |           |  |   |
|-----------|--|---|
| 7:00 p.m. | <b>Call to Order: Mayor Ted W. Flory</b>   | <i>All persons may speak at this time, and all persons are asked to refrain from interjecting at other times.</i><br><hr/> <i>Remember that this is a time for your views to be heard. Don't expect a lot of dialogue but know that the Council is listening.</i> |
| 7:01 p.m. | <b>Invocation: Ms. Stephanie L. Curtis</b>   |   |
| 7:02 p.m. | <b>Visitors</b> _____  |   |
| 7:07 p.m. | <b>Minutes of previous meeting: Ms. Morgan Shirkey</b>   |   |
| 7:08 p.m. | <b>Finance and Ordinance Committees:</b>   |   |
|           | <ol style="list-style-type: none"><li>1. Finance: Mr. Steven Schofield<ol style="list-style-type: none"><li>a. Treasurer's Report for the month of April</li><li>b. Bills for the month of April</li><li>c. Financial Ordinance FY27 (O-192-8)</li><li>d. Outstanding Accounts (R-192-3)</li></ol></li><li>2. Ordinance Committee: Dr. William Miracle</li></ol> |   |
| 7:13 p.m. | <b>Administrative Report: Mr. J. Jay Litten</b>  |   |
|           | <ol style="list-style-type: none"><li>1. Correction Resolution (R-192-4)</li></ol>   |   |
| 7:15 p.m. | <b>Public Works and Recreation Commission:</b>   |   |
|           | <ol style="list-style-type: none"><li>1. Public Works: Mr. Fontaine Canada &amp; Ms. Megan Byler<ol style="list-style-type: none"><li>a. Paving</li></ol></li><li>2. Recreation Commission: Ms. Stephanie L. Curtis &amp; Ms. Megan Byler</li></ol>  |   |
| 7:19 p.m. | <b>Community Relations and Economic Development:</b>   |   |
|           | <ol style="list-style-type: none"><li>1. Community Relations: Mr. Travis Bowman</li><li>2. Economic Development: Mr. Jim Tongue</li></ol>  |   |
| 7:22 p.m. | <b>Mayor's Report</b>  |   |
| 7:24 p.m. | <b>Closed Session</b>  |   |
| 7:45 p.m. | <b>Adjournment</b>   |   |

*It is the policy of the Town of Bridgewater, Virginia, that persons in attendance may elect to sit or stand during invocations, as they see fit, and that they may take part in the invocation or refrain from doing so, as they choose. Prayers offered by council members reflect their personal beliefs. All persons are counseled that disruptive behavior is not allowed during the invocation or any other time.*

*RECORD OF PUBLIC HEARING*  
**TOWN OF BRIDGEWATER, VIRGINIA**

April 14, 2026

*Virginia Erosion and Sediment Control Program*

**Town Council Present:** *Mayor Ted W. Flory, A. Fontaine Canada, Steven A. Schofield, Travis L. Bowman, James M. Tongue, Stephanie L. Curtis.* **Absent:** *William D. Miracle.*

On Tuesday, April 14, 2026, at 7:00 p.m., the Bridgewater Town Council conducted a public hearing to hear comments on the establishment of a Virginia Erosion and Sediment Control Program (VESMP).

Mr. J. Jay Litten introduced the hearing and said this concerns erosion and sedimentation regulation and that we're required to have an E&S ordinance but have had Rockingham County implementing it for us the last five years because we didn't understand the law and science well enough. We have new people now with more experience and are now fully certified to inspect and review plans and administer a VESMA program, and staff's position is that we should take over the program from Rockingham County with our thanks to them for administering it previously. We are an MS4 (Municipal Separate Storm Sewer System) Community and we are responsible for all drainage and erosion problems after construction, and being our responsibility after construction means it would be easier if we were responsible during design and construction as well. We have received DEQ approval, and tonight's hearing is actually for the fee portion of the program. To eliminate controversy on the fees, we have adopted DEQ's recommended fee schedule because logistics didn't work well adopting our own fee structure for Bridgewater.

Mr. Bowman and Mayor Flory thanked staff for all their work on this, as reading it was difficult enough to manage.

There being no questions or other comments, the public hearing was closed at 7:04 p.m.

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Morgan Shirkey, Clerk

*RECORD OF PUBLIC HEARING*  
**TOWN OF BRIDGEWATER, VIRGINIA**

April 14, 2026

*Proposed Lease of Real Estate at Generations Park  
Wells Fargo ATM*

**Town Council Present:** *Mayor Ted W. Flory, A. Fontaine Canada, Steven A. Schofield, Travis L. Bowman, James M. Tongue, Stephanie L. Curtis.* **Absent:** *William D. Miracle.*

On Tuesday, April 14, 2026, at 7:04 p.m., the Bridgewater Town Council conducted a public hearing to hear comments on the proposed lease of approximately 150 square feet to Wells Fargo for the placement of an ATM at Generations Park.

Mr. J. Jay Litten turned the hearing over to Mr. Alex Wilmer, who gave a brief history of the closing of Wells Fargo a year ago and a desire to keep an ATM available for residents. Generations Park was eventually agreed upon as a good location for the ATM, and in December we executed a Letter of Intent with Wells Fargo and received a draft lease last month. We encouraged straight-forward agreements, but we received a 30-page lease that Mr. Litten reviewed. We've continued to work and get that squared away, and overall staff supports the idea of the ATM and Wells Fargo has proposed an annual rent of \$7500 for the approximately 150 square feet at Generations Park. The ordinance this evening allows us to continue negotiating with Wells Fargo.

Mr. Schofield asked about the multi-year lease length. Mr. Wilmer said it was a 5-year renewable for another 5, but there was discussion and he could not recall what we had suggested. Mr. Litten said he had suggested the three 5-year terms become five 3-year terms. Mayor Flory asked if he was recalling correctly that Wells Fargo would cover all installation costs and electricity, et cetera. Mr. Wilmer said that yes, all those costs would be Wells Fargo's responsibility. Mr. Canada asked about a best-guess time frame, which Mr. Wilmer noted doesn't always go well, and hopes it would be by ice skating season. Mr. Litten clarified that the ordinance only gives us 90-days of Council approval time to make the agreement, so either way it will have an end.

There being no other questions or comments, the public hearing was closed at 7:09 p.m.

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Morgan Shirkey, Clerk

*RECORD OF PUBLIC HEARING*  
**TOWN OF BRIDGEWATER, VIRGINIA**

April 14, 2026

*Detached Structure Used As a Short-Term Rental*  
*408 North West View Street*

**Town Council Present:** *Mayor Ted W. Flory, A. Fontaine Canada, Steven A. Schofield, Travis L. Bowman, James M. Tongue, Stephanie L. Curtis.* **Absent:** *William D. Miracle.*

On Tuesday, April 14, 2026, at 7:09 p.m., the Bridgewater Town Council conducted a public hearing to hear comments on the use of an existing detached structure as a short-term rental.

Mr. Alex Wilmer explained that this hearing concerns a request by owners Dustin and Natalie Hibbard to use a detached structure at 408 North West View Street as a short-term rental. We have reviewed the proposal and the building is in compliance with our zoning ordinance and just needs a special use permit. We have included a provision in the permit that requires the County building officials to take a look and make sure it is suitable for habitation so if the SUP is approved, we will send it to the County to come and look.

Mayor Flory was pleased that the building official would be looking, as he assumed there was more to the inside of it than appears from the outside.

There being no other questions or comments, the public hearing was closed at 7:11 p.m.

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Morgan Shirkey, Clerk

*RECORD OF PUBLIC HEARING*  
**TOWN OF BRIDGEWATER, VIRGINIA**

April 14, 2026

*Proposed Amendments to Title Six*  
*Updating the Definition of Vape Stores/Smoke Shops to Include Marijuana and*  
*Setting an Expiration for Approved Zoning Permits*

**Town Council Present:** *Mayor Ted W. Flory, A. Fontaine Canada, Steven A. Schofield, Travis L. Bowman, James M. Tongue, Stephanie L. Curtis.* **Absent:** *William D. Miracle.*

On Tuesday, April 14, 2026, at 7:11 p.m., the Bridgewater Town Council conducted a public hearing in conjunction with the Bridgewater Planning Commission to hear comments on proposed amendments to zoning code (Title Six) to update definitions of vape stores/smoke shops and establish expirations for zoning permits.

Mr. J. Jay Litten introduced the hearing and explained the principal object of the zoning amendment is to get ahead of possible amendments to the state code regarding the establishment of a marijuana marketplace and marijuana dispensaries. A bill did pass the General Assembly to legalize the sale of marijuana and establish licensing provisions for sellers, the Governor's deadline to sign or veto that bill was yesterday, but she instead suggested a substitute bill. Essentially what we have is the prospect of the state allowing marijuana dispensaries to exist, and we are not allowed to regulate the sale of marijuana except in narrow circumstances, but we are free, however, to apply our regular zoning ordinance to dispensaries. We are simply classifying marijuana dispensaries within the framework of our existing ordinance and the place that seems most appropriate is along with vape stores. Vape stores and dispensaries become a "class" that is allowed in B-1 and B-2, but with a special use permit that requires a public hearing and a Council vote. We want to be clear we are making every attempt to stay within our boundaries of authority set by the state code.

Mayor Flory asked about the process with a substitute bill, and Mr. Litten clarified that it then goes back to the state legislature and they can adopt the substitute or not.

There being no other questions or comments, the public hearing was closed at 7:16 p.m.

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Morgan Shirkey, Clerk

# MINUTES

## BRIDGEWATER TOWN COUNCIL

April 14, 2026

*Present: Mayor Ted W. Flory Council: Steven A. Schofield, Travis L. Bowman, A. Fontaine Canada, James M. Tongue, Stephanie L. Curtis.*

*Absent: William D. Miracle.*

The Bridgewater Town Council met in regular session on Tuesday, April 14, 2026, at Sipe Center, 100 North Main Street, Bridgewater, Virginia.

**Call to Order:** Mayor Flory called the Council to order at 7:16 p.m.

**Invocation:** Mr. Jim Tongue gave the invocation.

**Visitors:**

1. Bryn King (101 Round Hill Drive) spoke about her reliability concerns and flaws with Flock camera software and hardware.

**Minutes:** Ms. Morgan Shirkey

March minutes were approved as presented.

**Finance:** Mr. Steven Schofield

1. March Treasurer's Report (Attached).

*Mr. Schofield moved that the March 2026 Treasurer's Report be accepted for submission to audit. Seconded by Ms. Curtis. The motion carried unanimously as follows: Those voting aye: Schofield, Bowman, Flory, Canada, Tongue, Curtis. Those voting nay: None. Absent: Miracle.*

2. March Bills (Attached).

*Mr. Schofield moved to appropriate and authorize the payment of February bills in the amount of \$527,920.27 and to ratify the earlier payment of bills totaling \$241,881.44, all as reviewed and approved by Town staff and the Finance Committee Chairman. Seconded by Mr. Bowman. The motion carried unanimously as follows: Those voting aye: Schofield, Bowman, Flory, Canada, Tongue, Curtis. Those voting nay: None. Absent: Miracle.*

3. Tax Rate Ordinance.

*Mr. Schofield moved to approve the "Property Tax Rate Ordinance" (O-192-5), as presented. Seconded by Mr. Canada. The motion carried unanimously as follows: Those voting aye: Schofield, Bowman, Flory, Canada, Tongue, Curtis. Those voting nay: None. Absent: Miracle.*

**Ordinance:** Dr. William Miracle

No report was submitted in Dr. Miracle's absence.

**Administrative Report:** Mr. J. Jay Litten

1. **VESMA Ordinance.** Mr. Litten noted that all items in his report are at the pleasure of Council and turned it over. Mr. Bowman is excited for our town to be back in charge of stormwater, even knowing it will be a lot of work on the staff.

*Mr. Bowman moved to approve “An Ordinance Creating a Virginia Erosion and Stormwater Management Program” (O-192-3), as presented. Seconded by Ms. Curtis. The motion carried unanimously as follows: Those voting aye: Schofield, Bowman, Flory, Canada, Tongue, Curtis. Those voting nay: None. Absent: Miracle.*

2. **Title Six Amendment Decision.** The Planning Commission returned with a recommendation to approve, with a vote of 6-0.

*Mr. Tongue moved to approve “An Ordinance Amending Title Six of the Town Code by Providing Provisions for Vape/Cannabis/Alternative Smoke Shops and by Setting an Expiration on Zoning Permits” (O-192-4), as presented. Seconded by Mr. Schofield. The motion carried unanimously as follows: Those voting aye: Schofield, Bowman, Flory, Canada, Tongue, Curtis. Those voting nay: None. Absent: Miracle.*

3. **408 North West View Street Short-Term Rental.**

*Mr. Schofield moved to approve “An Ordinance Granting a Special Use Permit for a Detached Structure to be Used as a Short-Term Rental” (O-192-6), as presented. Seconded by Mr. Bowman. The motion carried unanimously as follows: Those voting aye: Schofield, Bowman, Flory, Canada, Tongue, Curtis. Those voting nay: None. Absent: Miracle.*

4. **Lease of Property at Generations Park.** This ordinance concerns the lease of property to Wells Fargo for the purpose of an ATM.

*Mr. Canada moved to approve “An Ordinance Authorizing Town Staff to Execute a Lease Agreement With Wells Fargo Bank, N.A. for the Installation and Operation of an ATM at Generations Park” (O-192-7), as presented. Seconded by Mr. Tongue. The motion carried unanimously as follows: Those voting aye: Schofield, Bowman, Flory, Canada, Tongue, Curtis. Those voting nay: None. Absent: Miracle.*

5. **Miscellaneous.** Mr. Litten put into the record the typo correction in the procurement policy that had been mentioned in the Staff Report sent out prior to this Council meeting, and with no objection the typo would be corrected. Mr. Litten also brought attention to the Flock page on the Town’s website, and said we continue to add information so that we have as much available as possible. There is a legitimate police purpose, but we want to be safe and smart about it and are considering all the risks and not blindly accepting anyone’s word. Mr. Litten then concluded with a 2-minute walk-through video of the Wellness Quarter as it stands at present and said we expect it to be complete in November.

**Public Works:** Mr. A. Fontaine Canada and Ms. Megan S. Byler

No report was submitted.

**Recreation Commission:** Ms. Stephanie L. Curtis and Ms. Megan S. Byler

No report was submitted.

**Community Relations:** Mr. Travis Bowman

1. **Arbor Day Events.** The last full week of April brings in Earth Day on April 22 and Arbor Day on April 24. Mr. Bowman passed the report to Mr. Tongue, as the matter is close to his heart. Mr. Tongue announced the Arbor Day celebrations beginning with a tree dedication to take place on

Wednesday, April 22 at 10 a.m. at Whitelow Park at the new poplar grove. The Recycle Center at Sandy Bottom will also have poplar saplings to hand out while supplies last, as well as recycling information and treats between the 22<sup>nd</sup> and the 25<sup>th</sup>. Residents are encouraged to join!

**Economic Development Committee:** Mr. Jim Tongue

No report was submitted.

**Mayor's Report:** Mayor Ted W. Flory

1. Monthly Police Report.
2. Arbor Day Proclamation 2026. Mayor Flory read the 2026 Arbor Day proclamation in honor of Arbor Day coming up later this month.

**Adjournment – 7:44 p.m.**

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Ted W. Flory, Mayor

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Morgan Shirkey, Clerk

**TOWN OF BRIDGEWATER- CUMULATIVE MONTHLY FINANCE SUMMARY**

**(\$000)**

2025-2026	ESTIMATED			ACTUAL			CASH IN BANK	NOTES
	REVENUE	EXPENSES	DIFFERENCES	REVENUE	EXPENSES	DIFFERENCES		
1 Month (Jul 31)	934	835	99	905	788	117	4253	
2 Months (Aug 31)	1715	1951	(236)	1781	1924	(143)	4030	
3 Months (Sep 30)	2756	2743	13	2745	2874	(129)	4086	
4 Months (Oct 31)	3542	3660	(118)	3504	3681	(177)	4069	
5 Months (Nov 30)	4572	4483	89	4854	4542	312	4620	
6 Months (Dec 31)	5870	5525	345	6141	5620	521	4850	
7 Months (Jan 31)	6714	6635	79	8274	7774	500	4844	
8 Months (Feb 28)	7582	7559	23	9201	9029	172	4598	
9 Months (Mar 31)	8830	8369	461	10271	9935	336	4795	
10 Months (Apr 30)	9581	9233	348	11827	11059	768	5250	
11 Months (May 31)	10493	10123	370					
12 Months (Jun 30)	11636	11636	0					

## TOWN OF BRIDGEWATER

### Revenues and Expenditures For the Month Ended April 30, 2026

	<u>Budget For Year</u>	<u>Estimated for 10 Months</u>	<u>Actual for 10 Months</u>
<u>Revenues and Other Sources</u>			
General Property Taxes	488,000.00	485,500.00	505,321.93
Other Local Taxes	2,919,650.00	2,356,725.00	2,263,774.96
Local Fees	131,800.00	126,500.00	127,355.28
Permits	5,600.00	4,650.00	5,063.04
Fines & Forfeitures	14,000.00	11,675.00	48,558.65
Revenue from Services	167,200.00	152,200.00	133,063.28
Revenue from the Use of Money & Property	257,800.00	225,625.00	250,346.02
Sipe Center	212,900.00	191,225.00	183,399.18
Miscellaneous	100,900.00	73,250.00	132,448.00
Categorical Aid	1,891,520.00	1,385,970.00	983,130.32
Proceeds from Financing	0.00	0.00	2,661,799.78
Funds Carried Forward(General Fund)	202,000.00	202,000.00	202,000.00
Stormwater Management	202,900.00	169,050.00	175,673.07
Sanitation	725,200.00	604,350.00	615,250.87
Water	1,549,884.00	1,291,559.00	1,319,759.82
Sewer	2,766,519.00	2,300,825.00	2,220,164.34
Totals:	<u>11,635,873.00</u>	<u>9,581,104.00</u>	<u>11,827,108.54</u>
<u>Expenditures</u>			
Town Council	48,800.00	25,025.00	24,156.55
Manager's Office	742,248.00	630,398.00	594,741.15
Legal Services	35,000.00	29,150.00	30,110.43
Independent Auditor	55,700.00	40,000.00	50,900.00
Treasurer's Office	333,600.00	285,650.00	269,639.18
Police Department	1,343,000.00	1,161,775.00	1,098,033.78
Public Works Department	240,600.00	195,375.00	229,185.28
Highways, Streets, Sidewalks	1,391,108.00	673,072.00	490,437.29
Street Lights	98,327.00	81,925.00	87,325.70
General Properties	524,380.00	404,825.00	3,030,204.90
Parks	1,005,603.00	794,600.00	511,538.58
Recreation	454,800.00	389,800.00	433,110.39
Community Development	272,800.00	212,500.00	234,702.44
Sipe Center	450,212.00	393,950.00	340,522.17
Economic Development	75,000.00	64,500.00	22,416.43
Insurance	140,000.00	105,000.00	99,870.00
Fund Balance/WQ	411,100.00	342,500.00	355,556.73
Bad Debts	0.00	0.00	-30.00
Debt Service	274,235.00	198,644.00	197,500.39
Storm Water Management	193,966.00	166,391.00	156,587.74
Sanitation & Waste Removal	773,300.00	651,825.00	590,060.71
Water Treatment	718,300.00	610,050.00	580,648.49
Water Distribution	604,367.00	528,142.00	377,734.51
Sewer Department	1,449,427.00	1,247,456.00	1,253,781.42
Totals:	<u>11,635,873.00</u>	<u>9,232,553.00</u>	<u>11,058,734.26</u>
Excesses (Deficiency of Revenue Over Expenditures)	<u>0.00</u>	<u>348,551.00</u>	<u>768,374.28</u>

**STATEMENT OF REVENUES**

For the Month Ended April 30, 2026

	For the Month Ended 4/30/26		For the 10 Month Ended 4/30/26	
	Estimated	Actual	Estimated	Actual
<b><u>General Property Taxes</u></b>				
Personal Property Taxes	0.00	3,339.14	381,000.00	399,829.35
Personal Property Taxes(State Portion)	0.00	0.00	102,000.00	102,034.14
Penalties and Interest on Taxes	500.00	461.68	2,500.00	3,458.44
<b>Total:</b>	<b>500.00</b>	<b>3,800.82</b>	<b>485,500.00</b>	<b>505,321.93</b>
<b><u>Other Local Taxes</u></b>				
Local Sales & Use Taxes	34,250.00	30,136.68	342,550.00	355,577.38
Communications Tax	4,900.00	4,785.03	49,000.00	47,992.89
Consumption Tax	1,850.00	1,956.46	18,425.00	20,724.23
Consumer's Utility Taxes	65,325.00	59,037.18	653,325.00	598,818.24
Cigarette Tax	4,050.00	3,412.52	16,200.00	13,459.62
Business License Taxes	15,000.00	4,238.67	267,550.00	272,463.25
Transient Occupancy Tax	1,550.00	1,131.67	10,400.00	8,927.97
Bank Stock Taxes	0.00	0.00	0.00	0.00
Meals Tax	140,000.00	120,495.05	999,275.00	945,811.38
<b>Total:</b>	<b>266,925.00</b>	<b>225,193.26</b>	<b>2,356,725.00</b>	<b>2,263,774.96</b>
<b><u>Local Fees</u></b>				
Motor Vehicle License Fee	0.00	1,715.00	100,000.00	97,132.50
Right-of Way Fees	1,325.00	1,585.54	13,175.00	17,157.78
Passport Application Fees	1,325.00	1,810.00	13,325.00	13,065.00
<b>Total:</b>	<b>2,650.00</b>	<b>5,110.54</b>	<b>126,500.00</b>	<b>127,355.28</b>
<b><u>Permits</u></b>				
Zoning, Erosion Permits	450.00	715.12	4,650.00	5,063.04
<b>Total:</b>	<b>450.00</b>	<b>715.12</b>	<b>4,650.00</b>	<b>5,063.04</b>
<b><u>Fines &amp; Forfeitures</u></b>				
Fines & Forfeitures	1,175.00	2,856.16	11,675.00	48,558.65
<b>Total:</b>	<b>1,175.00</b>	<b>2,856.16</b>	<b>11,675.00</b>	<b>48,558.65</b>
<b><u>Revenue from Services</u></b>				
Rental Fees - Generation Park	0.00	0.00	119,100.00	104,375.77
Rental Fees - Mini Golf & Par 3	6,000.00	3,916.70	33,100.00	28,687.51
<b>Total:</b>	<b>6,000.00</b>	<b>3,916.70</b>	<b>152,200.00</b>	<b>133,063.28</b>
<b><u>Sipe Center</u></b>				
Concessions	3,900.00	3,324.68	42,225.00	40,020.91
Live Performances	8,700.00	2,327.45	96,000.00	96,798.27
Sponsorships	0.00	0.00	15,800.00	20,500.00
Movies	3,375.00	2,125.00	33,750.00	21,435.00
Space Rental	0.00	750.00	3,450.00	4,645.00
<b>Total:</b>	<b>15,975.00</b>	<b>8,527.13</b>	<b>191,225.00</b>	<b>183,399.18</b>
<b><u>Revenue from use of Money &amp; Property</u></b>				
Interest on Bank Deposits	8,325.00	13,754.65	83,325.00	128,072.88
Rental of General Property/Shelters	650.00	1,630.00	6,700.00	7,905.00
Rental of Tennis Facilities	2,125.00	0.00	21,325.00	4,121.20
Sale of Vehicles	0.00	0.00	0.00	0.00
Sale of Material & Supplies	1,000.00	1,000.00	9,000.00	4,000.00
Sale of Real Estate	0.00	1,000.00	0.00	1,000.00
Public Communication Service Rent	13,375.00	13,388.00	105,275.00	105,246.94
<b>Total:</b>	<b>25,475.00</b>	<b>30,772.65</b>	<b>225,625.00</b>	<b>250,346.02</b>
<b><u>Miscellaneous/Donations</u></b>				
Miscellaneous	1,075.00	666.31	10,825.00	58,303.00
Gifts & Donations from Private Sources	0.00	0.00	750.00	250.00
Cemetery Lots	0.00	0.00	0.00	1,000.00
Classes, Camps, Festivals	0.00	495.00	4,000.00	14,495.00
Brick Donations	0.00	(82.00)	0.00	210.50
Town of Mt. Crawford	0.00	0.00	57,675.00	58,189.50
<b>Total:</b>	<b>1,075.00</b>	<b>1,079.31</b>	<b>73,250.00</b>	<b>132,448.00</b>

**STATEMENT OF REVENUES**

For the Month Ended April 30, 2026

	For the Month Ended 4/30/26		For the 10 Month Ended 4/30/26	
	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>
<b><u>Categorical Aid</u></b>				
VDOT Secondary Maintenance	0.00	0.00	599,025.00	594,135.96
VDOT Primary Maintenance	0.00	0.00	204,300.00	202,655.88
Overweight Permit Fee Revenue	0.00	0.00	0.00	311.10
Vehicle Rental Tax	0.00	0.00	750.00	0.00
Riverwalk Grant	0.00	0.00	135,000.00	0.00
Main St Crosswalk Grant	0.00	0.00	104,700.00	2,923.25
B-Safe Crosswalks Grant	0.00	0.00	78,300.00	2,795.75
Gen-Oak Connector Grant	0.00	0.00	34,820.00	6,263.52
Law Enforcement Assistance Funds	0.00	0.00	126,075.00	126,108.00
Misc. Grants	0.00	201.40	60,000.00	29,651.40
Police Grants	0.00	0.00	37,500.00	13,337.22
Litter Control Grant	0.00	0.00	5,500.00	4,948.24
<b>Total:</b>	<u>0.00</u>	<u>201.40</u>	<u>1,385,970.00</u>	<u>983,130.32</u>
<b><u>Proceeds from Financing</u></b>				
Short Term Financing	0.00	0.00	0.00	0.00
Capital Financing	0.00	889,277.67	0.00	2,661,799.78
<b>Total:</b>	<u>0.00</u>	<u>889,277.67</u>	<u>0.00</u>	<u>2,661,799.78</u>
<b><u>Funds Carried Forward</u></b>				
Funds Carried Forward	0.00	0.00	202,000.00	202,000.00
<b>Total:</b>	<u>0.00</u>	<u>0.00</u>	<u>202,000.00</u>	<u>202,000.00</u>
<b>Total Revenue General Fund:</b>	<u>320,225.00</u>	<u>1,171,450.76</u>	<u>5,215,320.00</u>	<u>7,496,260.44</u>

**STATEMENT OF REVENUES**  
For the Month Ended April 30, 2026

	For the Month Ended 4/30/26		For the 10 Month Ended 4/30/26	
	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>
<b><u>Stormwater Management</u></b>				
Monthly Utility Fee	16,900.00	17,565.90	169,050.00	175,673.07
<b>Total:</b>	<u>16,900.00</u>	<u>17,565.90</u>	<u>169,050.00</u>	<u>175,673.07</u>
<b><u>Sanitation Revenue</u></b>				
Refuse Collection Charges	56,650.00	58,047.45	566,425.00	577,059.35
Recycling/Vegetation Recycling Fees	3,500.00	3,553.68	35,075.00	35,438.52
Recycle Reimbursement	300.00	254.80	2,850.00	2,753.00
<b>Total:</b>	<u>60,450.00</u>	<u>61,855.93</u>	<u>604,350.00</u>	<u>615,250.87</u>
<b><u>Water Revenue</u></b>				
Charges of Services	115,000.00	108,617.61	1,180,000.00	1,183,820.10
Connection Fees	9,000.00	0.00	89,809.00	95,885.00
Penalties	2,175.00	2,527.75	21,750.00	27,622.26
Bad Debt	0.00	0.00	0.00	0.00
Grants	0.00	0.00	0.00	12,432.46
<b>Total:</b>	<u>126,175.00</u>	<u>111,145.36</u>	<u>1,291,559.00</u>	<u>1,319,759.82</u>
<b><u>Sewer Revenue</u></b>				
Charges for Services	202,000.00	191,354.08	2,047,500.00	1,991,552.19
Connection Fees	23,275.00	0.00	232,825.00	201,356.00
Penalties	2,000.00	2,530.54	20,000.00	26,256.15
Proceeds from Capital Financing	0.00	0.00	0.00	0.00
Sewer Surcharge	0.00	0.00	0.00	0.00
HRRSA Board Contribution	100.00	100.00	500.00	1,000.00
<b>Total:</b>	<u>227,375.00</u>	<u>193,984.62</u>	<u>2,300,825.00</u>	<u>2,220,164.34</u>
<b>Total Revenue Enterprise Funds:</b>	<u>430,900.00</u>	<u>384,551.81</u>	<u>4,365,784.00</u>	<u>4,330,848.10</u>
<b>TOTAL REVENUE:</b>	<u>751,125.00</u>	<u>1,556,002.57</u>	<u>9,581,104.00</u>	<u>11,827,108.54</u>

**Cash in the Bank**

**Mar 31, 2026**

**Apr 30, 2026**

	<u>2,012,345.12</u>	LGIP -(Fund Balance)	<u>2,018,793.34</u>
	<u>458,117.42</u>	LGIP(ARPA)	<u>459,586.25</u>
	<u>664,218.42</u>	LGIP(Wellness Quarter)	<u>696,405.96</u>
	<u>1,659,927.65</u>	F & M Bank- Checking(Sweep Acct)	<u>2,075,604.29</u>
	<u>100.00</u>	Farmers & Merchants Payroll Acct.	<u>100.00</u>
<b>Total:</b>	<u>4,794,708.61</u>		<u>5,250,489.84</u>

**Comparative Statement of Appropriations with Expenses**  
For the Month Ended April 30, 2026

	For the Month Ended 4/30/26		For the 10 Month Ended 4/30/26	
	Estimated	Actual	Estimated	Actual
<b><u>Town Council</u></b>				
Personal Services	0.00	37.40	21,750.00	21,935.85
Fringe Benefits	0.00	0.00	1,700.00	1,676.30
Other Charges	150.00	0.00	1,575.00	544.40
<b>Total:</b>	<b>150.00</b>	<b>37.40</b>	<b>25,025.00</b>	<b>24,156.55</b>
<b><u>Manager's Office</u></b>				
Personal Services	38,000.00	36,434.00	427,123.00	410,992.43
Fringe Benefits	15,000.00	13,846.66	166,125.00	140,321.80
Contractual Services	1,250.00	4,484.83	20,500.00	29,081.59
Other Charges	1,650.00	496.35	16,650.00	14,345.33
Capital Outlay	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>55,900.00</b>	<b>55,261.84</b>	<b>630,398.00</b>	<b>594,741.15</b>
<b>Total:</b>	<b>2,925.00</b>	<b>2,289.11</b>	<b>29,150.00</b>	<b>30,110.43</b>
<b><u>Legal Services</u></b>				
<b>Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>40,000.00</b>	<b>50,900.00</b>
<b><u>Independent Auditor</u></b>				
<b><u>Treasurer's Office</u></b>				
Personal Services	16,200.00	16,506.62	183,600.00	172,373.49
Fringe Benefits	6,450.00	6,930.64	71,700.00	66,648.58
Contractual Services	900.00	412.42	26,200.00	26,189.93
Other Charges	425.00	486.25	4,150.00	4,427.18
Capital Outlay	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>23,975.00</b>	<b>24,335.93</b>	<b>285,650.00</b>	<b>269,639.18</b>
<b><u>Police Department</u></b>				
Personal Services	56,950.00	55,032.27	645,400.00	643,249.13
Personal Services (overtime)	2,300.00	1,677.79	28,900.00	22,406.06
Fringe Benefits	22,550.00	23,070.53	249,100.00	247,492.78
Auto Repair	450.00	153.37	4,550.00	6,107.72
Gas, Oil, Tires, etc.	2,150.00	2,389.67	21,650.00	21,507.97
Contractual Services	3,150.00	2,479.62	62,100.00	54,288.19
Other	3,000.00	10,491.60	30,075.00	34,964.70
Capital Outlay	0.00	23,769.23	120,000.00	68,017.23
<b>Total:</b>	<b>90,550.00</b>	<b>119,064.08</b>	<b>1,161,775.00</b>	<b>1,098,033.78</b>
<b><u>Public Works Department</u></b>				
Personal Service	11,425.00	12,148.21	129,150.00	137,970.74
Fringe Benefits	4,700.00	5,638.74	52,300.00	57,612.87
Contractual Services	825.00	1,345.84	12,350.00	21,111.33
Contractual - Consulting	0.00	2,018.75	0.00	7,501.25
Other	150.00	211.15	1,575.00	4,989.09
Capital Outlay	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>17,100.00</b>	<b>21,362.69</b>	<b>195,375.00</b>	<b>229,185.28</b>

**Comparative Statement of Appropriations with Expenses**

For the Month Ended April 30, 2026

	For the Month Ended 4/30/26		For the 10 Month Ended 4/30/26	
	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>
<b><u>Highways, Streets, Bridges &amp; Sidewalks</u></b>				
Personal Services	12,000.00	12,767.70	138,800.00	167,477.92
Fringe Benefits	5,300.00	5,383.12	58,600.00	56,909.96
Contractual Services	8,850.00	9,241.01	148,500.00	167,574.26
Street Paving	0.00	0.00	0.00	4,421.69
Capital Outlay(Equipment)	0.00	0.00	0.00	0.00
Other Charges	4,175.00	2,191.88	41,650.00	81,685.71
Crosswalks B-Safe	0.00	72.00	78,332.00	2,787.25
Crosswalks Main Street	0.00	72.00	104,665.00	2,250.75
Gen Oak Connector Phase II	0.00	0.00	43,525.00	7,329.75
Capital Outlay	0.00	0.00	59,000.00	0.00
<b>Total:</b>	<b>30,325.00</b>	<b>29,727.71</b>	<b>673,072.00</b>	<b>490,437.29</b>
<b><u>Street Lights</u></b>				
<b>Total:</b>	<b>8,200.00</b>	<b>8,957.15</b>	<b>81,925.00</b>	<b>87,325.70</b>
<b><u>General Properties</u></b>				
Personal Services	16,800.00	12,360.10	195,100.00	149,819.74
Fringe Benefits	7,575.00	6,776.90	83,550.00	71,631.15
Contractual Services	9,175.00	15,190.42	91,675.00	82,498.01
Contractual Services - Consulting	0.00	0.00	0.00	2,020.22
Other Charges	2,750.00	3,711.67	27,500.00	15,065.90
Capital Outlay	0.00	299,779.77	7,000.00	2,709,169.88
<b>Total:</b>	<b>36,300.00</b>	<b>337,818.86</b>	<b>404,825.00</b>	<b>3,030,204.90</b>
<b><u>Parks</u></b>				
Personal Services	22,300.00	22,850.37	253,800.00	251,197.28
Fringe Benefits	8,400.00	8,662.03	93,300.00	88,846.80
Contractual Services	5,425.00	5,759.73	59,175.00	46,401.55
Other Charges	5,850.00	11,158.74	58,325.00	47,159.15
Capital Outlay - Riverwalk	120,000.00	0.00	286,000.00	7,618.00
Capital Outlay ( or Contingency)	0.00	14,725.00	44,000.00	58,474.80
Capital Outlay/Equipment	0.00	0.00	0.00	11,841.00
<b>Total:</b>	<b>161,975.00</b>	<b>63,155.87</b>	<b>794,600.00</b>	<b>511,538.58</b>
<b><u>Recreation</u></b>				
Personal Services	16,750.00	14,053.77	188,300.00	154,045.00
Fringe Benefits	5,925.00	4,290.75	66,150.00	42,571.13
Contractual Services	5,650.00	8,958.53	81,675.00	65,825.44
Other Charges	2,675.00	10,578.12	44,675.00	46,036.26
Classes & Camps	0.00	205.00	4,000.00	13,039.56
Capital Outlay	0.00	0.00	5,000.00	111,593.00
<b>Total:</b>	<b>31,000.00</b>	<b>38,086.17</b>	<b>389,800.00</b>	<b>433,110.39</b>

**Comparative Statement of Appropriations with Expenses**

For the Month Ended April 30, 2026

	For the Month Ended 4/30/26		For the 10 Month Ended 4/30/26	
	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>
<b><u>Community Development</u></b>				
Personal Services	2,375.00	1,011.73	26,250.00	42,799.09
Fringe Benefits	1,050.00	731.24	11,600.00	10,587.63
Contractual Services	1,500.00	4,578.21	20,000.00	20,833.84
Current Printing Expenses	1,675.00	2,626.32	16,675.00	20,250.24
Other Charges	1,825.00	789.31	18,325.00	21,040.63
Employee Relations	1,825.00	1,325.50	18,325.00	24,868.83
Festivals	0.00	0.00	60,650.00	44,022.17
Donations	400.00	0.00	30,000.00	13,024.30
Entertainment	1,000.00	0.00	9,200.00	10,700.00
Passport Processing Expense	150.00	258.06	1,475.00	1,445.74
Capital	0.00	25,129.97	0.00	25,129.97
<b>Total:</b>	<b>11,800.00</b>	<b>36,450.34</b>	<b>212,500.00</b>	<b>234,702.44</b>
<b><u>Sipe Center</u></b>				
Personal Services	8,875.00	8,106.15	99,450.00	94,672.44
Fringe Benefits	3,650.00	3,334.23	40,100.00	34,433.01
Other Charges	1,950.00	1,059.60	19,550.00	18,207.62
Contractual Services	3,200.00	4,721.36	41,425.00	39,576.58
Concessions	1,675.00	1,245.25	16,675.00	10,444.16
Movies	3,000.00	2,001.71	30,750.00	23,633.66
Live Performances	5,000.00	9,350.00	146,000.00	104,412.73
Capital	0.00	0.00	0.00	15,141.97
<b>Total:</b>	<b>27,350.00</b>	<b>29,818.30</b>	<b>393,950.00</b>	<b>340,522.17</b>
<b><u>Economic Development</u></b>				
Personal Services	2,775.00	1,034.42	30,550.00	11,284.24
Fringe Benefits	1,250.00	519.72	13,800.00	5,128.79
Contractual Services	750.00	20.00	12,500.00	3,658.00
Other Charges	475.00	1,000.00	7,650.00	2,345.40
Capital Improvement	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>5,250.00</b>	<b>2,574.14</b>	<b>64,500.00</b>	<b>22,416.43</b>
<b><u>Insurance</u></b>	<b>Total:</b>	<b>0.00</b>	<b>105,000.00</b>	<b>99,870.00</b>
<b><u>Fund Balance</u></b>	<b>Total:</b>	<b>0.00</b>	<b>239,750.00</b>	<b>222,559.60</b>
<b><u>Wellness Quarter</u></b>	<b>Total:</b>	<b>34,250.00</b>	<b>102,750.00</b>	<b>132,997.13</b>
<b><u>Debt Service</u></b>				
Debt Retirement	27,850.00	30,512.25	133,650.00	138,825.98
Interest Expense	16,852.00	14,189.55	64,994.00	58,674.41
<b>Total:</b>	<b>44,702.00</b>	<b>44,701.80</b>	<b>198,644.00</b>	<b>197,500.39</b>
<b><u>Bad Debt-General Fund</u></b>	<b>Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>(30.00)</b>
<b><u>Total Expenditures General Fund:</u></b>	<b>581,752.00</b>	<b>843,777.01</b>	<b>6,028,689.00</b>	<b>7,877,361.79</b>

**Comparative Statement of Appropriations with Expenses**

For the Month Ended April 30, 2026

	For the Month Ended 4/30/26		For the 10 Month Ended 4/30/26	
	<u>Estimated</u>	<u>Actual</u>	<u>Estimated</u>	<u>Actual</u>
<b><u>Storm Water Management</u></b>				
Personal Services	6,500.00	6,243.31	73,200.00	67,905.67
Fringe Benefits	2,625.00	3,539.46	29,350.00	36,180.45
Contractual Services	1,000.00	1,805.08	31,750.00	20,028.91
Other Charges	525.00	105.00	5,425.00	5,806.71
Capital Outlay	0.00	0.00	26,666.00	26,666.00
<b>Total:</b>	<u>10,650.00</u>	<u>11,692.85</u>	<u>166,391.00</u>	<u>156,587.74</u>
<b><u>Water Treatment</u></b>				
Personal Services	26,550.00	22,161.32	300,900.00	270,861.96
Fringe Benefits	11,300.00	9,703.30	124,700.00	102,405.06
Contractual Services	11,525.00	23,424.70	122,450.00	164,378.83
Other Charges	2,500.00	1,157.23	25,000.00	10,576.91
Capital Outlay	0.00	0.00	37,000.00	32,425.73
<b>Total:</b>	<u>51,875.00</u>	<u>56,446.55</u>	<u>610,050.00</u>	<u>580,648.49</u>
<b><u>Water Distribution</u></b>				
Personal Services	11,425.00	5,973.68	132,550.00	83,155.44
Fringe Benefits	4,700.00	4,056.52	52,400.00	42,751.38
Contractual Services	7,900.00	4,516.13	202,175.00	121,553.86
Contractual Services - Consulting	0.00	0.00	0.00	2,097.50
Other Charges	7,075.00	4,930.55	70,850.00	32,655.02
Debt Service/Int Expense	0.00	0.00	0.00	0.00
Capital Outlay	0.00	5,155.25	70,167.00	95,599.55
Bad Debt-Water	0.00	0.00	0.00	(78.24)
<b>Total:</b>	<u>31,100.00</u>	<u>24,632.13</u>	<u>528,142.00</u>	<u>377,734.51</u>
<b><u>Sanitation &amp; Waste Removal</u></b>				
Personal Services	12,350.00	7,583.66	141,100.00	85,425.68
Fringe Benefits	5,625.00	4,798.98	62,450.00	50,041.80
Contractual Services	2,050.00	4,034.28	20,325.00	20,677.71
Contractual/Waste Management	27,125.00	28,158.21	267,025.00	276,122.95
Other Services	1,750.00	2,878.07	17,500.00	15,848.63
Landfill Fees	11,850.00	14,534.65	118,425.00	141,943.94
Capital Outlay	0.00	0.00	25,000.00	0.00
<b>Total:</b>	<u>60,750.00</u>	<u>61,987.85</u>	<u>651,825.00</u>	<u>590,060.71</u>
<b><u>Sewer Department</u></b>				
Personal Services	7,150.00	4,811.67	82,300.00	70,934.49
Fringe Benefits	2,700.00	2,472.23	30,300.00	26,699.54
Contractual Services	2,925.00	7,738.25	29,150.00	75,351.30
Sewer Authority	86,450.00	81,807.40	864,650.00	826,174.55
Other Charges	1,750.00	1,060.91	17,500.00	31,715.66
Debt Service/Int Expense	26,428.00	26,427.86	140,389.00	139,642.58
Capital Outlay	0.00	1,174.75	83,167.00	83,263.30
<b>Total:</b>	<u>127,403.00</u>	<u>125,493.07</u>	<u>1,247,456.00</u>	<u>1,253,781.42</u>
<b>Total Expenditures Enterprise Funds</b>	<u>281,778.00</u>	<u>280,252.45</u>	<u>3,203,864.00</u>	<u>2,958,812.87</u>
<b><u>TOTAL EXPENDITURES:</u></b>	<b>Total:</b> <span style="border: 1px solid black;">863,530.00</span>	<span style="border: 1px solid black;">1,124,029.46</span>	<span style="border: 1px solid black;">9,232,553.00</span>	<span style="border: 1px solid black;">11,058,734.26</span>
<b><u>Excess Revenue Over Expenses:</u></b>	<u>(112,405.00)</u>	<u>431,973.11</u>	<u>348,551.00</u>	<u>768,374.28</u>

**BRIDGEWATER INDUSTRIAL DEVELOPMENT AUTHORITY**

**STATEMENT OF REVENUES**

For the Month ended April 30, 2026

	<u>Budget</u> FY'26	<u>Current Month</u> 4/30/2026	<u>Year to Date</u> 7/1/2025 -6/30/2026
IDA Fees	3,000.00	0.00	3,000.00
Interest on Bank Deposits	0.00	0.00	0.00
Lease Proceeds/IDA Property	53,000.00	4,500.00	38,924.16
Bond /Principal & Interest	0.00	0.00	0.00
Miscellaneous Revenue	0.00	0.00	0.00
Transfer from Reserves	0.00	0.00	0.00
<b>Total:</b>	<u>56,000.00</u>	<u>4,500.00</u>	<u>41,924.16</u>

**STATEMENT OF EXPENSES**

For the Month ended April 30, 2026

	<u>Budget</u> FY'26	<u>Current Month</u> 4/30/2026	<u>Year to Date</u> 7/1/2025 -6/30/2026
Personal Service	1,000.00	0.00	300.00
Fringe Benefits	0.00	0.00	22.95
Other	0.00	0.00	0.00
Contractual Services	2,000.00	1,099.26	4,826.63
Capital	0.00	0.00	0.00
Legal Service	1,000.00	0.00	0.00
Insurance & Bonding	0.00	0.00	0.00
Debt Retirement	18,000.00	6,173.44	15,732.28
Interest Expense	21,000.00	4,109.00	12,629.22
Add to IDA Reserve	13,000.00	0.00	0.00
<b>Total:</b>	<u>56,000.00</u>	<u>11,381.70</u>	<u>33,511.08</u>
Excess Revenue over Expense		<u>-6,881.70</u>	<u>8,413.08</u>

**Cash in the Bank- IDA**

**Mar 31, 2026**

**Apr 30, 2026**

United Bank - IDA Checking	29,760.18	22,878.48
<b>Total:</b>	<u>29,760.18</u>	<u>22,878.48</u>



**TO:** Town Council  
**FROM:** J. Jay Litten, Town Manager  
**DATE:** May 8, 2026  
**RE:** May Staff Report

**Treasurer’s Report**

[Council Action? Yes.]

Our revenue metrics are settling in to where they will likely be at year’s end. They’re fine, if not spectacular. At the end of Q3, the CUT is at 91.7% of projections. But given the sporadic nature of the payments received from a large electric utility, it’s hard to separate the signal from the noise. Meals Tax is at 94.6% of projections, but we expect it to pick up in the coming months. (We understand that Macado’s will be opening May 26.)

We’re paying close attention to both the CUT and the Meals Tax, but there is no cause for concern. Even though those two sources are idling a little rough at the moment, our overall revenue is at 99.78% of projections, so we are where we need to be.

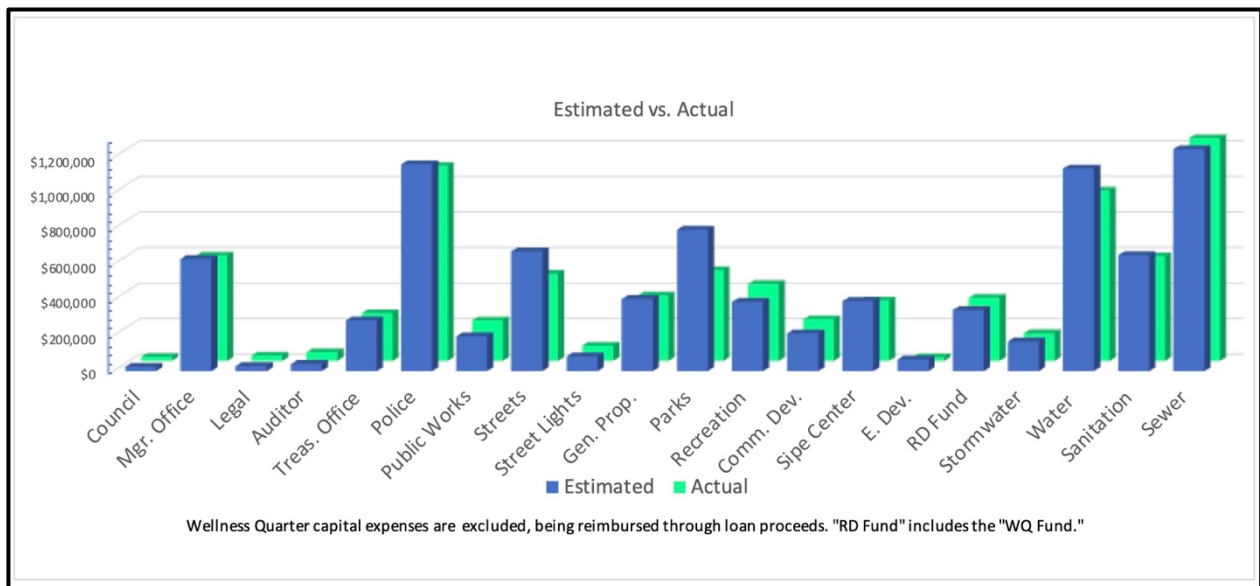
KEY REVENUE METRICS			KEY EXPENSE METRICS	
	<u>Month</u>	<u>Year</u>		
CUT	90.4%	91.7%	Operations Spending (excludes capital)	94.64%
MEALS	86.1%	94.6%		
<b>CUT+M</b>	<b>87.4%</b>	<b>93.5%</b>	<b>Fully Loaded Cost Of Labor</b>	<b>91.52%</b>
WATER	94.5%	100.3%		
SEWER	94.7%	97.3%		
<b>W+S</b>	<b>94.6%</b>	<b>98.4%</b>		
<b>OVERALL</b>	<b>91.8%</b>	<b>96.7%</b>		

The expense metrics reflect that we're spending money a little more slowly than we had intended. Mostly, because we are carrying a couple of open positions.

Some individual expenses may have caught your eye:

- The \$25,000+ capital expenditure in Community Development is for our Winter Wonderlane improvements, funded by a grant from Rockingham County.
- The \$1,000 expenditure in Economic Development is the net cost of our River Roo partnership with the Cracked Pillar. We are thrilled to have the Cracked Pillar on board! You can now get a discount when you eat there, just by using your River Roos card. Without a lot of fanfare, the new River Roo program is gaining good traction.
- The \$23,000+ capital expenditure for the Police Department is for upfitting a new police vehicle.

Departmentally, things are just about where you would expect them to be. "Streets" and "Parks" are below projections, because of some VDOT projects which are only now going to bid. Otherwise, department expenditures are on-track.



The WQ "cushion" fund now sits at just over \$696,000. These funds are not just a safety net; they are also a tool we can use to structure the permanent financing advantageously.

### **Marijuana Ordinance**

[Council Action? Yes.]

In building the HTML version of the ordinance you passed last month, I noticed one link that didn't work as intended. The culprit was a subtle typo: Va Code, § 58.1-1021.01 had been referred to as § 58.1-1021.1. If this weren't so very recent, I might suggest ignoring it. But since this is the very next meeting, I think it would be sensible for us to address the matter. There's a resolution in your packet speaking to it.

### **Paving**

[Council Action? No.]

Paving season is underway and progressing well. PavCon has been working in Town since the beginning of May and is expected to remain through the end of the month. During this time, they will complete several permanent pavement patches in areas affected by recent sewer and water line repairs. In addition, they are performing full mill-and-pave resurfacing work on portions of the following streets:

- Barbee Street cul-de-sac
- Round Hill Drive
- High Street
- East College Street
- West College Street
- Intersection of South Main Street and College Street
- North Liberty Street
- West Riverside Drive
- Hollen Mill Court
- Wildwood Drive cul-de-sac
- Oakwood Drive
- College View Drive
- Milestone Court



# ORDINANCE SHELL

**NUMBER:** O-192-8

**PROPOSED DATE OF CONSIDERATION:** May 12, 2026

**PURPOSE:** This is the Town's "Budget Ordinance," which adopts the budget and appropriates funds for continued government operations.

**SUMMARY:** The ordinance performs those functions it performs every year: It adopts the budget and sets utility fees. (Tax rates are set in a separate ordinance, before budget adoption, because of mid-year billing deadlines.)

The ordinance attached, though, differs from those passed in prior years in several respects. First, it excepts sewer fees from the normal increase equal to CPI-W&S (which is how we refer to the Labor Department's inflation rate for utilities.) Sewer fees are scheduled to increase by only *half* of CPI-W&S.

Next, the ordinance takes the unusual step of adopting some Code revisions. Essentially, those revisions would remove any fee for water connections used for fire suppression only. The only payment would be for our costs in making the connection.

Lastly, the ordinance also reflects the times in some ways. The Treasurer is authorized to round charges to the nearest nickel. It also provides a safe harbor for the expenditure of fines from the John Wayland speed cameras.

**IMPORTANCE:** State code mandates that the budget be adopted before July 1. Appropriations need to be made before we spend any money after July 1.

**ORIGIN:** Town Manager.

**CONTROVERSIAL ASPECTS:** We know of no controversies regarding the draft of the ordinance itself. But as to the budget itself, well, some people would surely prefer more here and less there.



## FISCAL 2027 FINANCIAL ORDINANCE

July 1, 2026, through June 30, 2027 Ordinance

Number O-192-8

Whereas, under § 15.2-2503 of the Code of Virginia, the Town must adopt a budget for fiscal 2027 (“FY27”) before July 1, 2026, and

Whereas, the officers and heads of departments, offices, divisions, boards, commissions and agencies of the Town submitted estimates of the amount of money deemed to be needed during FY27, and

Whereas, on April 28, 2026, after due public notice, this Council conducted public hearings for citizen comment on

- The proposed budget for FY27,
- Proposed increases to water, sewer, sanitary, and stormwater utility usage and connection fees, and

Whereas, the proposed budget funds (i) a 3.25% overall base-wage increase for employees, (ii) bonuses (the “Bonuses”) equaling

- 1.20% of wages to be paid in December, 2026, and
- Another 1.20% of wages to be paid on Charter Day to employees with tenures longer than one year,

the rationale of both bonuses being that one-time payments create an incentive for employees to stay in the Town’s employ, and

Whereas, after receiving comment in the public hearings, the Council finds that certain actions should be taken, as set out below,

Now, therefore, be it ordained by the Council of the Town of Bridgewater, Virginia, that

1. Budget. The budget attached as Exhibit A (the “Approved Budget”) is adopted for the period beginning July 1, 2026, and ending June 30, 2027. This paragraph (1) shall take effect on July 1, 2026.
2. Appropriation. The spending recited in the Approved Budget is authorized and funds are accordingly appropriated, provided that any project not specifically listed in the Approved Budget and expected to cost over \$100,000 must receive (or have already received) Council approval prior to commencement. This paragraph (2) shall take effect on July 1, 2026.

Nothing in this ordinance shall require the expenditure of public funds absent a separate action of the Town Council mandating such expenditure.

3. Utility Fees.
  - (a) Water, Sewer, and Sanitation. Water rates, refuse-collection rates, and recycling rates are all increased by 4.49%, representing the approximate inflation rate experienced by public utilities; sewer rates are increased by 2.245%, or half of the experienced inflation rate, all as shown in Figure 1. Such increases are across-the-board, in all usage categories. The DOOT fee for water customers south of the North River, first established in Ordinance O2019-5, is increased from \$15.32 to \$16.00. This paragraph 3(a) shall take effect on July 1, 2026.
  - (b) Water & Sewer Connection Fees.
    - (i) FAIRE Fees. The FAIRE connection fee for water referenced in § 11-304(a) of the Town Code is increased by 7.0% to \$5,504. The resulting FAIRE connection fee for sanitary sewer is \$11,558, in accord with § 11-304(c). This paragraph 3(b)(i) shall take effect on July 1, 2026.
    - (ii) Fire Lines. The Council finding that connections dedicated to sprinkler systems are public good, protecting property and saving lives,
      - § 11-304(b) is amended to read, “The connection fee for Fire Lines shall equal the Town’s costs in making the connection, including the cost of the meter, such fee to be paid within seven days of the connection.”

- § 11-305(a) is amended to read as follows:  
Upon payment of the connection fees established in § 11-304(a) or the acceptance of adequate assurances that the connection fee in 11-304(b) will be paid, the Town will install the following (where relevant): (i) water meter, (ii) water service line to the meter, (iii) the sewer Cleanout, and (iv) the sewer lateral connecting it to the main. Aside from the connection fee, there are no other connection expenses for the applicant.  
*Except*, if an applicant wishes to provide labor or materials for the connection, and if the applicant can present adequate assurances of quality, the Public Works Director may allow the applicant to do so, reducing the calculated fee by an appropriate amount. Such allowance must be in a writing signed by the Public Works Director or other authorized official.

This paragraph 3(b)(ii) shall take effect on July 1, 2026.

- (iii) Connection fee increases can give rise to customer demand for prepaid connections as a means to avoid the increase. The Manager may allow prepaid connection fees on terms he finds beneficial to the Town. Any prepaid connection fee issued henceforth shall expire one year after issuance, if not used. This paragraph 3(b)(iii) shall take effect immediately.

4. Stormwater Utility Fees.

- (a) With respect to § 15-202(g) of the Town Code, the “ERU rate” shall be 9.5278 cents per day.
- (b) In order to provide for simpler accounting and a level payment for consumers, the Treasurer is authorized to average the daily ERU rate so that individual residences pay \$2.90 per month, irrespective of whether the month has 28, 29, 30, or 31 days.

This paragraph four shall take effect on July 1, 2026.

5. Codification. The Clerk is authorized to codify any of the fees set out above into Title 21 of the Town Code, numbering the provisions in such manner as she may deem most appropriate. This paragraph five shall take effect immediately.

6. Bonuses. To the extent necessary under Va. Code § 15.2-1508, the Council approves the Bonuses, as described in the preamble. This paragraph six shall take effect on July 1, 2026.
7. Refund Authority. Under Va. Code, § 58.1-3981, the Treasurer is authorized to refund taxes erroneously paid or collected, up to \$5,000. This paragraph seven is declarative of existing law and shall take effect immediately.
8. Coinage. The Treasurer is authorized to round any payment due to the nearest increment of 5¢. This paragraph eight shall take effect immediately.
9. Permit Fees. Wherever the Town Code requires the Manager or his staff to consider applications for permits of any kind, but the Code fails to provide a fee for the consideration of such applications, the Manager, from time to time, may set a fee approximating the expected average cost of processing such applications. This paragraph nine shall take effect immediately.
10. Speed Camera Fees.
  - (a) *General Rule*. Any funds received through equipment installed under § 4-406 of the Town Code shall be deposited in a local fund used solely for planning, design and construction, implementation, administration, and operation of initiatives, projects, or programs that improve traffic safety, speed management, bicycle and pedestrian safety, or public transit.
  - (b) *Safe Harbor*. Without limiting this broad scope of allowable fund uses in paragraph (a) above, the Treasurer is authorized to pay such funds toward the compensation of a Principal Traffic-Safety Officer, to be designated as follows:
    - The Police Chief shall designate one of his subordinates as a Principal Traffic-Safety Officer, though this designation does not restrict his duties to traffic safety or suggest that other officers are exempt from traffic-safety duty.
    - The Principal Traffic-Safety Officer shall be given the goal of lessening the number of traffic accidents on Main Street in FY27 to below the level in FY26. Such Officer shall also be given the duty of instituting public information campaigns from time-to-time emphasizing traffic safety.
  - (c) This paragraph 10 shall take effect on July 1, 2026.

11. Donations. Nothing in the Approved Budget shall be construed to mean that the amount of “Fines & Forfeitures” is precisely correlated with the amount of “Donations” or that the funds received in the Fines & Forfeitures category are to be applied to the Donations category in contravention of law.

This Ordinance O-192-8 is enacted this 12<sup>th</sup> day of May, 2026.

\_\_\_\_\_  
*Mayor*

.....  
 I certify that I am the Clerk of the Town of Bridgewater, Virginia, and that the foregoing is a true copy of Ordinance O-192-8, adopted by the Council of the Town of Bridgewater, Virginia on May 12, 2026, upon the following vote:

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>NOT PRESENT</u>	<u>MEMBER</u>
_____	_____	_____	_____	Mr. Bowman
_____	_____	_____	_____	Mr. Canada
_____	_____	_____	_____	Ms. Curtis
_____	_____	_____	_____	Mr. Flory
_____	_____	_____	_____	Dr. Miracle
_____	_____	_____	_____	Mr. Schofield
_____	_____	_____	_____	Mr. Tongue

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Clerk

1 **Options--Lines 1-100** **FY27B 1**

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**Inflation & Growth**

CPI_U	A	2.58%	<b>A</b>
CPI__W&S	B	4.49%	<b>A</b>
Growth Forecast	C	2.00%	<b>B</b>
Tiny Growth	D	0.50%	<b>B</b>
HRRSA		3.00%	<b>C</b>
Typical Raise		3.25%	<b>D</b>
Retention Bonus <i>Avg</i>		\$1,060	<b>E</b>
Extra FB Increase		2.00%	<b>F</b>
Seasonal Bonus		\$750	

**Collective Wage Issues**

	<b>FY27 B</b>	
Maint Avg. PS	\$55,027	<b>G</b>
Maint Avg . FB	\$26,247	
Park Hourly Rate	\$14.50	
Park Hourly FB	\$2.18	
Park Temp PS	\$30,160	<b>H</b>
Park Temp FB	\$4,524	
Total Wages	\$3,394,822	
Total FB	\$1,365,228	

FB% 40.21% **M**

**Maintenance FTE's**



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Funding Level 90% **I**

	PARKS	REC	GP	CD	SAN	
Prior	3.80	2.00	3.65	0.50	2.40	
Raw	3.75	2.00	3.65	0.50	3.10	<b>J</b>
Funded	3.38	1.80	3.29	0.45	2.79	

	SEWER	STREET	STORM	WATER	TOTAL	
Prior	1.30	2.75	0.50	2.40	18.55	
Raw	1.30	2.75	0.75	2.40	20.20	<b>J</b>
Funded	1.17	2.48	0.68	2.16	18.18	

All-in Crew Size 19 **K**

**Connection Fees**


	<b>FY26 B</b>	<b>FY27 B</b>
Water Connection Fee	\$5,144	\$5,504
Sewer Connection Fee	\$10,802	\$11,558
Connection Increase	7.00%	

Redirect Water Connections?  25% **L**

**NOTES:**

A. Data released January 13, 2026.

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- B. These are arbitrary estimates of growth we use in some limited situations. Generally speaking, we don't base much on growth. It's more speculative than
- C. Expected HRRSA increase.
- D. Average base raise for next year.
- E. The Charter Day payments we make to employees who have been here at least a year. Next year, those that received \$1,000 this year will receive \$1,100.
- F. Set at zero, because we don't expect benefits overall to increase much faster than wages this year.
- G. Maintenance costs are spread across departments through FTE's. This is the cost of an FTE. Calculated in a separate worksheet.
- H. Likewise this is the cost of an FTE for park temporary employees.
- I. This is the percentage of optimal maintenance we can afford. As a practical matter 90% and 100% work out the same, because we always have vacancies.
- J. Maintenance FTE's required by each department.
- K. Crew size based on funding and required FTE's.
- L. This sets the level of the water and sewer reserve funds mentioned in Note L on Line 346.  
This is our share of our total employment costs attributable to benefits and non-cash compensation. This percentage may not increase every year, but the trend is unmistakably upward, mostly due to the cost of health insurance. Adding to the rise is our determination to assist with spouse and family coverage provided by our employees. This year, we propose to pay 100% of employees' premiums, of course, and for spousal and family coverage, 50% for employees at P6 and below and 40% for employees at P7 and above, up to a maximum collective subsidy for spousal and family coverage of \$55,000.
- M.  This is our share of our total employment costs attributable to benefits and non-cash compensation. This percentage may not increase every year, but the trend is unmistakably upward, mostly due to the cost of health insurance. Adding to the rise is our determination to assist with spouse and family coverage provided by our employees. This year, we propose to pay 100% of employees' premiums, of course, and for spousal and family coverage, 50% for employees at P6 and below and 40% for employees at P7 and above, up to a maximum collective subsidy for spousal and family coverage of \$55,000.

101 **SUMMARY--LINES 101-200**

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**General Fund Revenues**

	<b>FY26 B</b>	<b>FY27 B</b>
Property Taxes & PPTRA	\$486,900	\$496,500
Other Taxes	\$2,823,400	\$3,043,318
Local Fees	\$111,450	\$132,650
General Fund Permits	\$10,400	\$6,000
Fines & Forfeitures	\$16,300	\$56,150
Rev From Use of Property & Money	\$576,300	\$706,986
Miscellaneous Revenue	\$95,400	\$103,878
Intergovernmental Revenue	\$2,372,489	\$2,448,353
From WQ Debt Fund		\$240,000 <b>A</b>
F&M Loan		\$3,000,000
<b>TOTAL GF</b>	<b>\$6,492,639</b>	<b>\$10,233,835</b>

**Enterprise Fund Revenues**

	<b>FY26 B</b>	<b>FY27 B</b>
Water	\$1,549,884	\$1,706,760 <b>D</b>
Sewer	\$2,766,519	\$2,709,690 <b>D</b>
Sanitation	\$725,200	\$771,814
Stormwater	\$202,900	\$220,388
<b>TOTAL EF</b>	<b>\$5,244,503</b>	<b>\$5,408,652</b>

**TOTAL REVENUES \$15,642,487**

**General Fund Expenses**

	<b>FY26 B</b>	<b>FY27 B</b>
Parks & Recreation	\$1,460,403	\$1,711,934 <b>B</b>
Police	\$1,343,000	\$1,357,352
Treasurer	\$333,600	\$350,257
General Properties	\$497,400	\$3,473,147
Administration	\$972,948	\$957,128
Comm Devpt	\$272,800	\$303,268
Council	\$48,800	\$50,485
Economic Development	\$75,000	\$43,169
Sipe Center	\$450,212	\$445,003
Streets	\$1,489,435	\$1,850,572
Public Works	\$240,600	\$274,867
GF-Debt Retirement	\$185,657	\$303,190
GF-Interest	\$88,578	\$398,636
Contingency	\$26,979	\$12,504
Addition to Reserves	\$411,100	
<b>TOTAL GF</b>	<b>\$7,896,513</b>	<b>\$11,531,512</b>

**Enterprise Fund Expenses**

	<b>FY26 B</b>	<b>FY27 B</b>
Water	\$1,322,667	\$1,146,829
Sewer	\$1,449,427	\$1,675,005
Sanitation	\$773,300	\$847,284
Stormwater	\$193,967	\$441,857
<b>TOTAL EF</b>	<b>\$3,739,360</b>	<b>\$4,110,976</b>

**TOTAL EXPENSES \$15,642,487**

**NOTES:**

- A. We have been socking away cash assist with the first year's WQ payoff. This line represents some of that cash. In Year 1, we can't apply a full year's worth of sales-tax revenue to WQ.
- B. Note that Parks includes the \$413k VDOT project for Riverwalk III.
- C. \$2M Reserve achieved. Note, however that other reserves are built into this budget (e.g. Lines 1327 & 1626).
- D. These revenues, of course, include both service fees and connection fees.

201 REVENUES--LINES 201-400

202 10 #REF!

203 General Fund

204				
205 Taxes		<b>FY26 B</b>	<b>FY26 Est</b>	<b>FY27 B</b>
206	Real Estate Taxes	\$0	\$0	\$0
207	Real Estate—Public Service	\$0	\$0	\$0
208	Personal Property	\$383,000	\$383,000	\$390,000
209	Personal Property (State--PPTRA)	\$102,000	\$102,034	\$102,000
210	Penalties and Interest	\$3,000	\$3,000	\$4,500
211	<b>TOTAL PROPERTY TAXES</b>	<b>\$488,000</b>	<b>\$488,034</b>	<b>\$496,500</b>
212				
213	Share of Sales & Use	\$411,100	\$443,496	\$454,938 <b>A</b>
214	Communications Tax	\$58,800	\$58,268	\$58,300
215	Consumption Tax	\$22,100	\$20,418	\$20,400
216	Consumer Utility Tax	\$784,000	\$784,000	\$787,000
217	Cigarette Tax	\$16,200	\$15,120	\$15,300
218	BPOL	\$267,300	\$300,380	\$300,380
219	Bank Stock Tax	\$202,400	\$283,107	\$250,000
220	Meals Tax	\$1,145,700	\$1,145,416	\$1,145,600 <b>I</b>
221	Occupancy Tax	\$11,800	\$11,166	\$11,400
222	Vehicle Rental Tax	\$1,000	\$0	\$0
223	<b>TOTAL OTHER TAXES</b>	<b>\$2,920,400</b>	<b>\$3,061,371</b>	<b>\$3,043,318</b>
224				
225	<b>TOTAL TAX REVENUE</b>	<b>\$3,408,400</b>	<b>\$3,549,405</b>	<b><u>\$3,539,818</u></b>

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227 Other Revenue

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Local Fees

Vehicle License Fee & Penalties	\$100,000	\$100,000	\$100,000
R/W Fees	\$15,800	\$20,414	\$20,400
Local Passport Fee	\$16,000	\$11,590	\$12,000
STR Registration Fee	\$275	\$250	\$250
<b>TOTAL FEES</b>	<b>\$132,075</b>	<b>\$132,254</b>	<b>\$132,650</b>

Permits (General Fund Only)

Zoning Permits	\$5,600	\$7,196	<b>\$6,000</b>
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Fines & Forfeitures

Fines & Forfeitures	\$14,000		<b>\$56,150</b>	<b>B</b>
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Rev from use of funds and prop.

Interest on Bank Deposits	\$100,000	\$143,502	\$147,000	
Rental of General Property/Shelters	\$8,000	\$7,580	\$8,000	
Tennis Fees	\$25,100	\$4,333	\$12,000	
Gen Park Fees	\$119,100	\$110,000	\$125,000	<b>M</b>
Golf and Mini Golf Fees	\$48,100	\$42,220	\$42,220	
WQ Fees			\$30,000	<b>C</b>
Public Communications Rental	\$114,200	\$114,200	\$115,550	
Sale of Materials	\$10,000	\$10,000	\$10,000	
Sipe Center Concessions	\$50,000	\$51,000	\$52,316	<b>A</b>
Sipe Center Live Performance	\$102,000	\$90,000	\$102,000	
Sipe Center Movies	\$40,500	\$22,170	\$35,000	
Sipe Center Rental	\$4,600	\$5,850	\$5,900	

255	Sipe Center Sponsorships	\$15,800	\$22,000	\$22,000	
256	Transfer from Property Sales Fund			\$0	
257	<b>TOTAL RUFAP</b>	<b>\$637,400</b>	<b>\$595,005</b>	<b>\$706,986</b>	
258					
259	<u>Miscellaneous Revenue</u>				
260	Miscellaneous Income	\$13,000	\$55,000	\$9,000	
261	Gifts & Donations	\$1,000	\$0	\$1,000	
262	Town of Mt. Crawford	\$76,900	\$76,894	\$78,878	
263	Programming Revenue (Rec)	\$10,000	\$15,000	\$15,000	
264	<b>TOTAL MISC</b>	<b>\$100,900</b>	<b>\$146,894</b>	<b>\$103,878</b>	
265					
266	<u>Intergovernmental Revenue</u>				
267	VDOT Secondary Maintenance	\$798,700	\$792,182	\$816,100	
268	VDOT Primary State Maintenance	\$272,400	\$270,206	\$278,400	
269	Law Enforcement Funds	\$168,100	\$168,144	\$168,100	
270	Litter Control Grant	\$6,200	\$4,948	\$4,900	
271	VSP HEAT Grant	\$12,500	\$10,000	\$10,000	
272	Riverwalk, Phase III Grant	\$330,500		\$330,482	D
273	Rockingham Tourism Grant		\$49,960	\$24,500	
274	Gen-Oak II Grant	\$34,820		\$379,137	E
275	Lamez Crossing Grant	\$104,700		\$97,165	F
276	B-Safe Ped Crossings	\$78,300		\$72,269	G
277	FARPA Transfers			\$267,300	
278	Dump Truck-1330		\$208,000		
279	BCC Window Replacement-732		\$12,000		N
280	Water Fountains-448		\$18,500		
281	Mt. Crawford Ave PRV-671		\$24,800		

282		Mini-Golf Lighting-451	\$4,000		
283		<b>TOTAL INTERGOVT</b>	\$1,806,220	\$1,295,440	<b>\$2,448,353</b>
284					
285		<b>TOTAL NON-TAX REVENUE</b>	\$3,005,750	\$3,018,832	<b><u>\$3,454,017</u></b>
286					
287		<u>Carried Forward</u>			
288		<b>TRANSFER FROM WQ DEBT FUND</b>			<b>\$240,000</b>
289		<u>F&amp;M Loan</u>			
290		<b>TRANSFER FROM F&amp;M LOAN</b>			<b>\$3,000,000</b>
289					
290		<b>TOTAL GENERAL FUND REVENUE</b>	\$3,232,950	\$2,908,418	<b><u>\$10,233,835</u></b>
291					
292	<b>Enterprise Funds</b>				
293		<u>Water Department</u>			
294		Water Charges	\$1,416,000	\$1,488,840	\$1,555,689 <b>H</b>
295		Water Connections	\$107,784	\$112,346	\$123,071 <b>K</b>
296		Penalties on Water	\$26,100	\$36,300	\$28,000
297		<b>TOTAL WATER REVENUE</b>	\$1,549,884	\$1,637,486	<b>\$1,706,760</b>
298					
299		<u>Sewer Department</u>			
300		Sewer Charges	\$2,462,500	\$2,407,671	\$2,461,723 <b>J</b>
301		Sewer Connection Fees	\$279,419	\$235,924	\$223,367 <b>K</b>
302		Sewer Penalties	\$24,000	\$34,400	\$24,000
303		Sewer Surcharge	\$0	\$956	\$0
304		HRRSA Board Contribution	\$600	\$600	\$600
305		<b>TOTAL SEWER REVENUE</b>	\$2,766,519	\$2,678,595	<b>\$2,709,690</b>

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Sanitation Department

Sanitation Fee	\$679,700	\$692,950	\$724,063	<b>H</b>
Recycling Fee	\$42,100	\$42,444	\$44,350	<b>H</b>
Sale of Recyclables	\$3,400	\$3,352	\$3,400	
<b>TOTAL SANITATION REVENUE</b>	<b>\$725,200</b>	<b>\$735,394</b>	<b>\$771,814</b>	

Stormwater Department

Stormwater Fee	\$202,900	\$210,918	\$220,388	<b>H</b>
<b>TOTAL STORMWATER REVENUE</b>	<b>\$202,900</b>	<b>\$210,918</b>	<b>\$220,388</b>	

**TOTAL ENTERPRISE REVENUE**      \$5,244,503      \$5,262,393      **\$5,408,652**

**TOTAL REVENUE**      **\$15,642,487**

H <sub>2</sub> O Connections	Adjusted RE's	Certainty	Discount	Revenue		
Res Baseline	4	ASSUME	0	\$22,016		
Expected	11.7	80%	15%	\$43,790	<b>Holdback Level</b>	
Probable	24	51%	<u>15%</u>	\$57,264		
			<b>TOTAL</b>	<b>\$123,071</b>	<b>\$92,303</b>	<b>L</b>

<b>Sewer</b>	
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Connections	RE's	Certainty	Discount	Revenue	
Res Baseline	4	ASSUME	0	\$46,233	
Expected	11.7	80%	15%	\$91,957	Holdback
Probable	17	51%	<u>15%</u>	<u>\$85,178</u>	<u>Level</u>
			<b>TOTAL</b>	<b>\$223,367</b>	<b>\$167,525</b>

**NOTES:**

- A. Increased by inflation rate, because inflation, in and of itself, should increase nominal sales data.  
The amount of fines and forfeitures is intended to equate roughly with the amount of donations. Our theory is that it is appropriate to balance non-governmental revenue from anti-social purposes against non-governmental expenditures for pro-social purposes. The funds aren't applied directly to donations, however, because some have use restrictions.
- B.
- C. Fees from guest passes and facility rental. Right now, we're calculating eight people per day paying \$5 to use the facility and ten day-long rentals at \$1,500 each.
- D. TA grant. 80% of expenditures from line 453.
- E. HSIP grant. 100% of expenditures from line 1429.
- F. HSIP grant. 100% of expenditures from line 1428.
- G. TA grant. 80% of expenditures from line 1427.
- H. FY26 Est. plus CPI\_W&S.
- I. We expect Meals Tax to increase 10% or so, but there is enough uncertainty that we should exercise an abundance of caution.
- J. In a change from the past, we propose increasing sewer rates by only **half** of CPI\_W&S.
- K. See calculator just above.

347

L. Connection fees above this level are held in reserve.

348

M. Gen Park fees will be raised for non-residents. We have not calculated the details.

349

N. Partial reimbursement from FARPA. Full expenditure is \$14,500.

401 **PARKS & REC—LINES 401-50** #REF!

402 Wage figures are for budgeting only. Nothing herein suggests what an individual employee's actual increase may be, or if there will be any such increase.

403 **Parks**

404 **Core** S

	<u>FTE</u>	<u>FY26 APPROVED</u>	+				<u>FY27 TOTAL</u>
Maintenance PS	3.38	\$167,028	3.25%	\$3,578	\$2,531	\$6,681	\$185,716
Maintenance FB		\$78,181	5.25%	\$1,714	\$1,213	\$3,127	\$88,584

410 Note: There is a slightly different group of employees in FY27, so the columns may not tally. ↗

	<u>SPLIT</u>	<u>FY25 Final</u>	<u>FY26 +</u>	<u>Bonus</u>	<u>FY26 B</u>	<u>FY27 TOTAL</u>	
	<u>SPLIT</u>	<u>FY26 BASE</u>	+				
58 Employee 462/	50.0%	\$21,513	3.25%	\$530	\$375	\$215	\$23,332
	AC	\$10,526	5.25%	\$259	\$183	\$105	\$11,627

	<u>SPLIT</u>	<u>FY26 BASE</u>	+				<u>FY27 TOTAL</u>
60 Employee 415/	100.0%	\$28,498	0.00%	\$0	\$750	\$0	\$29,248
	EO	\$2,180	2.00%	\$0	\$57	\$0	\$2,281

	<u>SPLIT</u>	<u>FY26 BASE</u>	+				<u>FY27 TOTAL</u>
61 Employee 477/	100.0%	\$11,130	0.00%	\$0	\$750	\$0	\$11,880
	TH	\$851	2.00%	\$0	\$57	\$0	\$926



	<u>FTE</u>	<u>FY26 APPROVED</u>				<u>FY27 TOTAL</u>
Park Temp PS	0.60	\$18,096		\$450		\$18,546
Park Temp FB		\$2,714		\$216		\$2,930

428

	<b>FY26 B</b>	<b>FY26 Est</b>	<b>FY27 B</b>
Labor	\$298,400	\$328,386	\$268,723
Fringe Benefits	\$110,100	\$108,854	\$106,348
Contractual Services	\$70,000	\$62,000	\$65,000
Other	\$70,000	\$50,206	\$54,000

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**Optional & Capital**







<u>Code</u>	<u>P#</u>	<u>DESCRIPTION</u>	<u>REQUEST</u>	<u>SCORE</u>	<u>FUND</u>	<u>NOTES</u>	
7	2704	Electrical upgrades at Seven Bridges	\$2,500	169.00	100.00%	0	\$2,500
17	2713	Lights at Bridgeview Park	\$45,000	119.50	0.00%	The first project "out"!	\$0
31	2778	Scissor lift	\$30,000	132.75	0.00%	Access for cleaning and maintenance in Sipe Center,	\$0
 32	2779	Paint rafters at Gen Park	\$17,000	132.50	100.00%	Parks Ops.	\$17,000
34	2728	Oakdale shelter roof	\$28,000	132.00	0.00%	0	\$0
41	2738	L1 WonderLane Decorations	\$10,000	112.50	245.00%	Funded by County Tourism Grant.	\$24,500
60	2749	Oakdale Electrical Upgrades.	\$30,000	140.50	20.00%	Reduced because County grant reduced.	\$6,000
48	2742	Grass replacement hitting surface	\$4,500	139.50	0.00%	Parks capital	\$0
50	2767	Performance turf stance mats	\$2,270	139.50	0.00%	Parks capital	\$0
52	2744	Mini Golf Greens	\$30,000	144.13	50.00%	R-GF	\$15,000
53	2745	Water fountains	\$18,500	149.50	100.00%	H2O fountains for five parks.	\$18,500
 56	2746	Sign for Shiverwood	\$12,000	144.50	0.00%	Parks capital	\$0

449	43	2781 LED Lights at Gen Park	\$48,000	109.00	0.00%	The technology is old and cumbersome.	\$0
450	62	2751 Additional lighting at Mini-Golf	\$4,000	137.00	100.00%	Parks capital	\$4,000
451	65	2762 Remaining picnic tables	\$15,600	128.50	0.00%	Replace the last of our older picnic tables.	\$0
452	2	2764 Oakdale Park Repaving	\$105,000	150.25	64.00%	We plan to do as much as we can with these funds.	\$67,200
453	2	2776 Riverwalk III Construction.	\$413,103	177.70	100.00%	80% VDOT Grant.	\$413,103
<b>TOTAL PARKS</b>							<b>\$1,061,873</b>

### Recreation

T		<u>FTE</u>	<u>FY26 APPROVED</u>	+				<u>FY27 TOTAL</u>	
458									
459									
460	Maintenance PS	1.80	\$89,082	3.25%	\$1,908	\$1,350	\$3,563	\$99,049	
461	Maintenance FB		\$41,696	5.25%	\$914	\$647	\$1,668	\$47,245	
462	Note: There is a slightly different group of employees in FY27, so the columns may not tally. ↗								
463			<u>FY26 BASE</u>	+				<u>FY27 TOTAL</u>	
464		<u>SPLIT</u>							
465	9	Employee 330/	20.0%	\$11,495	3.25%	\$212	\$150	\$57	\$12,288
466			SB	\$4,849	5.25%	\$89	\$63	\$24	\$5,281
467			<u>FY26 BASE</u>	+				<u>FY27 TOTAL</u>	
468		<u>SPLIT</u>							
469	8	Employee 447/	80.0%	\$49,324	3.25%	\$848	\$600	\$247	\$52,622
470			KN	\$22,773	5.25%	\$392	\$277	\$114	\$24,751
471			<u>FY26 BASE</u>	+				<u>FY27 TOTAL</u>	
472		<u>SPLIT</u>							
473	11	Employee NGC/	90.0%	\$49,500	0.00%	\$0	\$675	\$248	\$50,423

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474			NGC	\$26,621	2.00%	\$0	\$363	\$133	\$27,650	
475				<b>FY26</b>					<b>FY27</b>	
476			<b>SPLIT</b>	<b>BASE</b>	+				<b>TOTAL</b>	
477	12	Employee NGD/	90.0%	\$38,700	0.00%	\$0	\$675	\$194	\$39,569	<b>B</b>
478			NGD	\$18,900	2.00%	\$0	\$330	\$95	\$19,702	
479				<b>FY26</b>					<b>FY27</b>	
480			<b>FTE</b>	<b>APPROVED</b>					<b>TOTAL</b>	
481		Park Temp PS		\$75,400			\$1,875		\$77,275	
482		Park Temp FB	2.50	\$11,310			\$898		\$12,208	

	<b>FY26 B</b>	<b>FY26 Est</b>	<b>FY27 B</b>
Labor	\$221,800	\$186,472	\$331,224
Fringe Benefits	\$78,000	\$50,746	\$136,837
WQ Startup Equipment			\$30,000
Contractual Services	\$93,000	\$69,310	\$95,000
Other	\$57,000	\$38,000	\$57,000
		<b>TOTAL REC</b>	<b>\$650,061</b>

**NOTES:**



- 493 A. A third head for the currently two-headed monster, ShaKaty.
- 494 B. A lower level employee.
- 495 C. Energy expenses are a key component here. They exceed \$40,000.
- 496 D. Ticketing expenses are a key component here. They exceed \$25,000, and we hope to have our own software on line by next winter to address them.
- 497

















501 **POLICE—LINES 501-600**

502 *Wage figures are for budgeting only. Nothing herein suggests what an individual employee's actual increase may be, or if there will be any such increase.* fb

503 **Core**

504 AF

		<b><u>SPLIT</u></b>	<b><u>FY26 BASE</u></b>	<b>+</b>				<b><u>FY27 TOTAL</u></b>
508	25	Employee 441	100.0%	\$105,374	3.25%	\$1,060	\$750	\$110,609
509			PR	\$40,113	5.25%	\$404	\$286	\$42,908
512	26	Employee 271	100.0%	\$82,318	4.00%	\$1,060	\$750	\$90,137
513			AaW	\$30,225	6.00%	\$389	\$275	\$33,701
516	27	Employee 286	100.0%	\$77,070	5.00%	\$1,060	\$750	\$85,277
517			SM	\$27,017	7.00%	\$372	\$263	\$30,434
520	28	Employee 452	100.0%	\$73,749	5.50%	\$1,060	\$750	\$82,049
521			PS	\$23,399	7.50%	\$336	\$238	\$26,500
524	29	Employee 443	100.0%	\$64,069	9.25%	\$1,060	\$750	\$73,920
525			AB	\$26,336	11.25%	\$436	\$308	\$30,912
528	30	Employee 366	100.0%	\$62,918	9.25%	\$1,060	\$750	\$72,624

529		MP	\$24,091	11.25%	\$406	\$287	\$795	\$28,289	
530			<b>FY26</b>	+				<b>FY27</b>	
531		<b>SPLIT</b>	<b>BASE</b>					<b>TOTAL</b>	
532	31	Employee 494	100.0%	\$61,561	9.50%	\$1,060	\$750	\$2,032	\$71,251
533		RG	\$28,578	11.50%	\$492	\$348	\$943	\$33,648	
534			<b>FY26</b>	+				<b>FY27</b>	
535		<b>SPLIT</b>	<b>BASE</b>					<b>TOTAL</b>	
536	32	Employee 494	100.0%	\$58,441	12.00%	\$1,060	\$750	\$1,929	\$69,192
537		MH	\$23,137	14.00%	\$420	\$297	\$764	\$27,856	
538			<b>FY26</b>	+				<b>FY27</b>	
539		<b>SPLIT</b>	<b>BASE</b>					<b>TOTAL</b>	
540	33	Employee 465	100.0%	\$55,900	13.50%	\$1,060	\$750	\$1,845	\$67,101
541		LS	\$22,595	15.50%	\$428	\$303	\$746	\$27,574	
542			<b>FY26</b>	+				<b>FY27</b>	
543		<b>SPLIT</b>	<b>BASE</b>					<b>TOTAL</b>	
544	34	Employee NGA	100.0%	\$62,000	3.25%	\$0	\$750	\$2,046	\$66,811
545		 NGA	\$22,595	5.25%	\$0	\$273	\$746	\$24,800	
546			<b>FY26</b>	+				<b>FY27</b>	
547		<b>SPLIT</b>	<b>BASE</b>					<b>TOTAL</b>	
548	35	Employee 525	100.0%	\$47,300	3.25%	\$1,060	\$750	\$1,561	\$52,208
549		KR	\$21,846	5.25%	\$490	\$346	\$721	\$24,550	

	<b>FY26 B</b>	<b>FY26 Est</b>	<b>FY27 B</b>
Labor	\$792,800	\$770,096	\$841,179
Fringe Benefits	\$294,200	\$301,698	\$331,173
Contractual Services	\$45,000	\$52,383	\$56,000
Auto Repair	\$5,500	\$9,910	\$8,000
Gas, Oil, Tires	\$26,000	\$22,900	\$25,000

**B**


**C**

553		Payments to Outside Officers		\$10,000	<b>A</b>
554		Other	\$36,100	\$32,226	\$36,000

555 **Optional & Capital**

556	Code	P#	DESCRIPTION	REQUEST	SCORE	FUND	NOTES	
557	73	2771	Opticom System Installation	\$50,000	173.75	100.00%	We already own the hardware.	\$50,000
558	74	2772	Honor Guard Uniforms & Equipment.	\$3,000	137.5	0.00%	To increase esprit de corps and enhance image.	\$0
559	75	2773	New Police Car.	\$70,000	122.3	0.00%	This is a planned year off for purchasing cars.	\$0
560	76	2774	New Motorcycle.	\$25,000	127.5	0.00%	Current motorcycle is 100% functional.	\$0
561							<b>TOTAL</b>	<b>\$1,357,352</b>

563 **NOTES:**



- 564 A. For Lawn Party, Christmas parade, etc.
- 565 B. This \$62k is our new base salary for police officers. We believe it will make our officers the highest paid in the area—including the city, county, and towns.
- 566  C. Throughout the budget, but particularly in the Police Department, the employee-by-employee building of labor costs should does not imply the salary for an individual employee, but merely builds the total labor cost for the entire department. The budgeted sum might be distributed differently than shown. We are working on a standardized scale in the PD.




601 **TREASURER--LINES 601-700** 10





602 *Wage figures are for budgeting only. Nothing herein suggests what an individual employee's actual increase may be, or if there will be any such increase.*

603 **Core**

604

605			<b>FY26</b>	<b>+</b>				<b>FY27</b>	
606		<b>SPLIT</b>	<b>BASE</b>					<b>TOTAL</b>	
607	22	Employee 198	100.0%	\$105,374	3.25%	\$1,060	\$750	\$0	\$110,609
608			RW	\$35,138	5.25%	\$353	\$250	\$0	\$37,586

609			<b>FY26</b>	<b>+</b>				<b>FY27</b>	
610		<b>SPLIT</b>	<b>BASE</b>					<b>TOTAL</b>	
611	23	Employee 335	100.0%	\$61,212	3.25%	\$1,060	\$750	\$0	\$65,011
612			JG	\$25,741	5.25%	\$446	\$315	\$0	\$27,854

613			<b>FY26</b>	<b>+</b>				<b>FY27</b>	
614		<b>SPLIT</b>	<b>BASE</b>					<b>TOTAL</b>	
615	24	Employee E	100.0%	\$48,000	1.63%	\$0	\$750	\$0	\$49,530
616			NGE	\$22,500	3.63%	\$0	\$352	\$0	\$23,667

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618		<b>FY26 B</b>	<b>FY26 Est</b>	<b>FY27 B</b>
619	Labor	\$216,000	\$199,196	\$225,150
620	Fringe Benefits	\$84,600	\$78,018	\$89,107
621	Contractual Services	\$28,000	\$28,000	\$30,000
622	Other	\$5,000	\$5,144	\$6,000
623	<b>TOTAL</b>			<b>\$350,257</b>

624

701 **GENERAL PROPERTIES--LINES 701-800**

702 *Wage figures are for budgeting only. Nothing herein suggests what an individual employee's actual increase may be, or if there will be any such increase.*

703 **Core**

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	<u>FTE</u>	<u>FY26 APPROVED</u>	+	👵	🎄	🌙	<u>FY27 TOTAL</u>
Maintenance PS	3.29	\$162,574	3.25%	\$3,482	\$2,464	\$6,503	\$180,764
Maintenance FB		\$76,096	5.25%	\$1,668	\$1,180	\$3,044	\$86,222

Note: There is a slightly different group of employees in FY27, so the columns may not tally. ↗

	<u>SPLIT</u>	<u>FY26 BASE</u>	+	👵	🎄	🌙	<u>FY27 TOTAL</u>
13 Employee 70/	33.3%	\$11,007	2.00%	\$353	\$250	\$0	\$11,830
	JS	\$842	4.00%	\$27	\$19	\$0	\$922
58 Employee 462/	50.0%	\$21,513	3.25%	\$530	\$375	\$215	\$23,332
	AC	\$10,526	5.25%	\$259	\$183	\$105	\$11,627

	<u>FY26 B</u>	<u>FY26 Est</u>	<u>FY27 B</u>
Labor	\$228,700	\$164,850	\$215,926
Fringe Benefits	\$98,700	\$84,748	\$98,770
Contractual Services	\$110,000	\$80,792	\$95,000
Other	\$33,000	\$15,196	\$21,000

725 **Optional & Capital**

<u>P#</u>	<u>DESCRIPTION</u>	<u>REQUEST</u>	<u>SCORE</u>	<u>FUND</u>	<u>NOTES</u>
19	2714 BCC renovation	\$17,000	107.50	0.00%	Repair and renovate areas not touched in 2020.














729	37	2735 Lightbridge/Airbridge	\$40,000	144.00	0.00%	Network all Town facilities. Fund R-GF. Execute FY28.	\$0
730	24	2718 Internet from Mini-Golf to Recycle Center	\$7,000	112.50	35.00%	We can do it for this lower sum.	\$2,450
731	72	2770 Old Town Hall Improvements	\$20,000	141.70	100.00%		\$20,000
732	39 <sup>2</sup>	2736 Windows at BCC	\$100,000	142.00	20.00%	We will fund the most problematic first, Robyn.	\$20,000
733	79	2777 WQ Completion	\$3,000,000	200.00	100.00%	Funded through loan proceeds.	\$3,000,000
733						<b>TOTAL</b>	<b>\$3,473,147</b>
734							

801 **ADMINISTRATION--LINES 801-900**

802 *Wage figures are for budgeting only. Nothing herein suggests what an individual employee's actual increase may be, or if there will be any such increase.*

803 **Core**

804 Z

		<b>SPLIT</b>	<b>FY26 BASE</b>	<b>+</b>				<b>FY27 TOTAL</b>	
807	14	Employee 315	92.0%	\$202,375	3.25%	\$975	\$690	\$0	\$210,618
808			HL	\$63,476	5.25%	\$306	\$216	\$0	\$67,331
809									
810			<b>SPLIT</b>	<b>FY26 BASE</b>	<b>+</b>				<b>FY27 TOTAL</b>
811	15	Employee 317	100.0%	\$105,374	3.25%	\$1,060	\$750	\$0	\$110,609
812			AW	\$39,659	5.25%	\$399	\$282	\$0	\$42,422
813									
814			<b>SPLIT</b>	<b>FY26 BASE</b>	<b>+</b>				<b>FY27 TOTAL</b>
815	17	Employee 490/	70.0%	\$45,989	3.25%	\$742	\$525	\$230	\$48,980
816			JJ	\$20,700	5.25%	\$334	\$236	\$103	\$22,460
817									
818			<b>SPLIT</b>	<b>FY26 BASE</b>	<b>+</b>				<b>FY27 TOTAL</b>
819	19	Employee 446	100.0%	\$51,862	3.25%	\$1,060	\$750	\$259	\$55,617
820			MS	\$30,459	5.25%	\$623	\$440	\$152	\$33,273
817									
818			<b>SPLIT</b>	<b>FY26 BASE</b>	<b>+</b>				<b>FY27 TOTAL</b>
819	20	Employee 483	100.0%	\$43,544	3.25%	\$1,060	\$750	\$218	\$46,987
820			JB	\$21,962	5.25%	\$535	\$378	\$110	\$24,138

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	<b>FY26 B</b>	<b>FY26 Est</b>	<b>FY27 B</b>
Labor	\$503,123	\$483,454	\$472,810

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Fringe Benefits	\$196,125	\$165,122	\$189,625
Bonding, C&L Insurance	\$140,000	\$133,212	\$139,193
Auditor	\$55,700	\$55,700	\$52,500
Town Attorney	\$35,000	\$34,000	\$35,000
Other Contractual Services	\$35,000	\$24,500	\$36,000
Other	\$15,000	\$17,744	\$21,000

**Optional & Capital**

Code	P#	DESCRIPTION	REQUEST	SCORE	FUND	NOTES	
71	1	2769 Server Upgrades	\$11,000	162.80	100.00%	For faster response and to reduce annual subscriptions.	\$11,000

**TOTAL ADMIN \$957,128**

**General Fund Debt**

	FY26 B	FY27 B
General Fund Debt Reduction	\$185,657	\$303,190
General Fund Interest	\$88,578	\$398,636

**TOTAL GF DEBT SERVICE \$701,826**

901 **COMMUNITY DEVELOPMENT--LINES 901-1000**

902 *Wage figures are for budgeting only. Nothing herein suggests what an individual employee's actual increase may be, or if there will be any such increase.*

903 **Core**

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905 Code: y

	<u>FTE</u>	<u>FY26 APPROVED</u>	+	👵	🎄	🌙	<u>FY27 TOTAL</u>
Maintenance PS	0.45	\$22,270	3.25%	\$477	\$338	\$891	\$24,762
Maintenance FB		\$10,424	5.25%	\$229	\$162	\$417	\$11,811

909 Note: There is a slightly different group of employees in FY27, so the columns may not tally. ↗

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911 Code: 10

	<u>SPLIT</u>	<u>FY26 BASE</u>	+	👵	🎄		<u>FY27 TOTAL</u>
Employee 156	25.0%	\$16,500	3.25%	\$265	\$188	\$83	\$17,571
	GG	\$7,395	5.25%	\$119	\$84	\$37	\$8,023

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	<u>SPLIT</u>	<u>FY26 BASE</u>	+	👵	🎄	🌙	<u>FY27 TOTAL</u>
Employee 330/	7.0%	\$4,023	3.25%	\$74	\$53	\$20	\$4,301
	SB	\$1,697	5.25%	\$31	\$22	\$8	\$1,848

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924 **Optional & Capital**

	<b>FY26 B</b>	<b>FY26 Est</b>	<b>FY27 B</b>
Labor	\$31,000	\$59,690	\$46,634
Fringe Benefits	\$13,700	\$13,526	\$21,682
Gen. Contractual Services	\$23,000	\$19,207	\$23,000
Employee Morale	\$22,000	\$30,000	\$32,000
<i>Bridgewater Current</i>	\$20,000	\$22,374	\$22,951
Passport Processing Expense	\$1,750	\$1,382	\$1,400
Other	\$22,000	\$27,544	\$22,000

925	Code	P#	DESCRIPTION	REQUEST	SCORE	FUND	NOTES		
926	33	2780	Utility pole flags	\$2,000	132.00	0.00%	Replaced these in FY26.	\$0	
927									
928	<b>Donations</b>		<b>Total GF Fines &amp; Forfeitures:</b>	<b>\$56,150</b>		<b>Total Donations:</b>	<b>\$56,700</b>		<b>B</b>
929							<b>FY26 B</b>		
930			Bridgewater Vol. Fire Co.				\$15,000	\$15,000	<b>A</b>
931			Bridgewater Vol. Rescue Squad				\$15,000	\$15,000	
932			CELC				\$20,000	\$10,000	<b>C</b>
933			North River Library				\$4,800	\$4,800	
934			Bridgewater Little League				\$3,400	\$3,400	
935			Bridgewater Historical Society				\$2,500	\$2,500	
936			Whitelow Scholarship				\$1,000	\$1,000	
937			To Be Distributed					\$5,000	
938	<b>Festivals</b>								
939									
940			AD@GP or SB			Performers & Films	\$10,450	\$12,000	
941			Harris Concert Series			Performers	\$3,200	\$3,800	
942			Summer's End			Performers, Rides, Games, Fireworks, Miscellaneous	\$37,500	\$38,000	
943			Eve of Independence			Lin-Manuel Miranda, Other Performers, Fireworks, Miscellaneous	\$20,900	\$21,000	

944	Charter Day, BBoCD	Cheese and other stuff	\$750	\$500
945	Christmas Tree Lighting	Performers, snacks, and Miscellaneous	\$1,500	\$1,600
946			<b>TOTAL</b>	<b>\$303,268</b>

948 **NOTES:**

- 949 A. For the Fire Company and all charities on the list, amounts don't include land leased at nominal rent; donations require review of IRS Form 990 or financial statements;
- 950 B. Donations now approximate fines and forfeitures. See Note B on Line 337.
- 951 C. This entity competes with--and in some ways, resembles--private enterprise. There is absolutely nothing wrong with this position in the marketplace, but care should be taken whenever spending funds for purposes which are not entirely governmental. This budget extends support for CELC, but at a lower rate than FY26. FY28 will likely see a further reduction.

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1001 COUNCIL--LINES 1001-1100

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1003 Core

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1013 NOTES:

1014 A. This represents the same percentage increase as the "average" employee, which is not to say you're average.

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	<b>FY26 B</b>	<b>FY26 Est</b>	<b>FY27 B</b>	
Labor	\$43,500	\$43,560	\$44,976	<b>A</b>
Fringe Benefits	\$3,400	\$3,334	\$3,509	
Contractual Services	\$0	\$0	\$0	
Other	\$1,900	\$1,089	\$2,000	
		<b>TOTAL</b>	<b>\$50,485</b>	

1101 **ECONOMIC DEVELOPMENT--LINES 1101-1200**

1102 *Wage figures are for budgeting only. Nothing herein suggests what an individual employee's actual increase may be, or if there will be any such increase.*

1103 **Core**

AD		<u>SPLIT</u>	<u>FY26 BASE</u>	+				<u>FY27 TOTAL</u>
74	Employee 317	8.0%	\$17,598	3.25%	\$85	\$60	\$0	\$18,315
		HL	\$5,520	5.25%	\$27	\$19	\$0	\$5,855

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	<u>FY26 B</u>	<u>FY26 Est</u>	<u>FY27 B</u>	
Labor	\$0	\$6,000	\$18,315	<b>A</b>
Fringe Benefits	\$0	\$3,000	\$5,855	
River Roo Promotion	\$5,000		\$7,500	
Other Contractual Services	\$12,000	\$4,000	\$6,500	
Other	\$21,000	\$1,000	\$5,000	
<b>TOTAL</b>			<b>\$43,169</b>	

1112 **NOTES:**




1113 A. Gwen has moved to Public Works, so Jay will be more directly responsible for ED matters.

1201 **SANITATION--LINES 1201-1300**

1202 *Wage figures are for budgeting only. Nothing herein suggests what an individual employee's actual increase may be, or if there will be any such increase.*

1203 **Core**

1204 Code: P

		<b>FY26</b>	<b>+</b>				<b>FY27</b>	
	<u>FTE</u>	<u>APPROVED</u>					<u>TOTAL</u>	
1206	Maintenance PS	3.38	\$167,028	3.25%	\$3,578	\$2,531	\$6,681	\$185,716
1207	Maintenance FB		\$78,181	5.25%	\$1,714	\$1,213	\$3,127	\$88,584
1208	Note: There is a slightly different group of employees in FY27, so the columns may not tally.							↗

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	<b>FY26 B</b>	<b>FY26 Est</b>	<b>FY27 B</b>
Labor	\$165,800	\$99,474	\$185,716
Fringe Benefits	\$73,700	\$59,746	\$88,584
Waste Management	\$321,300	\$327,288	\$341,983 <b>A</b>
Other Contractual Services	\$24,400	\$21,124	\$25,000
Landfill Fees	\$142,100	\$183,100	\$185,000 <b>B</b>
Other	\$21,000	\$17,744	\$21,000

1217 **Optional & Capital**

Code	P#	DESCRIPTION	REQUEST	SCORE	FUND	NOTES	
1219	38	2735 Small (≤ 26k lbs) Dump Truck 2	\$125,000	160.50	0.00%	Streets capital	\$0
1220	70	2764 Forklift	\$25,000	148.40	0.00%	For Recycle Center.	\$0
<b>TOTAL</b>							<b>\$847,284</b>

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**NOTES:**

-  A. The W-M contract must be re-procured soon. We will need to press hard to maintain a reasonable price.
- B. Rockingham County increased our landfill fees significantly last year after our budget was prepared. Our practice of regularly increasing utility fees with inflation allowed us to absorb it.




1301 **SEWER--LINES 1301-1400**

1302 *Wage figures are for budgeting only. Nothing herein suggests what an individual employee's actual increase may be, or if there will be any such increase.*

1303 **Core**





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1305 Code: w

	<b>FTE</b>	<b>FY26 APPROVED</b>	<b>+</b>				<b>FY27 TOTAL</b>
Maintenance PS	1.17	\$57,903	3.25%	\$1,240	\$878	\$2,316	\$64,382
Maintenance FB		\$27,103	5.25%	\$594	\$420	\$1,084	\$30,709
Note: There is a slightly different group of employees in FY27, so the columns may not tally.							↗





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	<b>FTE</b>	<b>FY26 APPROVED</b>	<b>+</b>				<b>FY27 TOTAL</b>
13 Employee 70/ 	33.3%	\$11,007	2.00%	\$353	\$250	\$0	\$11,830
	JS	\$842	4.00%	\$27	\$19	\$0	\$922





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	<b>FTE</b>	<b>FY26 APPROVED</b>	<b>+</b>				<b>FY27 TOTAL</b>
16 Employee 508/ 	14.0%	\$9,948	3.25%	\$148	\$105	\$50	\$10,575
	GD	\$4,742	5.25%	\$71	\$50	\$24	\$5,136

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	<b>FTE</b>	<b>FY26 APPROVED</b>	<b>+</b>				<b>FY27 TOTAL</b>
21 Employee 512/ 	20.0%	\$8,064	0.00%	\$212	\$150	\$0	\$8,426
	DD	\$617	2.00%	\$16	\$11	\$0	\$657

	<b>FY26 B</b>	<b>FY26 Est</b>	<b>FY27 B</b>	
Labor	\$96,600	\$99,474	\$95,213	
Fringe Benefits	\$35,700	\$59,746	\$37,424	
HRRSA	\$1,037,571	\$993,812	\$1,023,626	<b>A</b>
Other Contractual Services	\$35,000	\$56,302	\$45,000	
Sewer Cx Holdback			\$55,842	<b>B</b>
Other	\$21,000	\$30,773	\$22,000	

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1401 **STREETS--LINES 1401-1500** 10 #REF!

1402 *Wage figures are for budgeting only. Nothing herein suggests what an individual employee's actual increase may be, or if there will be any such increase.*

1403 **Core**

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1405 Code: ae

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	<b>FTE</b>	<b>FY26 APPROVED</b>	<b>+</b>				<b>FY27 TOTAL</b>
Maintenance PS	2.48	\$122,487	3.25%	\$2,624	\$1,856	\$4,899	\$136,192
Maintenance FB		\$57,333	5.25%	\$1,257	\$889	\$2,293	\$64,962

Note: There is a slightly different group of employees in FY27, so the columns may not tally. ↗

	<b>FTE</b>	<b>FY26 APPROVED</b>	<b>+</b>				<b>FY27 TOTAL</b>
16 Employee 512/	13.0%	\$9,238	3.25%	\$138	\$98	\$46	\$9,820
	GD	\$4,404	5.25%	\$66	\$46	\$22	\$4,769

	<b>FTE</b>	<b>FY26 APPROVED</b>	<b>+</b>				<b>FY27 TOTAL</b>
21 Employee 512/	20.0%	\$8,064	0.00%	\$212	\$150	\$0	\$8,426
	DD	\$617	2.00%	\$16	\$11	\$0	\$657

		<b>FY26 B</b>	<b>FY26 Est</b>	<b>FY27 B</b>	
	70%	Labor	\$162,800	\$168,982	\$154,437
	11%	Fringe Bens.	\$69,200	\$64,926	\$70,387
	100%	Streetlights	\$98,327	\$103,380	\$106,047
		Paving & Related	\$657,302	\$400,000	\$606,845
	70%	Contractual Services	\$166,284	\$86,033	\$165,000
	65%	Other	\$50,000	\$94,441	\$55,000




**A**  
**B**

1425 **Committed Projects**

1426		<u>DESCRIPTION</u>	<u>NOTES</u>	
1427		Gen-Oak Connector II. (Construction)	80% TA grant on line 273.	\$473,921
1428		LAMEZ (Construction)	100% HSIP grant.	\$97,165
1429		B-Safe Pedestrian Project. (Construction)	100% HSIP grant.	\$72,269

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1431 **Committed Projects**

1432	Code	P#	<u>DESCRIPTION</u>	<u>REQUEST</u>	<u>SCORE</u>	<u>FUND</u>	<u>NOTES</u>	
1433	27		2721 Steiner	\$35,000	123.5	0.00%	Streets cap	\$0
1434		28	2722 Zero turn Mower	\$12,000	135.25	100.00%	0	\$12,000
1435		40	2736 Spare Parts For Traffic Signals	\$125,000	77.825	30.00%	0	\$37,500
1436							<b>TOTAL</b>	<b>\$1,850,572</b>
1436		66	2763-SW Fountainhead Storm Sewer	\$250,000	163.75	100.00%	<b>COPY ONLY. PROJECT IS IN SW BUDGET.</b>	\$250,000

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1437 **NOTES:**

- 1438 A. Increased by CPI-U.
- 1438 B. See Paving Calculator below.

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1440	<b>Paving</b>	Labor	\$154,437	80%	\$123,550
1441	<b>Calculator</b>	Fringe Bens.	\$70,387	15%	\$10,558
1442		Streetlights	\$106,047	100%	\$106,047

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Contractual Services	\$165,000	90%	\$148,500
Other	\$55,000	90%	\$49,500
Project 2736	\$37,500	100%	\$37,500
Project 2763SW	\$250,000	0%	\$0
Project 2722	\$12,000	100%	\$12,000
		TOTAL	\$487,655
		VDOT FUNDS	\$1,094,500
		DIFFERENCE APPLIED TO PAVING	<b>\$606,845</b>

1501 **STORMWATER--LINES 1501-1600**

1502 *Wage figures are for budgeting only. Nothing herein suggests what an individual employee's actual increase may be, or if there will be any such increase.*

1503 **Core**

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1505 Code: AA

	<u>FTE</u>	<u>FY26 APPROVED</u>	+	👵	🎄	🌙	<u>FY27 TOTAL</u>	
Maintenance PS	0.68	\$33,406	3.25%	\$716	\$506	\$1,336	\$37,143	<b>A</b>
Maintenance FB		\$15,636	5.25%	\$343	\$243	\$625	\$17,717	

1510 Note: There is a slightly different group of employees in FY27, so the columns may not tally. ↗

	<u>FTE</u>	<u>FY26 APPROVED</u>	+	👵	🎄	🌙	<u>FY27 TOTAL</u>
16 Employee 512/	60.0%	\$42,636	3.25%	\$636	\$450	\$213	\$45,321
	GD	\$20,324	5.25%	\$303	\$215	\$102	\$22,011

	<u>FTE</u>	<u>FY26 APPROVED</u>	+	👵	🎄	🌙	<u>FY27 TOTAL</u>
Code: 21 Employee 508/	40.0%	\$16,128	0.00%	\$424	\$300	\$0	\$16,852
	DD	\$1,234	2.00%	\$32	\$23	\$0	\$1,314

	<u>FY26 B</u>	<u>FY26 Est</u>	<u>FY27 B</u>
Labor	\$86,200	\$85,900	\$99,316
Fringe Benefits	\$34,600	\$36,943	\$41,041
Contractual Services	\$40,000	\$43,371	\$45,000
Other	\$6,500	\$5,000	\$6,500

Code	<u>P#</u>	<u>DESCRIPTION</u>	<u>REQUEST</u>	<u>SCORE</u>	<u>FUND</u>	<u>NOTES</u>	
66	V	2763-SW Fountainhead Storm Sewer	\$250,000	163.75	100.00%	0	\$250,000
<b>TOTAL</b>							<b>\$441,857</b>

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**NOTES:**

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A. Up from .50 FTE's.

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1601 **WATER—LINES 1601-1700**




1602 *Wage figures are for budgeting only. Nothing herein suggests what an individual employee's actual increase may be, or if there will be any such increase.*




1603 **WTP**




1604 **Core**

1605 Code: X

	<u>SPLIT</u>	<u>FY26 BASE</u>	+				<u>FY27 TOTAL</u>	
1607 Code: 3 Employee 134	100.0%	\$80,212		3.25%	\$1,060	\$750	\$401	\$85,030
1608	AK	\$32,268		5.25%	\$426	\$302	\$161	\$34,852

	<u>SPLIT</u>	<u>FY26 BASE</u>	+				<u>FY27 TOTAL</u>	
1611 Code: 4 Employee 156	100.0%	\$71,175		3.25%	\$1,060	\$750	\$356	\$75,654
1612	BS	\$32,019		5.25%	\$477	\$337	\$160	\$34,674

	<u>SPLIT</u>	<u>FY26 BASE</u>	+				<u>FY27 TOTAL</u>	
1615 Code: 6 Employee 515	100.0%	\$71,175		3.25%	\$1,060	\$750	\$356	\$75,654
1616	BM	\$27,850		5.25%	\$415	\$293	\$139	\$30,160

	<u>SPLIT</u>	<u>FY26 BASE</u>	+				<u>FY27 TOTAL</u>	
1619 Code: 5 Employee 473	100.0%	\$63,024		3.25%	\$1,060	\$750	\$315	\$67,197
1620	BD	\$26,113		5.25%	\$439	\$311	\$131	\$28,365

	<u>FY26 B</u>	<u>FY26 Est</u>	<u>FY27 B</u>
Labor	\$354,000	\$311,923	\$303,535
Fringe Benefits	\$147,300	\$122,572	\$128,050
Other Contractual Services	\$150,000	\$239,000	\$160,000
Water Cx Holdback			\$30,768
Other	\$30,000	\$13,290	\$30,000

**A**

1627 **Optional & Capital**

Code	P#	DESCRIPTION	REQUEST	SCORE	FUND	NOTES	
1630	9	2705 BU: Filter Influent Acuator & Valve.	\$25,000	131.75	18.00%	R-WEFR	\$4,500
1631	10	2706 BU: Rewash Actuator & Valve	\$15,000	131.75	18.00%	R-WEFR	\$2,700
1632	11	2707 BU: Filter Effluent Actuator & Valve	\$15,000	131.75	18.00%	R-WEFR	\$2,700
1633	12	2708 BU: Well Pump & Motor	\$11,400	144.25	0.00%	To be purchased in FY26	\$0
1634	13	2709 BU:VFD for Well Pump.	\$10,000	144.25	18.00%	R-WEFR	\$1,800
1635	14	2710 Upgrade River Pumps.	\$94,000	131.75	0.00%	0	\$0
1636	15	2711 BU: River Pump	\$12,000	144.25	15.00%	R-WEFR	\$1,800
1637	16	2712 New WTP Truck	\$30,000	119.75	0.00%	WTP capital	\$0
1638	18	2713 Flow Meters/Differential Pressure Transmitters	\$60,000	108.05	0.00%	WTP cap	\$0
1639	20	2714 BU: Finished Water Pump (FY28)	\$25,000	66.6	0.00%	R-WEFR	\$0
1640	25	2718 Rebuild Filter & Tube Settlers (FY32)	\$700,000	91.25	0.00%	WTP cap	\$0
1641	35	2733 Chlorine Holding Tank	\$6,000	144.25	100.00%	WTP ops	\$6,000

**TOTAL** **\$671,854**

**Distribution**

1645 <b>Core</b>	<b>FTE</b>	<b>FY26 APPROVED</b>	<b>+</b>				<b>FY27 TOTAL</b>
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1647	Maintenance PS	2.16	\$106,898	3.25%	\$2,290	\$1,620	\$4,276	\$118,858
1648	Maintenance FB		\$50,036	5.25%	\$1,097	\$776	\$2,001	\$56,694

Note: There is a slightly different group of employees in FY27, so the columns may not tally. ↗

1650		<b>FY26</b>	<b>+</b>				<b>FY27</b>
1651		<b>FTE</b>	<b>APPROVED</b>				<b>TOTAL</b>

1652	13 Employee 70/	33.3%	\$11,007	2.00%	\$353	\$250	\$0	\$11,830
1653		JS	\$842	4.00%	\$27	\$19	\$0	\$922

1654		<b>FY26</b>	<b>+</b>				<b>FY27</b>
1655		<b>FTE</b>	<b>APPROVED</b>				<b>TOTAL</b>

1656	16 Employee 512/	13.0%	\$9,238	3.25%	\$138	\$98	\$46	\$9,820
1657		GD	\$4,404	5.25%	\$66	\$46	\$22	\$4,769

1658		<b>FY26</b>	<b>+</b>				<b>FY27</b>
1659		<b>FTE</b>	<b>APPROVED</b>				<b>TOTAL</b>

1660	21 Employee 508/	20.0%	\$8,064	0.00%	\$212	\$150	\$0	\$8,426
1661		DD	\$617	2.00%	\$16	\$11	\$0	\$657

	<b>FY26 B</b>	<b>FY26 Est</b>	<b>FY27 B</b>
Labor	\$155,400	\$89,856	\$148,934
Fringe Benefits	\$147,300	\$61,800	\$63,041
Other Contractual Services	\$210,000	\$131,111	\$150,000
Other	\$85,000	\$18,608	\$40,000

**Optional & Capital**

Code	P#	DESCRIPTION	REQUEST	SCORE	FUND	NOTES	
1671	21	2715 Replace PRV on Mt. Crawford Ave	\$24,800	147	100.00%	Per Anna, existing valve not f	\$24,800
1672	22	2716 Replace Contractor Hydrant Meters	\$7,200	160.5	100.00%	C3PO Requirement.	\$7,200

1673	23	2717 Install Green St. Fire Hydrant	\$999	169	0.00%	Require Cost.	\$0
1639	36	2734 Small (≤ 26k lbs) Dump Truck 1	\$165,000	160.5	0.00%	0	\$0
1640	58	2747 Maintenance Pickup 2	\$41,000	142	100.00%	0	\$41,000
1674	64	2761 Build Greenfield Water Redundancy	\$45,000	129.25	0.00%	To R-WEF.	\$0
1642	67	2763-W Fountainhead Water Lines	\$200,000	163.75	0.00%	Holding for now. Evaluating CDBG grant.	\$0
1675						<b>TOTAL</b>	<b>\$474,976</b>

1675  
1676  
1677

1678 **NOTES:**

1679 A. See Line 321. Above a certain level, connection fees are dedicated to a reserve account. This policy provides funds for upgrades *and* provides a cushion against shortfalls.

1701 **SIPE CENTER--LINES 1701-1800**

1702 *Wage figures are for budgeting only. Nothing herein suggests what an individual employee's actual increase may be, or if there will be any such increase.*

1703 **Core**

1704

AB

1705

1706

1707

9

**SPLIT**

**FY26  
BASE**



**FY27  
TOTAL**

Employee 330/

73.0%

\$41,957

3.25%

\$774

\$548

\$210

\$44,851

SB

\$17,700

5.25%

\$326

\$231

\$89

\$19,275

1709

1710

8

**SPLIT**

**FY26  
BASE**



**FY27  
TOTAL**

Employee 447/

20.0%

\$12,331

3.25%

\$212

\$150

\$62

\$13,155

KN

\$5,693

5.25%

\$98

\$69

\$28

\$6,188

1714

1715

17

**SPLIT**

**FY26  
BASE**



**FY27  
TOTAL**

Employee 490/

30.0%

\$19,709

3.25%

\$318

\$225

\$99

\$20,992

JJ

\$8,871

5.25%

\$143

\$101

\$44

\$9,626

1718

1719

11

**SPLIT**

**FY26  
BASE**



**FY27  
TOTAL**

Employee NGC/

10.0%

\$5,500

0.00%

\$0

\$75

\$28

\$5,603

NGC

\$2,958

2.00%

\$0

\$40

\$15

\$3,072

1722

1723

12

**SPLIT**

**FY26  
BASE**



**FY27  
TOTAL**

Employee NGD/

10.0%

\$4,300

0.00%

\$0

\$75

\$22

\$4,397

NGD

\$2,100

2.00%

\$0

\$37

\$11

\$2,189

1726

1727

**FTE**

**FY26  
APPROVED**



**FY27  
TOTAL**

Park Temp PS

0.70

\$21,112

\$525

\$21,637

1728

1729 Park Temp FB 0.70 \$3,167 \$252 \$3,418

1730

1731

1732


1733

1734

1735

1736

1737

	<b>FY26 B</b>	<b>FY26 Est</b>	<b>FY27 B</b>
Labor	\$117,200	\$112,878	\$110,634
Fringe Benefits	\$47,200	\$41,070	\$43,769
Contractual Services	\$47,800	\$48,454	\$49,000
Other	\$43,512	\$20,000	\$43,000
 Performers	\$156,000	\$146,390	\$152,000
Films	\$38,300	\$26,902	\$35,000

**A**

1738 **Optional & Capital**

1739

Code	<u>P#</u>	<u>DESCRIPTION</u>	<u>REQUEST</u>	<u>SCORE</u>	<u>FUND</u>	<u>NOTES</u>	
1741	63	2752 Flooring @ Sipe Center	\$11,600	148	100.00%	Remainder of Carpet Replacement	\$11,600
<b>TOTAL</b>							<b>\$445,003</b>

1742

1743

1744

1745

1746

**NOTES:**




A. Includes cost of goods sold, such as Jujifruits and other concessions.

1801 **PUBLIC WORKS--LINES 1801-1900**

1802 *Wage figures are for budgeting only. Nothing herein suggests what an individual employee's actual increase may be, or if there will be any such increase.*

1803 **Core**

1804 Code: AC

		<u>SPLIT</u>	<u>FY26 BASE</u>	+				<u>FY27 TOTAL</u>	
1805									
1806									
1807	Code: 7	Employee 287	100.0%	\$105,374	3.25%	\$1,060	\$750	\$0	\$110,609
1808			MB	\$41,579	5.25%	\$418	\$296	\$0	\$44,476
1809									
1810									
1811	Code: 10	Employee 334	75.0%	\$49,500	3.25%	\$795	\$563	\$248	\$52,714
1812			GG	\$22,184	5.25%	\$356	\$252	\$111	\$24,068

	<b>FY26 B</b>	<b>FY26 Est</b>	<b>FY27 B</b>
Labor	\$152,000	\$164,492	\$163,322
Fringe Benefits	\$61,700	\$68,790	\$68,544
Contractual Services	\$25,000	\$33,595	\$35,000
Other	\$1,900	\$4,671	\$8,000
<b>TOTAL</b>			<b>\$274,867</b>

1820



## **A RESOLUTION WRITING OFF CERTAIN ACCOUNTS**

*Resolution R-192-3*

Whereas, despite the best efforts of our Treasurer, account-debts owed to the Town are sometimes found to be uncollectible, and

Whereas, this Council's practice is to "write off" such uncollectible accounts from the Town's balance sheet, thereby removing them from the Town's roster of assets, and

Whereas, writing off the accounts in no way precludes collection,

Now, therefore, be it resolved by the Council of the Town of Bridgewater, Virginia, that

1. The uncollectible accounts listed in Exhibit A are found to be uncollectible and shall be removed from the Town's "Accounts Receivable."
2. Nothing in this resolution shall operate to discharge the debts listed in Exhibit A.

Resolved this 12<sup>th</sup> day of May, 2026.

---

Mayor

.....

CLERK'S CERTIFICATION

I certify that this is a true copy of Resolution R-192-3, considered on the 12<sup>th</sup> day of May, 2026, by the Council of the Town of Bridgewater, Virginia, such consideration resulting in the following vote:

Aye	Nay	Abstain	Not Present	
_____	_____	_____	_____	Mr. Bowman
_____	_____	_____	_____	Mr. Canada
_____	_____	_____	_____	Ms. Curtis
_____	_____	_____	_____	Mayor Flory
_____	_____	_____	_____	Dr. Miracle
_____	_____	_____	_____	Mr. Schofield
_____	_____	_____	_____	Mr. Tongue

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk

.....

TOWN OF BRIDGEWATER  
Accounts to be Written Off - May 2026

2021 Personal Property Taxes

1 Almodovar Lugo, Miguel Angel	74.04
2 Aviles Lugo, Natacha Mary	12.24
3 Bennett, JJ Bocephus	88.01
4 Bijou, Sarana Cloe	39.27
5 Carpenter, Milan William	0.83
6 Clark, Guy Lee	10.63
7 Comer, Charles Leonard	10.16
8 Cook, Don Reid	1.03
9 Cook, Gary Thomas	25.18
10 Curto, Francesca M	192.84
11 Garber, Wintersara Kingsfoil	7.73
12 Geiman, Allison Mackenzie	28.64
13 Gissel, Daniel	36.73
14 Harrell, Danny & Suzanne Mullins	35.81
15 Harris, Paul James McKelvy	12.59
16 Helmick, Gregory Earl	161.77
17 Herrera, Dania	7.73
18 Hilltop Homestead	41.25
19 Ibezim, Amanda Adaeze	15.48
20 Knicely, Amanda W	20.10
21 McArthur, Brett Michael	49.31
22 Mendoza, Nathan Allan	122.11
23 Moreland, Evangeline Norine	34.53
24 Mullins, Suzanne Marie	10.40
25 Potenza, Giuseppe	7.27
26 Rasul Hardi Mahdi Rasul	24.95
27 Roberts, Nicholas W	138.48
28 Ruckman Jr, Michael Eugene	30.95
29 Santiago Soto, Hector Andres	14.32
30 Schultz, Jason Robert	7.53
31 Shepherd, Sarah & JJ Bennett	101.07
32 Shifflett, David Lee	1.03
33 Signorino, Madison Nicole	10.75
34 Smithen, Bertram Leroy Jr	91.48
35 Swain, Matthew Nolan	8.54
36 Sweet, Patricia Ann	5.20
37 Vazquez, Rosa Jean	8.55
38 Wingfield, David Edwin	27.03
39 Workman, Patty Joe	9.58

**Tax Total: 1525.14**

TOWN OF BRIDGEWATER  
Accounts to be Written Off -May 2025

Inactive Accounts Receivable-Utilities

NAME	Date		Amount
1 Amaral Jr., Derli D.	8/4/23	NFA	59.02
2 Aviles, Keishla & Benjamin Vega	8/22/23	NFA	175.81
3 Blosser, Gavin	8/31/23		94.38
4 Brown, Trevor	12/7/22		11.58
5 Carpenter, Anthony Lee	4/24/23		55.57
6 Chapman, Kim	9/22/23		426.71
7 Chico, Haley & Woodie Kerlin	3/31/23	NFA	36.20
8 Combs, Michael & Angela	4/28/23		23.89
9 Craun, Seth	3/3/23		78.47
10 Daniels, Zona W	8/1/23	NFA	200.96
11 Dia, Yuting	7/31/23	NFA	27.93
12 Eckman, Jessica & Dakota Dewitt	9/1/23	NFA	86.34
13 Edwards, Lisa	10/10/23		277.64
14 Fernandez, Jennifer	8/1/23	NFA	79.97
15 Gibson, Vickie	3/21/23	NFA	36.64
16 Greco, Saverio	6/19/23		438.53
17 Greene, Justin	4/4/23		81.46
18 Hevener-Guyer, Bonitta	11/20/23	NFA	325.40
19 Hill, Gloria	2/28/23	NFA	73.13
20 Hoover, Lonnie	10/13/23	NFA	357.46
21 Howdysshell, Christopher & Jennifer	4/4/23		712.16
22 Knicely, Carly E & Sandon	9/8/23		59.02
23 Minnick, Taylor	8/7/23	NFA	453.40
24 Munstermann, Kortni	12/17/21	NFA	1,109.39
25 Newton, Chadwick	6/29/23	NFA	251.86
26 Alvarez, Lymarangeliska	12/29/23		304.13
27 Ramirez, Eduardo Luiz	1/19/23	NFA	10.42
28 Ramos, Rosana Rosario	11/20/23	NFA	330.61
29 Rinker, M B	3/2/23	NFA	246.20
30 Ruiz, Taily	10/13/23		255.32
31 Sager, Marcus	1/18/23		121.21
32 Shenk, Cassandra	4/26/22	NFA	144.16
33 Shifflett, Carmen	12/4/23	NFA	116.26
34 Shifflett, Jaidyn	9/25/23		89.28
35 Stone, Vivian	12/27/21	NFA	62.48
36 Todd, Kenneth	3/31/23	NFA	4.20
37 Vicua, Fernanda & Maura Fernando Chiquito	7/5/23	NFA	59.02
38 Wilder, Shaina	3/28/23		106.40
39 Ziegel, Nathan	3/31/23	NFA	276.31
<b>TOTAL:</b>			<b>7,658.92</b>

Active a/c Rec - other

NAME	Date	Amount
1 Bello, Isle	11/3/2022	1080.48
<b>TOTAL:</b>		<b>1,080.48</b>

NFA - (moved and left leaving no forwarding address)

TOWN OF BRIDGEWATER  
Accounts to be Written Off - May 2026

2021 Vehicle License Fees

1 Almodovar Lugo, Miguel Angel	30.00
2 Aviles Lugo, Natacha Mary	60.00
3 Beery, Frances Priscilla	30.00
4 Bennett, JJ Bocephus	65.00
5 Bijou, Sarana Cloe	30.00
6 Bryan, Loren DeWayne	60.00
7 Clark, Guy Lee	60.00
8 Comer, Charles Leonard	60.00
9 Cook, Don Reid	25.00
10 Cook, Gary Thomas	30.00
11 Curto, Francesca M	30.00
12 Degracia, Damian Duke	30.00
13 Garber, Wintersara Kingsfoil	30.00
14 Geiman, Allison Mackenzie	30.00
15 Gissel, Daniel	30.00
16 Harrell, Danny & Suzanne Mullins	30.00
17 Harris, Paul James McKelvy	60.00
18 Helmick, Gregory Earl	170.00
19 Herrera, Dania	30.00
20 Ibezim, Amanda Adaeze	30.00
21 Jones, Jessica Nicole	30.00
22 Jury, Jamie Brett	30.00
23 Knicely, Amanda W	60.00
24 Knight, Kasey	30.00
25 Knight, Lavonne Michelle	30.00
26 Knight, Travis Lee	30.00
27 Lewis, Thomas Ray Jr	30.00
28 McArthur, Brett Michael	30.00
29 Mendoza, Nathan Allan	55.00
30 Morales Robles, Edgardo Luis	30.00
31 Moreland, Evangeline Norine	30.00
32 Mullins, Suzanne Marie	30.00
33 Potenza, Giuseppe	30.00
34 Rasul Hardi Mahdi Rasul	30.00
35 Ritchie, Dennis & Autumn	30.00
36 Roberts, Nicholas W	60.00
37 Rozier, Richard D	30.00
38 Ruckman Jr, Michael Eugene	30.00
39 Santiago Soto, Hector Andres	30.00
40 Schultz, Jason Robert	30.00
41 Shepherd, Sarah & JJ Bennett	30.00
42 Signorino, Madison Nicole	30.00
43 Smithen, Bertram Leroy Jr	30.00
44 Swain, Matthew Nolan	34.00
45 Sweet, Patricia Ann	30.00
46 Vazquez, Rosa Jean	30.00
47 Wingfield, David Edwin	30.00
48 Workman, Patty Joe	30.00

**VLF Total: 1849.00**



## RESOLUTION SHELL

**NUMBER:** R-192-4

**PROPOSED DATE OF CONSIDERATION:** May 12, 2026

**PURPOSE:** To fix a typographical error in Ordinance O-192-4.

**SUMMARY:** One of the benefits setting up an HTML Code of Ordinances is that I have the pleasure of examining every word in the Town Code as I do it. In putting your recent marijuana ordinance online, I noticed two typos. One is trivial, but the other mis-cited Va. Code, “§ 58.1-1021.01” as “§ 58.1-1021.1.”

I think this is still well within your power to correct, so I’ve drafted this resolution addressing your intent. Using a simple resolution to address your intent essentially treats a tiny cut with a small band-aid rather than scheduling open-heart surgery.

**IMPORTANCE:** It’s very, very likely fine as is, but why not clean it up?

**ORIGIN:** Town Manager.

**CONTROVERSIAL ASPECTS:** None known.



## A RESOLUTION ADDRESSING TYPOGRAPHICAL ERRORS

*Resolution R-192-4*

**Whereas**, in codifying Ordinance O-192-4 (the “Ordinance”), enacted in April, 2026, Town staff noted two typographical errors in the ordinance, the most significant being a reference to Va. Code, “§ 58.1-1021.1” which should have read, “§ 58.1-1021.01,” and

**Whereas**, the errors are merely typographical, and

**Now, therefore, be it resolved** and ordained by the Council of the Town of Bridgewater, Virginia, that

1. The correct syntax of paragraph one of the Ordinance is as follows:

*Vape/Cannabis/Alternative Smoke Shop*: A Retail Store offering for sale any ~~(i) Alternative Nicotine Product, Nicotine Vapor Product, Bidi, Hemp Product, or Wrappings, all as defined in § 18.2-371.2 of the Code of Virginia, (ii) Hemp Product, as defined in § 3.2-4112 of the Code of Virginia, or (iii) Marijuana Paraphernalia, as defined in § 4.1-600 of the Code of Virginia; (i) Marijuana, Marijuana Products, or Marijuana Paraphernalia, as those terms are defined in § 4.1-600 of the Code of Virginia, (ii) Nicotine Vapor Product, Heated Tobacco Product, or Alternative Nicotine Product, as those terms are defined in § 58.1-1021.01, (iii) Electronic Smoking Device or Wrappings, as those terms are defined in § 18.2-371.2 of the Code of Virginia, or (iv) Hemp Product Intended for Smoking as defined in § 3.2-4112 of the Code of Virginia,~~

*Provided that*, the term “Vape/Cannabis/Alternative Smoke Shop” does not include Retail Stores offering the goods described above as less than ~~10%~~ 5% of their inventory, when measured by the greatest of (i) share of shelf space, (ii) share of goods actually sold, or (iii) share of total value of all inventory onsite.

*Legislative Intent*: The references to the state code in this definition shall continue to apply after the amendment or recodification by the General Assembly.

2. The codification of the Ordinance shall reflect the corrected syntax.

**Resolved** and Ordained this 12<sup>th</sup> day of May, 2026.

---

Mayor

.....

CLERK'S CERTIFICATION

I certify that this is a true copy of Resolution R-192-4, considered on the 12<sup>th</sup> day of May, 2026, by the Council of the Town of Bridgewater, Virginia, such consideration resulting in the following vote:

Aye	Nay	Abstain	Not Present	
_____	_____	_____	_____	Mr. Bowman
_____	_____	_____	_____	Mr. Canada
_____	_____	_____	_____	Ms. Curtis
_____	_____	_____	_____	Mayor Flory
_____	_____	_____	_____	Dr. Miracle
_____	_____	_____	_____	Mr. Schofield
_____	_____	_____	_____	Mr. Tongue

\_\_\_\_\_

Date

Clerk

\_\_\_\_\_

# RECORD OF PUBLIC HEARING

## TOWN OF BRIDGEWATER, VIRGINIA Fiscal Year 2027 Budget and Related Issues

April 28, 2026

*Present: Mayor Ted W. Flory Council: A. Fontaine Canada, Travis L. Bowman, Steven A. Schofield, James M. Tongue, Stephanie L. Curtis.*

*Absent: William D. Miracle*

On Tuesday, April 28, 2026, at 7:00 p.m., the Bridgewater Town Council conducted a public hearing concerning its proposed FY 2027 budget and related issues.

Town Manager J. Jay Litten opened the hearing and welcomed everyone in attendance. Mr. Litten said that the main topic of discussion is the FY 2027 budget, and other related issues including utility rate increases and salaries.

Mr. Litten explained that our budget is about creating a better life in Bridgewater and proceeded to highlight points in the Budget Book in a slide presentation.

### **Budget Highlights:**

- Big Questions Answered First
  - Taxes – no increases projected; Real Estate Tax remains at zero.
  - Utility Fees – increasing 4.49% with the inflation rate based on the CPI for water and sewer
    - Sewer rates only increasing by half: 2.245%
  - Utility Connection Fees – 7.0% increase
    - Exception: Fire Flow Connections reducing to 0 except for our actual costs
- Big Mac Index
  - 2.6% increase in “all in” costs of living in Bridgewater
  - Big Mac price increased 30 cents after press time, so we “beat the Big Mac”
- Department Spending – Top departments by expense. Those with an asterisk (\*) denotes we pull out programs that are simple reimbursement programs from VDOT such as Riverwalk III—money in, money out, and not fair to include in the departmental comparison
  - Sanitary Sewer – 1.61M
  - Police – 1.36M
  - Parks and Rec – 1.3M\*
  - Water – 1.15M
  - Streets – 1.09M\*
  - Administration – 975K
  - Sanitation – 847K
- Salaries and Benefits
  - Average salary increase of 3.25%. Just above the CPI-U of 2.58%
  - Living wage – all full-time employees should be able to live on their own without need of roommates and second jobs. Minimum salary needed is \$41,000. All employees will make this at minimum, requiring some to receive a slightly greater increase
  - Other costs – non-salary costs (payroll taxes, fringe benefits) are 40.21% of the salary budget
    - Health insurance increased by 15.6%

- Police Salaries – difference between good and bad community policing is stark
  - Fewer people are going into law enforcement careers in a changing climate
  - Want to attract and retain the best of the best
  - Extra increase in the budget for salaries
- Big Projects
  - Fountainhead Subdivision – Brian Avenue, Cindie Lane, Stephen Circle
    - \$250,000 allocated for drainage relief; engineering is complete mostly with a grant from the state
    - CDBG grant application in the works for water, sewer, and stormwater concerns but these do not address drainage
      - Must be eligible by specific demographics to apply
  - Wellness Quarter – good progress, currently on time and on budget
    - We *may* borrow less than the \$6.7M authorized due to ways that we’ve saved
    - Lots of plans for the facility: exercise classes, morning walks, basketball open gym, pickleball open gym, trade shows, meetings we can’t accommodate elsewhere
    - Resource for citizens, feeds back into local business
  - Riverwalk III – will run from Edgebriar to the east
    - Budgeted \$413,000, but 80% is a VDOT grant
    - May not happen if construction costs increase, as our portion would increase beyond budget
- Decisions – many decisions needed to be made between what to budget for and what has to wait. Items included:
  - Large vs. small dump trucks
  - Generations Park rafters that are rusting vs. Generations Park LED lights that will wait
  - Zero turn mower to get the whole mowing crew equipped vs. a forklift to move large materials
  - Park water fountains vs. Shiverwood signage
  - Opticom vs. a new police car
  - 64% of Oakdale paving vs. the other 36% of Oakdale paving
- First Out – there’s always something on the bubble that doesn’t quite make it to the final round of budgeting. This year is solar lighting for Riverwalk II. There is an AARP grant that makes it a “maybe”
- Summary
  - Key points: taxes are even, utilities up
  - Tight budget, but we’re taking care of key groups
  - Fountainhead and Wellness Quarter will get done, and Riverwalk III may also

**Comments/Questions:**

There were no questions addressed to Mr. Litten or the Council. The public hearing was adjourned at 7:46 p.m.

# MINUTES

## Planning Commission Town of Bridgewater, Virginia

April 14, 2026

**Present:** *A. Fontaine Canada, Hallie Dinkel (Vice Chair), Doug Galica, Stephen Howard, Greg Ours, Debbie Snider, Bill Wood*

**Absent:** *None*

**Others Present:** *Alexander M. Wilmer, Advisor & Secretary*

On Tuesday, April 14, 2026, at 6:00 p.m., the Bridgewater Planning Commission met at Sipe Center, 100 North Main Street, to discuss proposed updates to Title Six of the Town Code. Specifically, the Planning Commission discussed updates to the definition of vape stores and smoke shops to include Marijuana, Marijuana Products, or Marijuana Paraphernalia, along with an update to Section 6-302 to set an expiration date of one year from issuance for zoning permits.

**Minutes:** The April 8, 2025 minutes were approved as presented.

**Chair & Vice Chair:** Mr. Wilmer noted that the Planning Commission's previous chair, Adam Pequignot, had completed his term, leaving the position of chair vacant. Mr. Wilmer solicited nominations for chair. Mr. Wood was nominated by Mr. Dinkel to serve as Chair. As there were no other nominations, Mr. Wood was elected as Chair. Mr. Dinkel agreed to continue serving as Vice Chair.

**Proposed Update to Title Six:** Mr. Wilmer introduced the proposed changes to Title Six of the Town Code. Mr. Wilmer explained the background for the update concerning marijuana, as Town Council suggested updating the vape store/smoke shop definition to include marijuana. This suggestion was spurred by proposed legislation in the General Assembly, which as of April 13 had been amended by the Governor and returned for reconsideration. It was noted by Mr. Wilmer that staff felt it was logical to include marijuana with the definition of vape stores. Mr. Wilmer also explained the proposal to set the expiration of zoning permits to one year, and explained that there have been instances where a zoning permit was issued, followed by multiple years of inactivity, creating instances where the initial approval—years ago—might not have been approved under current conditions.

Planning Commission members discussed the proposed Title 6 updates. Mr. Wood noted that the update amounted to a classification of marijuana, much like vape stores and smoke shops. Ms. Snider asked about the review process for the inventory at convenience stores. Mr. Wilmer noted that the police department checks in with local merchants and would report back if they noted more than 10% of products being vape or smoke shop inventory. Mr. Dinkel asked about the process for dealing with a property that had an expired zoning permit, if it would be handled administratively by staff. Mr. Wilmer noted that staff would try to handle those matters administratively when possible, but it really would depend on the type of project previously granted a zoning permit.

Mr. Wilmer explained the process this evening: the Planning Commission would recess and attend the public hearing at 7 p.m. After the public hearing, Planning Commission would reconvene to consider Resolution PC R2026-1.

The meeting was recessed at 6:15 p.m. for a joint public hearing with Town Council at 7:00 p.m.

At 7:17 p.m., the Planning Commission reconvened to discuss Resolution PC R2026-1.

*Mr. Dinkel moved to recommend Resolution PC R2026-1. The motion was seconded by Mr. Ours. No further comments were made concerning PC R2026-1. Those voting aye: Mr. Dinkel, Mr. Galica, Mr. Howard, Mr. Ours, Ms. Snider, Mr. Wood. Those voting nay: None. Not present at time of vote: Mr. Canada.*

**Other Business:** None

There being no more business, the meeting adjourned at 7:19 p.m.



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Alexander M. Wilmer, Secretary and Advisor  
Bridgewater Planning Commission



## **April 2026 Police Report- Bridgewater**

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**Police Calls for service: 416 | Extra Patrols: 126**

**Case Reports: 11**

**Incident Reports: 32**

**Total Traffic Crashes: 7**

**DMV Crash Reports: 7**

**Arrests: 1**

**Summons: 24**

### **Notable BPD activity:**

**Park activity is still on the increase with the nicer weather; as a result, we are continuing to conduct frequent patrols. We held multiple successful training sessions throughout April. The Arbor Day Ceremony went well.**

**National Police Week – May 11<sup>th</sup> - 15<sup>th</sup>.**

**Police Ceremony with all local agencies May 11<sup>th</sup> 9am at Grottoes PD, public welcome.**

**Thank you, Chief Phillip Read**

